**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE BOARD MEETING**

**Tuesday, Sept. 27, 2022 at 10:00 a.m.**

**MRPC Building - 4 Industrial Drive**

 **St. James, MO 65559**

**Call to Order**

Brady Wilson called the Sept. 27, 2022 meeting of the Ozark Rivers Solid Waste Management District Full Council Meeting to order at 10:06 a.m. The meeting was held in-person and via Zoom/conference call.

**Members Present:** Arthur Cook, Darrell Skiles, Jim Holland, Steve Vogt, Vic Stratman, Brady Wilson, Craig French and Troy Porter participated in-person. Participating via Zoom/conference call was Anita Ivey.

**Members Absent:** Cody Leathers, Jesse Geltz, Jim Fleming, Gary Gilliam and David Sansegraw.

**Staff and Guests Present:** Jill Hollowell, Tammy Snodgrass, Patrick Stites, Kathryn Hawes and Linda Carroll, MRPC.

**Approval of Agenda**

Vic Stratman made a motion to approve the agenda with noted additions. Craig French seconded the motion. All present voted “aye.”

**Approval of Minutes**

Steve Vogt made a motion to approve the minutes. Vic Stratman seconded the motion. All present voted “aye.”

**Financials**

Linda Loughridge gave a brief summary of the FLY20-21 Ozark Rivers audit report. She informed the board that no deficiencies were determined, and it was a clean audit. Chairman Wilson tanked Linda and her staff for their work on the audit.

Darrell Skiles made a motion to accept the audit. Steve Vogt seconded the motion. All present voted “aye.”

Linda presented financials for month ended June 30, 2022. She reported that the unspent funds from the grants funded to district for administration operations and for plan implementation operations would roll over into the new grant period. Total to be rolled over is $15,272.27.

Craig French made a motion to approve the financials ending June 30, 2022. Darrell Skiles seconded. All present voted “aye.”

Linda also presented the financials for month ended Aug. 31, 2022.

Arthur Cook made a motion to approve the financials ending Aug. 31, 2022. Craig French seconded. All present voted “aye.’

**Approval of Grant Project Requests**

A request to close out district grants and distribute funds after all obligations of the grant are met prior to the next meeting was submitted for the following:

* 1. K2020-005 – MRPC Community Outreach & Assistance Fund release $3,037.50 in retention with grant closure.
	2. K2021-005 – MRPC Community Outreach & Assistance Fund release $642.97 in retention with grant closure.
	3. K2021-009 City of St. James - release $1,129.03 in retention and return $3,071.45 of unused funds to the district.

Steve Vogt made a motion to approve closing out these grants and distributing funds after all obligations of the grant are met. Vic Stratman seconded the motion. All present voted “aye.”

A request to extend the following grants through Dec. 31, 2023, was submitted for the following:

* 1. K2021-006 – MRPC Illegal Dump Clean-Up
	2. K2021-007 – MRPC Education, Awareness & Business Outreach
	3. K2022-004 – MRPC Special Collections –
	4. K2022-005 – MRPC Community Outreach & Assistance Fund
	5. K2022-006 – MRPC Illegal Dump Clean-Up
	6. K2022-007 – MRPC Education, Awareness & Business Outreach

Vic Stratman made a motion to approve the extension of these grants through Dec. 31, 2023. Darrell Skiles seconded. All present voted “aye.”

**Review of District Grant Applications**

The board reviewed the rankings on the grant applications. Grants scoring less than 70% are ineligible for funding. The grant submitted by The Rolla Mission scored under 70% so it was deemed ineligible for funding. The total funding requested was $299,474, however, the funding available is only $223,388. The committee discussed how to adjust the requested amounts to meet the funding that is available. All applicants were willing to accept partial funding.

Board members made a unanimous decision that the Community Outreach and Assistance Fund could easily be reduced. A reduction of $10,000 was suggested. Craig French had some concerns on the request from Frontier Environmental Technology, LLC. He said it was a business and wasn’t sure if really aligned with the district’s goals. Jill Hollowell responded that they are going after new technology that could be used at other slaughterhouses. Jill said that Professor Wang, with Frontier Environmental, told her the funds would be used for salary and materials to build the digester. The product coming out of the digester could be used for fertilizer or feed stock for the digester. Vic Stratman said he felt it would be beneficial. The committee discussed a 50% reduction for this application. All other applications would each be reduced by 8%.

