

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING
Tuesday, May 13, 2025 at 10:00 a.m.
MRPC Building - 4 Industrial Drive
St. James, MO 65559**

Call to Order

Gary Larson called the May 13, 2025 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:00 a.m.

Members Present: Gary Larson, Steve Vogt, Vic Stratman, Jim Fleming, Roger Pankey, Troy Porter, Gary Gilliam, Peter Cruz, and Richard Jenson. Jim Holland participated via Zoom.

Members Absent: Greg Parker, Jesse Geltz, Charles Bassett and David Sansegraw.

Staff and Guests Present: Jill Hollowell, Tammy Snodgrass, Kathryn Hawes, and Linda Carroll, MRPC.

Approval of Agenda

Jim Fleming made a motion to approve the agenda. Steve Vogt seconded the motion. All present voted “aye.”

Approval of Minutes

Vic Stratman made a motion to approve the minutes. Roger Pankey seconded the motion. All present voted “aye.”

Financials

Tammy Snodgrass presented the financials for grant projects and discussed the percentages spent out and the balance left in the budget for the period ending April 30, 2025. She reviewed district operating expenses, including donations, total revenues, and expenses. She also discussed the grant worksheet, which breaks down the expenditures for each grant project.

Troy Porter made a motion to approve the financials as presented. Jim Fleming seconded the motion. All present voted “aye.”

Approval of Grant Requests/Determinations

Tammy discussed the proposed budget for 2025/2026. She mentioned the workload had been adjusted as Jill has returned to full-time status. She stated the Ozark Rivers Solid Waste Management Plan needs to be updated as required by the Missouri Department of Natural Resources (MDNR). This update requires a major overhaul, and staff has applied for a federal grant to help cover the costs. She stated consideration will be given for applying to cover the costs of updating the plan through a district grant.

Jill Hollowell verified the 2026 District Operations grant budget was set at \$107,690.50 and the 2026 Plan Implementation grant was set at \$42,300 for a total of \$149,990.50. In 2025, these two grants totaled \$151,532.50.

Jim Fleming made a motion to approve the District Operations grant at \$107,690.50 and the Plan Implementation grant at \$42,300. Troy Porter seconded the motion. All presented vote “aye.”

The committee reviewed the following requests for release of funds held in retention and grant closure when all grant obligations are met:

- a) **K2022-005** MRPC Community Fund – all funds were expended, grant close out.
- b) **K2023-009** University Extension /Reducing Food Waste, all obligations were met.
- c) **K2024-003** MRPC HHW – all funds were expended, grant close out.
- d) **K2024-004** MRPC Special Collections, release retention funds in the amount of \$3,750 and funds may be expended with completion of the June collection event.

- e) **K2024-006 MRPC Illegal Dump Clean Up** - release retention funds in the amount of \$2,660.37 and funds may be expended with completion of educational programs.
- f) **K2024-007 MRPC Environmental Education** - release retention funds in the amount of \$3,750.00 and funds may be expended with completion of summer library programs.
- g) **K2024-008 Rolla Recycling Center Mailers** – release retention funds in the amount of \$1,821.90 all obligations were met.
- h) **K2024-009 Rolla Mission Food Waste & Furniture Diversion** - release retention funds in the amount of \$3,830.01; awaiting final reimbursement request.
- i) **K2024-010 Missouri Environmental Education Assoc.-** release retention funds in the amount of \$985.35; awaiting final reimbursement request.
- j) **K2025-001 District Operations** - request to release retention funds in the amount of \$16,348.88 with grant closure.
- k) **K2025-002 Plan Implementation** - request to release retention funds in the amount of \$6,345.00

Steve Vogt made a motion to approve the extensions for above grants. Vic Stratman seconded the motion. All present voted “aye.” Roger Pankey abstained.

The committee reviewed a request to affirm the executive committee’s approval of the following community fund request:

- a) Funding approval for St. James Caring Center in the amount of up to \$1,320 for marketing and expansion of their metal recycling program.

Gary Gilliam made a motion to affirm the executive committee’s approval of the community fund request for the St. James Caring Center for up to \$1,320. Roger Panke seconded. All present voted “aye.” Jim Fleming abstained.

Acceptance of Nominations for Board Officers and Voting

Vic Stratman presented the proposed slate of officers for the upcoming year for approval. There were no nominations from the floor.

Gary Larson, Chair
Jim Fleming, Vice Chair

Troy Porter, Secretary
Steve Vogt, Treasurer

Vic Stratman made a motion to approve the slate of officers as presented. Gary Gilliam seconded. All present voted “aye.”

