**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**FULL COUNCIL MEETING**

**Tuesday, Dec. 6, 2022 at 10:00 a.m.**

**MRPC Building - 4 Industrial Drive**

 **St. James, MO 65559**

**Call to Order**

Brady Wilson called the Dec. 6, 2022 meeting of the Ozark Rivers Solid Waste Management District Full Council Meeting to order at 6:32 p.m. The meeting was held in-person and via Zoom/conference call.

**Members Present:** Darrell Skiles, Gary Larson, Steve Vogt, Brady Wilson, Jim Fleming, Michael Gray, Troy Porter and Gary Gilliam participated in-person.

**Members Absent:** Cody Leathers, Terry Beckham, Arthur Cook, Dave Lafferty, Dennis Watz, Kenny Sullinger, John Kamler, Larry Miskel, T.C. James, Doug Drewel, Vic Stratman, Doug Smith, Gary Hicks, Glen Smith, Mike Null, Joshua Wonder, Anita Ivey, Mitch McDonald, David Sansegraw and Cody Brinley, Maria Potter, Jesse Geltz, Jim Holland, Randy Blaske and Ray Walden.

**Staff and Guests Present:** Jill Hollowell, Tammy Snodgrass, Patrick Stites, Kathryn Hawes and Linda Carroll, MRPC. Scott Volpner with Catalytic Innovations attended as a guest.

**Approval of Agenda**

Jim Fleming made a motion to approve the agenda. Darrell Skiles seconded the motion. All present voted “aye.”

**Approval of Minutes**

Steve Vogt made a motion to approve the agenda. Gary Gilliam seconded the motion. All present voted “aye.”

Jill Hollowell suggested members take the time to thoroughly review the strategic planning information in the June 14, 2022 minutes.

**Financials**

Linda Loughridge presented financials for month ended Oct. 31, 2022 and provided the district’s sub-grantee tracking spreadsheet. On the statement of revenues and expenditures for grants, she noted that total expenditures are at 27.88% with the percentage of the year expired at 33.33%. She said she sees nothing in the budget to be concerned about.

Darrell Skiles made a motion to approve the budget as presented. Troy Porter seconded the motion. All present voted “aye.”

Linda said the FY20-21 audit report has been submitted to DNR but the FY21-22 audit has not as the auditing firm backed out. She said she has sent out a request for bids but has received no response. Linda mentioned the possibility of trying to piece meal the audit to various auditing companies. She also said that since DNR only requires an audit of the Ozark Rivers entity every two years, the group may want to take advantage of that and wait to have an audited conducted next year. Linda said she would provide more information at a future date.

**Approval of Grant Project Requests**

The following grant extension requests were received:

1. Requests for Grant Extension through September 30, 2023
	1. K2022-011 Dixon Area Caring Center
2. Requests for Grant Extension through December 31, 2023
	1. K2021-010 MO S&T Anerobic Digestion
	2. K2022-003 MRPC HHW
	3. K2022-009 MORA Education Project
	4. K2022-010 MO S&T Anerobic Digestion

A request to close out the following district grant, release retention, and return funding to the district was received from:

 K2020-010 Luce Myers Barnaby Buzzard

Darrell Skiles made a motion to approve the grant extensions for Dixon Area Caring Center, MO S&T, MRPC HHW and MORA and to approve the closing out of the Luce Myers Barnaby Buzzard grant. Steve Vogt seconded the motion. Troy Porter abstained. All others present voted “aye.”

**Staff Activities**

Battery Recycling – Jill Hollowell

Jill reminded the committee that HHW does fund the collection of alkaline batteries. She had a sample battery collection box stating that several communities have boxes like it to collect batteries from residents. Potosi has a box, as does the library in Salem. Jill said she is trying to reach out to the rural areas and trying to get at least one collection box in each county. Committee members could pick up the filled boxes and bring them to MRPC when they come in for meetings.

Chairman Wilson said the Rolla Recycling Center is now funneling batteries to Catalytic Innovations. He encouraged committee members to make collection boxes available and let employees bring in their used batteries. The chairman did remind members that the collection box is for residential batteries only. Darrell Skiles

 asked if anyone had contacted Walmart as a possible collection point. The committee felt it was something to be considered.

Scott Volner, Catalytic Innovations, gave a brief summary of what they do with used alkaline batteries. He said they separate the zinc and manganese which is then used in fertilizer.

Illegal Dump – Kathryn Hawes

Kathryn briefly explained a new marketing program that will launch in early 2023. In an effort to bring more attention to the problem of illegal dumps, Trashasaurus will be introduced in various video campaigns.

Strategic Planning Status – Patrick Stites

Patrick reported that one of the issues identified in the strategic plan was that no one really knows who the Ozark Rivers Solid Waste District is or what they do. Work has begun on getting the name out into the district he said. The Trashasaurus project is one of those efforts. He also mentioned that two Christmas trees, made out of recycled bottles, have been created and placed on display near the railroad tracks in St. James. Patrick also mentioned having the district get involved in float displays. If anyone has any event which might be a good fit to involve the district, Patrick encouraged them to contact the office. Kathryn also mentioned that she will be a judge at an upcoming event at S&T.

Community Outreach and Support Fund Request – Jill Hollowell

The following two requests were received:

1. Request to extend a grant amount for Rachel Buenemann with MU Extension for $800 to attend the MORA conference in 2023. Her attendance at MORA in 2022 was done remotely.
2. Request from The Rolla Mission in the amount of $1,188 for materials to build a demonstration compost site and hold twelve instructional classes.

Darrell Skiles made a motion to approve funding for Rachel Buenemann’s attendance at the 2023 MORA Conference and funding for The Rolla Mission’s compost site and instructional classes. Gary Gilliam seconded the motion. All present voted ‘aye.”

**Chairman’s Report**Chairman Wilson gave a brief report on the recent SWAB meeting. He said he was elected as chair and the next meeting would be in February. He also mentioned SWAB’s annual report has been completed and submitted to DNR.

Chairman Wilson said he attended a portion of the 2022 MORA Conference and said it was a good conference. Steve Vogt mentioned he attended the conference and found it very interesting and helpful.

**City and County Updates**

No reports were given.

**Announcement of Upcoming Meetings and Events**

Jill reminded members to mark the following dates on their calendars:

**Schedule for 2023 Meetings:**

Mar. 14 - Executive Board at 10 a.m.

May 9 - Executive Board at 10 a.m.

Jun. 13 - Full Council at 10 a.m.

Oct. 10 - Executive Board at 10 a.m.

Dec. 5 - Full Council at 5:30 p.m. followed by annual banquet at 6:30 p.m.

**2023 Grant Call Dates:**

Aug. 18 - Grant applications due to MRPC by noon

Sep. 12 - Grant review committee meets at 10:00 a.m.

**2023 Special Collections**

Mar. 25 - Dixon High School

Jun. 10 - Brewer Science in Rolla

Sep. 9 - Salem

Oct. 7 - St. Robert

**Adjournment**

There being no further business, Gary Gilliam made a motion to adjourn. Steve Vogt seconded the motion. All present voted “aye.” The meeting adjourned at 6:10 p.m.

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 Chairman, Brady Wilson Date

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 Attest Date