



**REGION I RHSOC MEETING**  
**Friday, Nov. 12, 2021 – 1:00 p.m.**  
**Meramec Regional Planning Commission**  
**4 Industrial Drive ~ St. James, MO**

**MINUTES**

**PLEDGE OF ALLEGIANCE:**

Chairman Tabitha Stanfast led the committee in reciting the Pledge of Allegiance and began the meeting by welcoming committee members and guests at 1:02 p.m.

**COMMITTEE MEMBERS PRESENT:**

Members participating in person were Tabitha Stanfast (P), Don Good (A), Linda Kerr (P), David Miller (P), John Lochner (A), and David Sewell (A).

**COMMITTEE MEMBERS ABSENT:**

Tony Floyd (A), Sam Allen (A), Darrell Skiles (A), Adam Birdsong (P), Stacey Smith (P), Doug Yurecko (P), Byron Dudley (P), Brad Armstrong (A), Nick Pappas (A), Glen Smith (A), Jimmy Bench (P), Gary Hicks, Dan Cordova, Ron Smith, Darin Pryor, Deborah Baker, Brad England.

**STAFF AND GUESTS PRESENT:**

Staff and guests participating in person were Anne Freand, Linda Carroll, and Tammy Snodgrass (MRPC). Staff and guests participating via Zoom were Chelsey Call, Kristin Kayser and Tom Pugh (OHS); Greg DuBois (MO State Highway Patrol, Troop I); Brett Hendrix and Chiquita Small (SEMA); and.

**MOTION TO ACCEPT AGENDA:**

David Sewell made a motion to approve the agenda; seconded by Don Good. With there being no quorum, voting will be done via email.

**MOTION TO ACCEPT MINUTES:**

With there being no quorum, voting will be done via email.

**MEMBERSHIP TURNOVER**

Anne Freand reviewed the rotation of members. She noted there were vacancies in the county health, public works and EMS disciplines. Anne said she was working on filling the vacancies unless the primaries are willing to step in as alternates. Current vacancies are as follows:

<b>Discipline</b>	<b>Outgoing</b>	<b>Incoming</b>	<b>Term Expires</b>
Sheriff	Jimmy Bench	Sam Allen	2023
Fire	Doug Yurecko	Don Good	2023
County Health	Deborah Baker	Vacant	2023
Public Works	Darin Pryor	Vacant	2023
Private Industry/Public Utility	Byron Dudley	Tony Floyd	2023
EMS	Linda Kerr	Vacant	2023
911	Stacey Smith	Brad England	2023

Anne also reported that Tabitha Stanfast's second term as chair of the committee has ended and asked the committee to nominate and elect a new chair and vice chair. She added Ron Smith had

indicated he was open to stepping back in if needed. Don Good nominated Ron for chair and David Miller nominated Tabitha for vice chair. There was no quorum so voting will be done via email.

### **OHS Update**

Chelsey Call introduced Kristin Kaiser and Tom Pugh. Kristin is a grant specialist and Tom is a cyber security specialist.

Chelsey reported that the Nationwide Cyber Security Review for FY20-21 is due Dec. 31, 2021. The review must be completed in order to be eligible for OHS funding. She added it is also a requirement to be eligible for funding through DHS and FEMA. Brett Hendrix asked if it applied to EMPG folks. Chelsey wasn't sure and could check on it.

It's anticipated the NCSR will continue to be a requirement. The NCSR should be completed by the IT person. Chelsey said the review identifies gaps in cyber security and allows organizations to be eligible for any cyber security awareness funding that becomes available. Anne said she would forward the NCSR information she received from OHS to everyone.

Tom added that he has begun writing a cyber liaison officer program and noted that information sharing is a big part of this. He said he will keep pushing information out.

### **Ag Updates**

No report was given.

### **DNR Updates**

No report was given.

### **Interoperable Communications Update**

No report was given.

### **Mass Care/Emergency Human Services**

Chiquita Small, SEMA, reported the state mass care committee is still meeting regularly. The focus has been on heating and cooling shelters she said. Katie Sullivan with the Louisiana Red Cross provided a presentation on lessons learned from Hurricane Ida. The committee also discussed the Oct. 24<sup>th</sup> tornadoes that touched down across the state.