Below are the final board determinations for funding:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **District K** | **Ozark Rivers 2022 Grant Call** |   |   |   |   | **Vote of** **Approval** | **Abstained/No** |
| **Project** | **Score** | **Project Name** | **Grant Applicant Name** | **Requested Amount** |  | **APPROVED** |  |  |
| **FUNDING** |  |  |
| B | 99.00% | Recycling Center Improvements | City of Rolla, Environmental Services | $17,460.00 |  | $16,063.20 | D. Skiles-motion to approve; S. Vogt-seconded.S. Vogt, V. Stratman, T. Porter, A. Cook, D. Skiles, C. French, J. Holland, A. Ivey | **B. Wilson** |
| F | 97.89% | HHW Satellite Collection Sites | MRPC | $34,780.38 |  | $31,997.95 | V. Stratman-motion to approve; S. Vogt-seconded.S. Vogt, V. Stratman, T. Porter, A. Cook, D. Skiles, C. French, J. Holland, A. Ivey | **B. Wilson** |

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| **Project** | **Score** | **Project Name** | **Applicant** | **Requested** **Amt** |  | **APPROVED****FUNDING** | **Vote of** **Approval** | **Abstained/No** |
| I | 96.76% | Illegal Dump Clean Up | MRPC | $48,983.68 |  | $45,064.99 | C. French-motion to approve; D. Skiles-seconded.S. Vogt, V. Stratman, T. Porter, A. Cook, D. Skiles, C. French, J. Holland, A. Ivey, B. Wilson |  |
| H | 95.65% | Community Outreach and Assistance Fund | MRPC | $25,000.00 |  | $10,821.04 | V. Stratman-motion to approve; C. French seconded.S. Vogt, V. Stratman, T. Porter, A. Cook, D. Skiles, C. French, J. Holland, A. Ivey, B. Wilson |  |
| G | 95.00% | Special Waste Collections | MRPC | $36,591.18 |  | $33,663.89 | S. Vogt-motion to approve; C. French-seconded.S. Vogt, V. Stratman, T. Porter, A. Cook, D. Skiles, C. French, J. Holland, A. Ivey, B. Wilson |  |
| J | 94.72% | Environmental Education and Public Awareness | MRPC | $45,054.33 |  | $41,449.98 | C. French-motion to approve; D. Skiles seconded.S. Vogt, V. Stratman, T. Porter, A. Cook, D. Skiles, C. French, J. Holland, A. Ivey, B. Wilson |  |
| C | 86.20% | Reducing Food Waste Through Meal Preparation Course | Curators of the University of Missouri | $8,419.69 |  | $7,746.12 | C. French-motion to approve; T. Porter seconded.T. Porter, A. Cook, J. Holland, B. Wilson, A, Ivey | **S. Vogt, V. Stratman****D. Skiles-No****C. French-No** |
| E | 84.72% | DACC Recycling Center | Dixon Area Caring Center | $26,174.83 |  | $24,080.84 | D. Skiles-motion to approve; C. French-seconded.S. Vogt, V. Stratman, A. Cook, D. Skiles, C. French, J. Holland, A. Ivey, B. Wilson | **T. Porter** |
| A | 76.02% | Anaerobic Digestion of Slaughterhouse Waste | Frontier Environmental, LLC | $25,000.00 |  | $12,500 | S. Vogt-motion to approve; V. Stratman-seconded. S. Vogt, V. Stratman, T. Porter, A. Cook, D. Skiles, C. French, A. Ivey, B. Wilson | **J. Holland-No** |
| D | 68.61% | The Rolla Mission | Mission Possible | 32,010.00 |  | 0 | Not funded, below 70% |  |
|  |  |  |  | $299,474.09 |  | $233,388.00  |  |  |

Since the Rolla Mission wasn’t funded, the board unanimously decided that if the Mission wanted to move forward with the composting portion, that project could possibly be funded through the Outreach and Education fund.

Tammy Snodgrass said a company that recovers landfill gas and then reblends it for sale, contacted her for grant funds for a gas recovery project. She said this would only work if there are items in the landfill. With Ozark Rivers encouraging recycling rather than dumping in landfills, she wasn’t sure this project would be eligible for the type of funding the district provides.

Craig French said a project like these needs nearby infrastructure to effectively and feasibly run the project. Chairman Wilson said he would rather see district funds go to waste reduction and diversion. Tammy said she had referred them to the Department of Energy. She said she had also contacted DNR but was still waiting to hear back from them. The general consensus of the board is that this is not an eligible project for district funds.

**Staff Activities**

Legislative Review – Tammy Snodgrass

Tammy reported the legislators are currently not in session. She said the Paint Stewardship bill will be introduced again. Tammy also mentioned that asphalt shingles can be uses as clean fill in landfills. She said it got added as a part of an omnibus bill and was passed.