Gary Larson, chairperson, asked for two volunteers to serve on the executive committee. Roger Pankey volunteered, and the committee agreed to appoint Jesse Geltz to continue to serve on the executive committee.

Troy Porter made a motion to approve Roger Pankey and Jesse Geltz to serve on the executive committee. Vic Stratman seconded. All present voted “aye.”

Annual Disclosure Form

Jill and Tammy discussed the annual disclosure form and members took a few minutes to complete the forms.

Gary Gilliam announced his retirement from the board, expressing his gratitude for the opportunity to serve and his appreciation for the board’s dedication.

Review of District Grant Application

Tammy and Jill discussed the submission of the 2026 district grant application and Tammy mentioned the rearrangement of target materials that was discussed at the last meeting and requested final approval of the application from the committee.

Roger Pankey made a motion to approve the 2026 district grant application. Steve Vogt seconded. All present voted “aye.”

Review of District Grant Application - continued

Jill discussed the need to spread awareness about the grant application and asked for suggestions on how to spread awareness. The district does use social media and newspapers to promote the grant program. Committee members emphasized the importance of leadership involvement in implementing and maintaining programs.

Jill encouraged the committee to visit the Ozark Rivers website, recently updated with drop-down menus, and provide updates on new trash service companies. Kathryn Hawes provided a tour of the website.

Pete Cruz discussed the challenges of recycling and waste management at Fort Leonard Wood, including the lack of participation in electronic waste collection and the need for incentives. He also mentioned the issue of off-post trash and the need for better leadership in environmental initiatives. The committee considered the possibility of including incentives in their solid waste management plan.

Staff Activities

Jill provided details on the Solid Waste Plan Advisory Committee Kickoff Meeting that is scheduled for July 16 from 2:00 to 4:00 p.m. She emphasized the importance of involving key stakeholders in the planning process, including companies that use recycled materials. Tammy discussed the process of updating landfill plans, which was a lengthy and complex process. She mentioned that only two districts had completed plans, and the others were still in the process.

Jill discussed the potential use of tires in asphalt for paving projects, citing Dr. Redmond's work in Rolla. She mentioned the possibility of Dr. Redmond speaking at the commission meeting. Jill also highlighted the financial benefits of using tires in asphalt, and the need for further research on the process.

Jill asked members to submit nominations for outstanding achievements in waste management. Lastly, she expressed desire to celebrate the 35th anniversary of the Earth Day art contest and engage additional teachers district-wide.

Gary Larson discussed the possibility of recycling cardboard due to the pause in services based on the devastating fire at Scenic Rivers Shelter Workshop in Salem. The workshop needs a bailer and a trailer for transporting cardboard. Members also discussed the issue of lithium batteries and the need for improving education and increasing proper recycling.

Chairman's Report on Board Activities

Gary Larson discussed the possibility of recycling cardboard with the help of Scenic Rivers Industries, a local sheltered workshop in Salem. He mentioned that they are currently in the process of starting recycling for businesses and will eventually open it up to the public. He also mentioned the need for a bailer and a trailer for transporting cardboard.

City and County Updates

No reports were given.

Announcement of Upcoming Meetings and Events

Chairman Larson asked members to mark the following dates on their calendars:

2025 Meeting Dates at 10:00 a.m. unless noted.

Jul. 16 – Solid Waste Management Plan Advisory Committee at 2:00 p.m.

Oct. 7 - Executive Board

Dec. 9 - Executive Board at 5:30 p.m. and annual awards banquet at 6:30 p.m.

2026 Grant Round: applications are due by noon on August 15th

Grant Workshop – July 23 from 10:00 a.m. – noon, please RSVP

Grant Review Committee: September 16 from 10:00 a.m. to 2:00 p.m.

2025 Special Collections

Jun. 14 - Brewer Science in Rolla

Sep. 13 – Salem – volunteers are needed to unload tires for this event

Oct. 18 - Owensville – hosted by Lakeside Book Company

2026 Special Collections

Jun. 13 - Brewer Science in Rolla

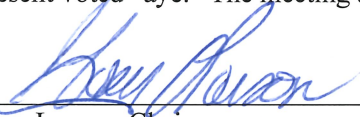
Sep. 19 – Maries County – location to be determined

Oct. 17 – City of St. Robert

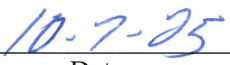
(There is an opening for a spring collection)

Adjournment

There being no further business, Vic Stratman made a motion to adjourn. Troy Porter seconded the motion. All present voted “aye.” The meeting adjourned at 11:47 a.m.




Gary Larson, Chairperson



Date



Attest



Date