Chiquita mentioned Multi-Agency Resource Center events were held Nov. 1<sup>st</sup> in Fredericktown, Nov. 2<sup>nd</sup> in Farmington and Nov. 8<sup>th</sup> in St. Genevieve County. Over the three days, there 18 agencies to support the MARC's, which served 125 households and 398 individuals.

Statewide COVID calls are still continuing on the second Friday of every month. Chelsey did note there would be no call in December, but calls would begin again in January.

Chelsey mentioned the Missouri CERT Association stating that they are in the process of working on bylaws for the association and determining the next steps for moving forward.

Anne Freand mentioned she had received an equipment list from OHS in anticipation of needs for heating and cooling shelters. She said she would update the list and send it out to committee members.

## **MO State Mutual Aid Update**

No report was given.

## **SEMA Region I Area Coordinator Updates**

Brett Hendrix complimented Chiquita and her staff. He said they have done a really good job and he knows they will be ready to step in and assist Region I should the need arise.

He reported there was some damage to a couple of homes in Dent County from the recent storms.

He mentioned there was a training coming up in Lebanon at the end of the month and reported the recent training held in Rolla had a good turnout. Brett informed the committee several classes have been finalized for early 2022 and they should be showing up on the schedule soon.

Brett informed the committee the next quarterly meeting of stakeholders would be at 10:00 a.m. on Dec. 9 at the Phelps County EOC, located on the second floor of the sheriff's department. Bill Pittinger will be the speaker and will discuss state EOC training assumption changes with agriculture. Zoom and call-in options will be available. Tabitha Stanfast asked if the virtual option will remain for future meetings. Brett said folks seemed to like having the virtual option and believes there will continue to be some sort of call-in option.

## **RHSOC Old Business**

Anne reported that purchasing for FY19 and FY20 is in the process of being finalized and FY21 risk assessments are completed. She said once the NCSR's have been submitted, OHS will release the funds and she can start FY21 purchasing.

Anne reviewed the committee vacancies. Going on the assumption that the primaries will step in as alternates, EMD and schools still need to be filled.

<b>Vacancies</b>	
<b>Represents</b>	<b>Position</b>
Schools	Alternate
EMS	Alternate
Emergency Public Works	Alternate
Emergency Management Director	Alternate
County Health	Alternate

## **RHSOC New Business**

### Review of Equipment Distribution/Transfer Form

Anne reviewed a transfer request from the Sullivan Fire Protection District. They are requesting to transfer an MCI trailer and equipment to North Crawford Ambulance District.

David Sewell made a motion to approve the transfer; seconded by Linda Kerr. With there being no quorum, voting will be done via email.

### Elliot Online Badging Training

Anne provided a presentation on the new online badging interface. The new interface will enable organizations to enter their own information from their location. She reviewed the steps to enter information for creating a badge but did note that she is the only one with the ability to actually print badges. In order to enter their information, organizations need to request a temporary

password from her. Once the information has been entered and submitted for printing, an email containing the names and number of badges submitted should be sent to her she said.

Anne said she would send a link and directions in the near future.

### **ADJOURN**

Linda Kerr made a motion to adjourn at 2:00 p.m.; seconded by David Sewell. The motion carried.

### **MEETING APPROVALS**

Since there was no quorum, the committee voted to approve the following four items with the noted motions and seconds via email after the meeting.

- Motion to Accept Agenda: David Sewell motioned to accept the agenda; Don Good seconded.
- Review and Approval of Meeting Minutes – Ron Smith motioned to accept the minutes; David Sewell seconded.
- Nomination of Chair and Vice Chair: Don Good made a motion to nominate Ron Smith as Chair and Tabitha Stanfast as Vice-Chair; David Sewell seconded.
- Review of Equipment Distribution/Transfer from Sullivan Fire Protection District to North Crawford Ambulance District of an MCI Trailer to be used for similar purposes and kept within Region I: David Sewell motioned to approve the transfer; Linda Kerr seconded.

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Chair, Tabitha Stanfast

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Date

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Attest

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Date