

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT  
EXECUTIVE BOARD MEETING  
Tuesday, Oct. 8, 2024 at 10:00 a.m.  
MRPC Building - 4 Industrial Drive  
St. James, MO 65559**

**Call to Order**

Gary Larson called the Oct. 8, 2024 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:07 a.m.

**Members Present:** Gary Larson, Vic Stratman, Roger Pankey, James Fleming, Peter Cruz, Jax Jensen and Troy Porter.

**Members Absent:** Greg Parker, Jim Holland, Jesse Geltz, Steve Vogt, Charles Bassett, David Sansegraw and Gary Gilliam.

**Staff and Guests Present:** Jill Hollowell, Tammy Snodgrass and Linda Carroll, MRPC. Robert Schultz attended as a guest.

**Approval of Agenda**

Jim Fleming made a motion to approve the agenda with the noted addendum. Gary Larson seconded the motion. All present voted "aye."

**Approval of Minutes**

Jim Fleming made a motion to approve the minutes with the noted change on the date of the last meeting minutes. Roger Pankey seconded the motion. All present voted "aye."

**Financials**

Staff provided FY24 ending financials and acceptance of revision for 2025 district grants.

**Approval of Financials**

Linda Loughridge presented financials for year ending June 30, 2024. She said that although the handout said the statement was preliminary, she has already submitted them to the audit firm, so they are final at this point. Linda explained that for revenues and expenses, she can only record the state revenues when they have actually been expended or accrued as an expense for a grant. So, at any given period of time until the fiscal year end, the revenues over expenses are only going to be the interest earned on the bank accounts. At year end, that influence is also deferred. It is considered deferred revenue. And when it exceeds 20,000 total deferred revenue, we have to grant that out in the next year round.

Linda mentioned there were a couple of expenses that exceeded the budget line. She said the \$1,200 was for the prior year audit (June 2022) which was under a different audit firm. She informed the board that there's always a two year comparison and so that additional cost was incurred to confirm the prior year which they didn't have the information for. She added that next year's budget of \$6,500 is accurate to cover a one year period and since it will be the same audit firm as this year, there will not be an additional charge. Insurance was the other expense that exceeded the budget line. The renewal came in at \$70 higher. Linda also mentioned that all other line items were under budget and that \$18,734 in 2024 grant funds was returned to the district.

Vic Stratman made a motion to approve the June 30, 2024 financials as presented. Troy Porter seconded the motion. All present voted "aye."

Linda reported the district is pretty much tracking on the operating side. She reminded board members that she had mentioned that the insurance renewal came in higher than what was anticipated. With only about 25% of the year expired, there aren't a lot of expenses outside of grant administration which is right at the percentage of year expired. Advertising costs shown are for the district grants, which is usually an upfront cost at the beginning of the

year. Website hosting is an annual renewal that also comes due at the beginning of the year, said Linda. She also provided the district's sub-grantee tracking spreadsheet.

Troy Porter made a motion to approve the budget as presented. Vic Stratman seconded the motion. All present voted "aye."

#### Approval of 2025 District Operation Budget

The board was informed there was a miscalculation of the required 50/50 District Operations and Plan Implementation distribution of MDNR funding. The amount allowed for travel reimbursement was reduced to meet DNR's 50% requirement. Linda presented a revision to reduce the 2025 District Operation budget from \$109,706.50 to \$109,232.50.

Roger Pankey made a motion to approve the revision to the 2025 District Operation budget as presented. Troy Porter seconded the motion. All present voted "aye."

#### Approval of Grant Project Requests

1. Requests for grant closure, all obligations have been met.
  - a) K2023-003 – MRPC HHW

Jax Jenson made a motion to approve the grant closure for the MRPC HHW grant. Vic Stratman seconded. All others present voted "aye."

2. Requests for grant extensions through June 30, 2025.
  - a) K2023-005 – MRPC Community Outreach & Assistance Fund
  - b) K2023-006 – MRPC Illegal Dump Clean-up

Jax Jenson made a motion to approve the grant extension for the MRPC's Community Outreach and Assistance Fund and Illegal Dump Clean-up grants. Jim Fleming seconded. All others present voted "aye."

