

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING
Tuesday, Dec. 10, 2024 at 5:30 p.m.
MRPC Building - 4 Industrial Drive
St. James, MO 65559**

Call to Order

Gary Larson called the Dec. 10, 2024, meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 5:30 p.m.

Members Present: Gary Larson, Jim Holland, Vic Stratman, Roger Pankey, Peter Cruz, Troy Porter, Jim Fleming and Charles Bassett. Steve Vogt participated via Zoom.

Members Absent: Richard Jensen, Greg Parker, Jesse Geltz, David Sansegraw and Gary Gilliam.

Staff and Guests Present: Jill Hollowell, Kathryn Hawes and Linda Carroll, MRPC.

Approval of Agenda

Vic Stratman made a motion to approve the agenda. Charles Bassett seconded the motion. All present voted "aye."

Approval of Minutes

Roger Pankey made a motion to approve the Oct. 8, 2024, minutes. Steve Vogt seconded the motion. All present voted "aye."

Vic Stratman made a motion to approve the Nov. 12, 2024, minutes. Troy Porter seconded the motion. All present voted "aye."

Financials

Linda Loughridge discussed the results of the recent audit of the district, stating that no deficiencies or material weaknesses were identified in the internal control over financial reporting. She also mentioned that the audit did not disclose any instances of non-compliance or other matters of clarity. Linda also explained the audit firm's letter to the district's board of directors, which disclosed no significant audit matters or material misstatements.

Vic Stratman made a motion to approve the FY2023-2024 audit. Charles Bassett seconded the motion. All present voted "aye."

Linda also presented the financials for month ending Nov. 30, 2024, noting that revenues were only at 26% and expenses were similar to the previous period. She mentioned that the interest earned was deferred until the end of the fiscal year and that expenses for district administration were slightly higher than the fiscal year. She also noted that the plan implementation fees were a little low.

She reviewed the financials for the Grants and Operating sides, highlighting a \$2,225 expense for the audit and a \$283 hike in D&O insurance. Linda said the audit came in under budget, so she is not overly concerned with the hike in insurance. She noted the district was staying within its total operating budget and all expenses are cash flowed, drawing down from grants only when necessary.

When asked to elaborate on what it takes to prepare the district's financials and coordinate an audit, Linda explained the financial reporting requirements for the state agency, which includes submitting financials on a quarterly basis for all open awards at the end of each quarter. She also mentioned the process of preparing supplemental documents, tracking open awards, and making disbursements.

Linda discussed the organization's audit requirements and challenges. She mentioned that an independent audit is required every two years but said it's more cost-effective to do one annual audit. She also shared her experience of having to skip a year due to difficulties in finding a suitable audit firm. Linda further explained that MRPC's

policy is to procure an audit firm for a three-year period, with the option to extend it for another three years. She also noted the increasing difficulty in finding quality audit firms willing to conduct governmental audits.

Charles Bassett made a motion to approve the financials as presented. Troy Porter seconded the motion. All present voted “aye.”

Approval of Grant Project Requests

1. Requests for grant extension through March 31, 2025
 - a) K2024-008 – The Rolla Recycling Center
 - b) K2024-009 – The Rolla Mission
 - c) K2024-010 – Missouri Environmental Education Association

Steve Vogt made a motion to approve the grant extension for The Rolla Recycling Center, The Rolla Mission and the Missouri Environmental Education Association grants. Vic Stratman seconded. Roger Pankey abstained. All others present voted “aye.”

2. Request for release of retention.
 - a) K2024-003 – MRPC Household Hazardous Waste

Troy Porter made a motion to approve the release of retention for the MRPC Household Hazardous Waste grant. Roger Pankey seconded the motion. Roger Pankey abstained. All present voted “aye.”

3. Request for release of retention and close out district grants upon completion of all obligations.
 - a) K2022-008 – St. James Caring Center
 - b) K2022-010 – MO S&T BioDigester
 - c) K2023-004 – MRPC Special Collections
 - d) K2023-009 – Univ. of Missouri Reducing Food Waste
 - e) K2023-011 – Dixon Area Caring Center

Steve Vogt made a motion to approve the release of retention and closing grants for the St. James Caring Center, MO S&T BioDigester, MRPC Special Collections, Univ. of Missouri Reducing Food Waste and Dixon Area Caring Center grants. Vic Stratman seconded the motion. Jim Fleming, Charles Bassett and Troy Porter abstained. All others present voted “aye.”

Staff Activities

Illegal Dump Clean Up – Kathryn Hawes

Kathryn provided an update on the AmeriCorp grant. The grant was awarded, and work will take place on Mark Twain National Forest land. She presented a graphic showing many illegal dumps on forest land in Crawford and Washington counties. Kathryn said a crew of eight would be provided and would be working 40 hours per week. The crew will be available to her for two weeks and she said she expects to have 80% of targeted dumps cleaned up.

Community Collections for Holiday Lights – Jill Hollowell

Jill mentioned promoting recycling during the holiday season with an emphasis on the collection of holiday lights. It was reported that the Rolla Recycling Center accepts lights with The Rolla Mission picking them up and then delivering them to Didion Orf as a fundraiser.

Community Outreach and Support Fund Request – Jill Hollowell

No requests have been received since the last meeting.

Jill thanked Pete Cruz for the three recycling bins he brought for a church in Hermann.

Chairman’s Report on SWAB Activities

Report was tabled until next meeting

City and County Updates

Jim Holland reported that the limestone steps from the courthouse are being recycled for use at area B&Bs.

Announcement of Upcoming Meetings and Events

Chairman Larsen asked members to mark the following dates on their calendars:

Schedule for 2025 Meetings

March 18th - Executive Board at 10 a.m.

May 13th - Executive Board at 10 a.m.

Oct. 7th - Executive Board at 10 a.m.

Dec. 9th - Executive Board at 5:30 p.m.; annual banquet 6:30 p.m.

2025 Special Collections

March 8th - Dixon

June 14th - Brewer Science in Rolla

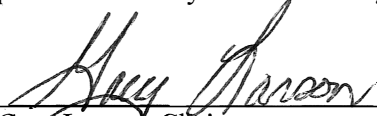
Fall Events: Lakeside Books, Owensville and Salem (to be determined)

Gary Larson made a motion to approve the 2025 meeting and special collection dates. Vic Stratman seconded. All present voted "aye."

Jim Holland said that he would like to see a special collection held in either Hermann or Drake. He said the last one was well attended.

Adjournment

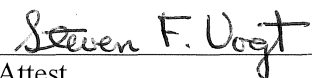
There being no further business, Gary Larson made a motion to adjourn. Charles Bassett seconded the motion. All present voted "aye." The meeting adjourned at 6:10 p.m.



Gary Larson, Chairperson

3-18-25

Date



Attest

3-18-25

Date