**MEMORANDUM**

TO: Ozark Rivers Solid Waste Management District Executive Board, Presiding
Commissioners of the Ozark Rivers Solid Waste Management Region and Area News Media

FROM: Brady Wilson, Chairman

DATE: May 3, 2021

RE: District Executive Board Meeting

The Ozark Rivers SWMD Executive Board will participate in a remote meeting from 10:00 a.m. – noon

on Tuesday, May 11th via Zoom video conferencing or by conference call. Instructions for both are on the attached agenda along with March meeting minutes for your review.

We continue taking precautions during this time of COVID by offering remote meeting attendance.

If you would like more information about using Zoom, the following website provides directions for downloading free Zoom access on your computer at https://zoom.us/download . If you prefer to join the meeting via conference call, a call-in number is also included on the agenda.

We are pleased to have Barbara Lucks from BedHead Mattress Recycling joining our meeting for a presentation on mattress recycling programs. Ms. Lucks is the current chairperson for Missouri’s Solid Waste Advisory Board (SWAB).

There are many actions requiring board approval as May is a crucial period for Ozark Rivers. The following items require a quorum for board approval to assure we are able to quickly move forward with these submission to MDNR and avoid a gap in funding:

* Approval of FY 2021-2022 draft budgets and current financial reports;
* Review and approval of district administration/operations grant applications;
* Review and approval of FY 2021/2022 administrative contracts;
* Approval of sub grant closures and funding request through the Community Fund.

The nominating committee requests officer nominations for 2022 and/or consent from the members listed below. If you would like to submit a nomination, please do so by May 10th. The current officers are as follows:

Chairperson – Brady Wilson (Phelps Co.) Co-chairperson – Darrell Skiles (Dent Co.)

Treasurer – Steve Vogt (Maries Co.) Secretary – Craig French (Fort Leonard Wood)

**Please let us know if you will be participating in the meeting.** Contact Linda Carroll at (573) 265-2993 or by email at lcarroll@meramecregion.org so we may assure a quorum is available for this meeting.

Please be sure to review the meeting minutes from March 9th and the meeting agenda. Additional documents will be sent to you the morning of the meeting for your review.

If you cannot be present and have comments and/or suggestions you would like presented at the meeting, please feel free to contact staff at (573) 265-2993 or email Tammy Snodgrass at tsnodgrass@meramecregion.org or Jill Hollowell at jhollowell@meramecregion.org.

Thank you.

BW

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE BOARD MEETING**

**Tuesday, May 11, 2021 at 10:00 a.m.**

**Remote meeting via conference call/video-conferencing**Join Zoom Meeting

<https://us02web.zoom.us/j/84514736724?pwd=YXkxVmZWaEdpdVFzL2JPcXc4SU1sQT09>

Meeting ID: 845 1473 6724 - Passcode: 862665

One tap mobile +1312-626-6799, 84514736724# \*862665# US (Chicago)

**MEETING AGENDA**

1. CALL TO ORDER - Brady Wilson, Chairman
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES – March 9, 2021
4. GUEST PRESENTER

*The board will learn about mattress recycling and opportunities for beginning a collection program in our district. The presenter will be Barbara Lucks of BedHead Mattress Recycling located in Springfield, Mo. Ms. Lucks is the current chairperson for Missouri’s Solid Waste Advisory Board (SWAB).*

1. FINANCIALS
* Staff will review financial reports, draft budgets and contracts for FY 2021/22
1. APPROVAL OF GRANT REQUESTS/DETERMINATIONS
2. Request for grant closure and release of funds held in retention for the following project upon completion of grant obligations:
	1. K2019-008 – Dixon High School - release retention of $990.45 with the final reimbursement request and all remaining funds returned to the district.
	2. K2020-011 – Dixon Area Caring Center - - release retention of $2,964.00 with the final reimbursement request and all remaining funds returned to the district.
	3. K2020-012 – Enhancements Inc. - hold retention in the amount of $3,687.18 through completion of a “reporting only period” through September 30, 2021. The remaining funding of $2,835.20 shall be returned to the district.
	4. K2020-013 – Montauk State Park - release retention of $1,154.67 with the final reimbursement request and all remaining funds returned to the district.
3. District Operations and Implementation Grant Review and Approval - Staff

The board will need to review and approve the 2021-2022 District Operation and Implementation Grant Applications. MDNR requires two separate applications for district operation/administration and district implementation.

1. APPROVAL OF THE 2022 DISTRICT GRANT APPLICATION PACKET - Staff

 The board will review and approve the grant application and ranking sheet.

1. ACCEPTANCE OF NOMINATIONS FOR BOARD OFFICERS

The Nomination Committee will accept nominations. Elections will be held at the June full council meeting; the nomination committee will present the slate of officers to meet a rule for slate submission 30-days prior to the voting.

1. STAFF ACTIVITIES
2. Staff will report on implementation projects, grant activities, and request a determination from the board on holding the annual banquet on June 15th.
	1. Annual Banquet
	2. Legislative Review
	3. Special Waste Collection and HHW activities
	4. Illegal Dump Program activities
	5. Environmental Education and Outreach activities
3. Community Outreach and Support Fund Activities:

*Staff recommends placing a determined or six-month deadline for granted activities through this fund with the opportunity to extend the time frame upon request.*

* 1. Request from Sarah Carney in an amount up to $800 for providing a series of make-and-take vermicomposting workshops in Steelville, Bourbon and Cuba.
	2. Request from John Reeves for funding to attend the MORA conference postponed to November. His grant closes June 30, 2021, and the $1,182.20 of budgeted conference money is being returned to the district.
1. CHAIRMAN’S REPORTON CURRENT TRENDS AND ACTIVITIES.
2. Market development in Missouri: case study
3. Procurement survey for cities and counties
4. Full Council, Executive Board and Advisory Committee recruitment
5. CITY AND COUNTY UPDATES
6. *Board members will be asked to report on city or county-wide spring cleanups. Has concern been expressed over an increase in littering or illegal dumping?*

1. UPCOMING MEETINGS/EVENTS/WEBINARS
* Executive Board meetings at 10:00 a.m. on Oct. 12th
* Full Council meetings at TBD on Jun. 15th and at 5:30 p.m. on Nov 30th
* 2021 Grant Round: opening July 1st a grant writing workshop will be held on July 28th and applications will be due by noon on Aug. 20th.
* Grant committee application review on Sept. 14th from 10:00 a.m. - 2:00 p.m.
* MORA annual conference in Branson – Nov. 15-17, 2021
1. ADJOURNMENT

***Please visit and promote our website at ozarkrivers.org
or share our Facebook posts from ORSWMD.***