3. Requests for grant extensions through Dec. 31, 2025.
  - a) K2024-004 – MRPC Special Collections
  - b) K2024-005 – MRPC Community Fund
  - c) K2024-006 – MRPC Illegal Dump Clean-up
  - d) K2024-007 – MRPC Education, Awareness & Business Outreach
  - e) K2024-0011 – Dixon Area Caring Center

Jax Jenson made a motion to approve the grant extension for MRPC's Special Collections, Community Fund, Illegal Dump Clean-up and Education, Awareness and Business Outreach grants and for the Dixon Area Caring Center grant. Roger Pankey seconded. All others present voted "aye." Troy Porter abstained.

4. Requests for retroactive extensions.
  - a) K2022-008 – St. James Caring Center for a retroactive grant extension from Dec. 31, 2022, to June 30, 2024, along with a "reporting only" extension through Sept. 30, 2024.
  - b) K2023-009 – Reducing Food Waste for a retroactive grant extension from June 30, 2024, to Oct. 31, 2024, for "reporting only".

Jax Jenson made a motion to approve the grant extension for the St. James Caring Center and Reducing Food Waste grants. Vic Stratman seconded. All others present voted "aye."

5. Request for executive board affirmation of executive committee's actions on approval of DO/PO Contracts, Revised Hourly Rates for MRPC Contracts.
  - a) Approval of revised contract hours for the MRPC contracts.

Jax Jenson made a motion to approve the grant closure for the St. James Caring Center and Reducing Food Waste grants. Vic Stratman seconded. All others present voted "aye."

6. Request for re-scoping of grant budget allowing for contracted services performing construction and not listed in original budget.

*Note: The board approved an extension for this project through Dec. 31, 2024. The subgrantee has requested immediate closure of the project due to operational challenges with the digester.*

- b) K2022-010 – MO S&T Anaerobic Digester through Sept. 30, 2024.

The board needs to determine if they want to fund everything, including those items not listed in the original budget or not. If the board decides not to rescope the grant, someone can be appointed or volunteer to review the grant line by line and determine what gets funded.

Jim Fleming made a motion to ask for volunteers to review the MO S&T project line by line. Vic Stratman seconded. All others present voted “aye.”

Vic Stratman volunteered to be a reviewer on the MO S&T project. Jill Hollowell asked Roger Pankey if he would be willing to serve as another reviewer. Roger said he would get back to her once he had a chance to look at his schedule.

### **Review of District Grant Applications**

The board reviewed the rankings on the grant applications. The total funding requested was \$235,662.16, however, the funding available is only \$143,768.17. The committee discussed how to adjust the requested amounts to meet the funding that is available. All applicants were willing to accept partial funding.

The board made the following determinations for funding:

Grant ID	Name of Applicant	PROJECT NAME	RANKING PERCENTAGE	TOTAL PROJECT AWARD	REDUCED AMOUNTS		STATUS OF OPEN GRANTS
H	MRPC	Illegal Dump Clean Up	105%	\$49,640.19	\$30,000.00	Partial funding accepted	Remaining funds from 2023 (19,000 )/ 2024 (\$17,00) = \$36,737. For 2025, staff is workig with US Forest Service on a joint grant to bring in Americorps volunteers to clean up illegal dumpsites (funding application in process).
I	MRPC	Environmental Education and Public Awareness	103%	\$38,140.00	\$13,140.00	Partial funding accepted	Remaining funds 2024, \$25,000, cut taken to provide funding for other programs. This fund provides for our annual summer reading library programs; educational media e.g. Trashasaurus Rex, Earth Day Stewardship Showcase, America Recycles Day and other community education events. There will only be \$4,942.27 remaining in the grant as of September 30th.
E	MRPC	Household Hazardous Waste Satellite Collection	101%	\$40,000.00	\$40,000.00	Partial funding accepted	Open 2024 grant for \$25,000. We've spent \$6,981 of the \$12,958 budgeted for HHW collection and predict 2 more collections by the end of the year. We are keeping a close watch in case early closure of services are needed.



