



**REGION I RHSOC MEETING**  
**Thursday, Jan. 30, 2025 – 1:00 p.m.**  
**Meramec Regional Planning Commission**  
**4 Industrial Drive ~ St. James, MO**

**MINUTES**

**PLEDGE OF ALLEGIANCE:**

Vice Chairman Jeff Breen led the committee in reciting the Pledge of Allegiance and began the meeting by welcoming committee members and guests at 1:02 p.m.

**COMMITTEE MEMBERS PRESENT:**

Members participating in person were Jeff Breen (P), Hector Silva (A) Jennifer Parrett (P), and John Lochner (A). Participating via Zoom were Jason Riggs (A), Darin Pryor (A), Brad Woods (A), Dan Cordova (P), David Sewell (P), and Stacey Smith (P).

**COMMITTEE MEMBERS ABSENT:**

Brad England (A), Doug Yurecko (P), Glen Smith, (P), Byron Dudley (P), Tony Floyd (A), Devin Johnson (P), Sam Allen (A), and D.L. Miller (A). Deborah Decker (P), Jason Goldsmith (A), Don Good (A), Randy Rowe (P), Linda Kerr (A), Jordan Smallwood (A), Tabitha Stanfast (P), and Gary Hicks (P).

**STAFF AND GUESTS PRESENT:**

Staff and guests participating in person were Tammy Snodgrass, Samantha Sherman and Linda Carroll (MRPC); Brett Hendrix (SEMA); Mike Elliott (Maries County EMD); Nick Pappas (Maries County Sheriff's office), Mark Morgan (Maries County Sheriff), Zach Moser (Dent County Health Center); Dan Copeland (Assistant Superintendent, Salem R-80) and Charley Joe Kallmon (Pulaski County OEM). Kristin Kayser (OHS) participated via Zoom.

**MOTION TO ACCEPT AGENDA:**

David Sewell made a motion to approve the agenda; seconded by John Lochner. The motion carried.

**MOTION TO ACCEPT MINUTES:**

David Sewell made a motion to approve the minutes; seconded by Jennifer Parrett. The motion carried.

**OHS Update**

Kristin Kayser provided the following updates from the DPS Quarterly meeting:

- FY 23 Grants, Procurement and NCSR  
Kristin discussed the closing of FY 21, 22, and 23 grants by August 31, with the possibility of extensions for FY 23 due to the three-year grant period. She mentioned that all projects for Region I have been updated and are open on the web. However, due to the executive order from the new President, all Federal portals are closed for fund drawing, affecting procurement. Kristin advised caution in procurement and communication with vendors, and suggested that if vendors are willing to wait, procurement can proceed. She also reminded the team to complete the National Crime Statistics Report (NCSR) by the end of February for future grant applications. Lastly, she mentioned the potential opening

of the FY 25 regionalization program in April or early May but noted the lack of control over the timeline due to the changing of the guards at the Federal level.

- **April RHSOC Region I Meeting and Funding Applications**  
Kristin discussed the upcoming April meeting and the need for regions to start gathering quotes and cost details for funding applications. She emphasized the importance of having quotes for interop equipment and suggested utilizing the Missouri Interoperability Center for vendor quotes. Kristin also mentioned the ongoing effort to streamline the reviewer process, with the aim of reducing the time commitment for volunteers. She encouraged volunteers to participate in the process, highlighting the benefits of gaining knowledge and understanding of the grant application process.
- **Regionalization Funding and Web Grants**  
Kristin discussed the importance of regionalization funding and the need for more of it. She suggested that showcasing the utilization of this funding could help garner more government support. Kristin also advised the team to start creating accounts on the Web Grants website early to avoid last-minute stress. She further suggested that if anyone has previously submitted an application, they should reach out to Sam for a copy of their corrected application to avoid repeating mistakes. Lastly, Kristin encouraged the team to reach out for help if they're unsure about anything. Vice Chairman Breen and David Sewell expressed their appreciation for the work being done on objective questions and the creation of the Web Grants account.
- **THIRA Assessment and Funding Distribution**  
Vice Chairman Jeff Breen led the meeting, with Kristin providing updates on the upcoming THIRA assessment due in October. Kristin emphasized the importance of gathering information for the assessment, including potential terrorist targets and new large companies in the region, as these factors influence funding distribution. She also mentioned that Kevin Virgin is available to create surveys to make the process easier. Samantha Sherman noted that the THIRA assessment is labor-intensive but beneficial, and the process involves a smaller group working on it before sending it out for wider input.

### **Ag Updates**

A handout was provided.

### **DNR Updates**

No report was given.

### **Interoperable Communications Update**

A handout was provided.

### **Mass Care/Emergency Human Services**

No report was given.

### **MO State Mutual Aid Update**

No report was given.

### **SEMA Region I Area Coordinator Updates**

Brett Hendrix discussed the aftermath of the major flood in November, which caused significant damage and loss of life. He mentioned that a federal declaration was obtained for public assistance, and applications were due the following day. He also highlighted the importance of mitigation projects. He reported the next quarterly meeting for Region I would be March 4 in Rolla at the Phelps County Sheriff's Department and will run from 10:00 a.m. to 2:00 p.m. As

part of the meeting, there will be a National Weather Service chat drill and Steve Reynolds from the National Weather Service in Springfield will provide training on new flood inundation mapping. More information will be emailed out next week. Brett expressed uncertainty about the impacts of recent funding freezes, but reassured the team that their programs were not likely to be affected. He also introduced Mike Elliott, the new emergency management director for Maries County.

### **RHSOC Old Business**

Samantha Sherman provided a handout with an update on grants, stating she was wrapping up projects for FY 21 and FY 22 and preparing to start on FY23 and FY24 projects.

Samantha reported there were several vacancies on the committee and emphasized the need to fill those outstanding positions as soon as possible.

Stacey Smith made a motion to approve Ryan Scholl to fill the alternate HRST vacancy; seconded by David Sewell. The motion carried.

Hector Silva made a motion to approve Sean Wilson to fill the primary mayor vacancy; seconded by John Lochner. The motion carried.

David Sewell made a motion to approve Mike Elliott to fill the alternate volunteer vacancy; seconded by Hector Silva.

Mike Elliott made a motion to approve Mark Morgan to fill the primary Sheriff vacancy; David Sewell seconded. The motion carried.

Hector Silva made a motion to approve Stacy Ball to fill the alternate Sheriff vacancy; David Sewell seconded. The motion carried.

Hector Silva made a motion to approve Zach Moser to fill the alternate Health Department vacancy; David Sewell seconded. The motion carried.

The committee also discussed the possibility of needing to push back the next meeting date to August but decided to wait until the April meeting to make a decision.

<b>Vacancies</b>	
<b>Represents</b>	<b>Position</b>
Public Works	Alternate
Police Chief	Alternate
Mayor/ City Administrator	Alternate
County Commissioner	Alternate
Health Departments	Alternate
Hospitals	Alternate

### **2025 Meeting Dates**

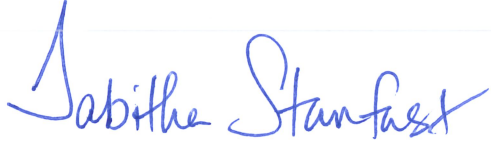
April 24, 2025

July 31, 2025

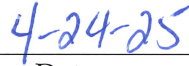
Oct. 30, 2025

**ADJOURN**

Jennifer Parrett made a motion to adjourn at 1:48 p.m.; seconded by Hector Silva. The motion carried.



Chair, Tabitha Stanfast



Date



Attest



Date