Review of SWAB Activities– Brady Wilson

Chairman Wilson reported that he has been elected as chair of the SWAB Advisory Board and said they will be meeting to review the bylaws in the upcoming weeks. He said the board is also finalizing the annual planners’ report.

Chairman Wilson asked Vic Stratman to continue to serve as his alternate on the committee and Vic agreed. He also asked the committee for approval to appoint Troy Porter to the executive committee to replace Craig French, who is retiring.

Steve Vogt made a motion to approve the appointment of Vic Stratman Brady’s alternate on the advisory board. Craig French seconded. All present voted “aye.”

Anita Ivey made a motion to accept the appointment of Troy Porter to the executive committee. Vic Stratman seconded. All present voted “aye.”

Tammy mentioned an HHW pilot project in partnership with Region P that targets Texas County. Individuals have been coming from Texas County to use the St. Robert Transfer Station and possibly the Rolla Recycling Center for hazardous waste drop off. In this pilot project, which would run from Oct. 1 to Dec. 31, 2022, residents of Texas County could take items to the Rolla HHW Facility. There would be a $10 fee per person, per visit with a maximum of 50 pounds per person, per visit. She said the project would not be advertised and would be referrals only. Chairman Wilson said as long as DNR had no issues with it, he is okay with giving it a try.

Darrell Skiles made a motion to approve a the HHW Pilot Project, running from Oct. 1 through Dec. 31, 2022. Steve Vogt seconded. All present voted “aye.”

Surveillance Camera – Kathryn Hawes

Kathryn reported she is gearing up to get the cameras set out on illegal dumps. She asked board members to get with their commissioners and road crews to identify potential sites for placing a camera. Jill Hollowell suggested yard waste sites and Arthur Cook suggested canoe rental locations.

Community Assistance and Outreach Fund– Jill Hollowell

Jill advised the board of the executive committee’s approval of the city of St. Robert’s request for $11,000 to purchase recycling bins. The action was affirmed as there were no objections to the approval of this request for funding. Jill stated no additional requests had been received during this quarter.

2022 Outstanding Achievements in Waste Management

The board reviewed the proposed nominations. Craig French suggested one addition to the list and gave a brief summary on the nominee’s activities.

Darrel Skiles made a motion to approve the list of proposed nominees with the additional nominee. Craig French seconded. All present voted “aye.”

Approval of Grant Project Requests

Jill presented a request to release retention funds for distribute of funds with full council approval of grant closures at the next meeting.

 a) K2021-007 – Environmental Education and Public Outreach release $5, 473.98 in retention.

 b) K2021-010 – Curators of Missouri S&T for Anerobic Digestion Project release $7,102.35 in retention, with up to $1,000 payable for current a reimbursement request.

Vic Stratman made a motion to approve the release and distribution of funds with full council approval. Troy Porter seconded. All present voted “aye.”

**Chairman’s Report**Chairman Wilson reported that overall, the recycling market is stable. He said that the paper and fiber markets are strong.

The board recognized Craig French for his work on the board and presented him with a certificate for his almost 10 years of service on the Ozark Rivers board.

**City and County Updates**

Steve Vogt mentioned the Special Collection that will be held in Belle on Nov. 12. Jill mentioned St. Robert would be hosting a Special Collection on Oct. 8.

Arthur Cook brought in articles from newspapers over the years for archiving.

Craig French encouraged cities to pass an ordinance to not allow shingles in clean fill landfills. He said the older shingles may actually contain asbestos and should be disposed of in a more safe manner.

Jim Holland thanked Chairman Wilson for the bags he provided to the city of Hermann for those doing community service around the city. Chairman Wilson said cities/counties can contact the local MoDOT office for bags.

**Announcement of Upcoming Meetings and Events**

Oct. 11-13 – Missouri Recycling Association (MORA) conference, Independence, MO

Dec. 6 – Full Council meeting at 5:30 p.m., banquet to follow at 6:30 p.m.

Oct. 8 – St. Robert Special Recycling Collection

Nov. 12 – Belle Special Recycling Collection

**2023 Meeting Dates at 10:00 a.m. unless noted**

March 14 – Executive Committee

May 9 – Executive Committee

June 13 – Full Council

July 26 – Grant workshop

September 12 – Grant review committee

October 10 – Executive Committee

December 5 – Full council at 5:30 p.m. and annual awards banquet at 6:30 p.m.

**Adjournment**

There being no further business, Vic Stratman made a motion to adjourn. Steve Vogt seconded the motion. All present voted “aye.” The meeting adjourned at 12:05 p.m.

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 Chairman, Brady Wilson Date

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 Attest Date