F	MRPC	Special Waste Collections	99%	\$34,555.00	\$28,000.00	Partial funding accepted	Predict spending down the 2023 grant by end of the year. Remaining funds, 2024 = \$25,000; estimate \$8,000 for contractor expenses (electronics/tires) for 4 events. There will only be \$1,912.59 remaining in the grant after September.
G	MRPC	Community Outreach and Assistance Fund	94%	\$15,000.00	\$0.00	Partial funding accepted	Remaining funds, grants 2022/2023/2024 = \$21,721. Outstanding approved funding: \$3,300 for recycling bins Owensville & Hermann.
A	Dixon Area Caring Center	DACC Recycling Center	92%	\$17,535.49	\$12,535.49	Partial funding accepted	Long-term applicant, they have been reducing their requests to allow for funding other applicants. Comment from review committee; holiday pay is a new line item.
C	Leasberg Revitalization Org.	Leasburg Recyclig Program	88%	\$14,115.00	\$7,092.68	Partial funding accepted	First time subgrantee; well-written application showing adequate support for the project.
D	Phelps County Connection	Seniors Recycling or Cash	85%	\$10,995.00	\$6,000.00		First time subgrantee; well-written application showing adequate support for the project.
B	St. James Caring Center	Caring & Resource Centers	75%	\$14,681.48	\$7,000.00	Partial funding would be accepted, but activities would be greatly impacted and/or omitted.	The Resource Center is a successful project. Budget includes contractor expense, \$9,000 for reuse instructor; transportation, supplies, filter for reuse of kitchen grease.
	TOTAL GRANT REQUESTS			\$234,662.16	\$143,768.17	\$0.00	

\$283,874.00 Funding from MDNR  
 \$151,542.50 DO/PI funding  
\$132,331.50 MDNR Funding minus DO/PI  
 \$11,436.67 Plus carry over amounts from FY24

**\$143,768.17**

\$143,768.17 Grant funds for distribution  
 \$0.00 Difference

Vic Stratman made a motion to approve funding the grants as discussed and adding to the Community Fund any unaccepted funding along with the \$30,000 that would fund the Americorps volunteers working illegal dumps if that project fell through. Jim Fleming seconded.

NOTE: After the meeting it was determined that the voting on funding was done incorrectly. A new vote will need to take place.

### **Staff Activities**

#### **Missouri Product Stewardship Update**

Tammy Snodgrass reported that the paint industry supports this initiative. If passed, any paint that is sold would include a fee at sale time which will allow for the return of any unused paint by the buyer. She informed the board that there is a presentation available if they would like to present the issue in their communities.

#### **Review of SWAB Activities**

Tammy reported that a board member is needed to attend the SWAB meetings. She said it is typically the board chair, but the chair can appoint someone. Meetings are held about six times a year at 1:00 p.m. at the DNR office in Jefferson City and there is a Zoom option available. Tammy said she attends but she is not a voting member and it's important that the district have a voice. The next meeting is scheduled for Nov. 6. Vic Stratman said he would be an alternate and would attend the meetings when Chairman Gary Larson is unavailable.

#### **Community Outreach and Support Fund Requests – Jill Hollowell**

Jill presented the following request for funds from the Community Outreach and Support Fund.

- St. Paul United Church of Christ of Hermann is requesting \$300 for purchasing seven recycling bins and labels to initiate their recycling program.

Vic Stratman made a motion to approve funding of \$300 for the recycling bins and labels. Troy Porter seconded. All present voted "aye."

Peter Cruz with Fort Leonard Wood asked Jill to get him a point of contact and he may be able to help with the bins.

### **Agenda Addendum Item**

1. Requests for release of retention.

*The board is asked to approve release of retention for the following grants to pay current expenses. Grant closures will be requested at the next board meeting.*

- a) K2023-004 – MRPC Special Waste Collection
- b) K2023-007 – MRPC Education Outreach and Awareness

Vic Stratman made a motion to approve the release of retention for grants k2023-004 and K2023-007. Jax Jenson seconded the motion. All others present voted "aye."

### **City and County Updates**

No reports were given.

### **Announcement of Upcoming Meetings and Events**

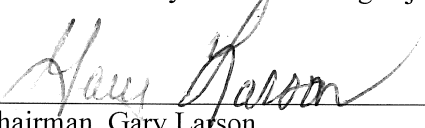
Nov. 6 – Solid Waste Advisory Board (SWAB) at 1:00 p.m.


Bennett Springs conference Room, Elm Street Conference Center  
1730 East Elm Street – Lower Lever. Jefferson City, MO 65101


Dec. 10 – Executive Board Meeting at 5:30 p.m. followed by the annual awards banquet at 6:30 p.m. at MRPC.

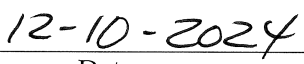
**Adjournment**

There being no further business, Jax Jenson made a motion to adjourn. Troy Porter seconded the motion. All present voted "aye." The meeting adjourned at 12:14 p.m.

  
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Chairman, Gary Larson

  
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Date

  
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Attest

  
\_\_\_\_\_  
Date