**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE BOARD MEETING**

**Tuesday, May 11, 2021 at 10:00 a.m. - REVISED**

**MRPC Building - 4 Industrial Drive**

 **St. James, MO 65559**

**Call to Order**

Brady Wilson called the May 11, 2021 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:07 a.m. The meeting was held via video and conference calling.

**Welcome and Introductions**

 Chairman Wilson welcomed everyone.

**Members Participating via Zoom or conference call:** Brady Wilson,Darrell Skiles, Jim Holland, Steve Vogt, Vic Stratman, Craig French, Troy Porter, Anita Ivey, and Gary Gilliam.

**Members Absent:** Cody Leathers, Arthur Cook, David Sansegraw, Shane Anselm and Brad Nash.

**Staff and Guests Present:** Tammy Snodgrass, Jill Hollowell, Bonnie Prigge, Linda Carroll, MRPC, Brett Hendrix, SEMA and Barbara Lucks with BedHead Mattress Recycling.

**Approval of Agenda**

Chairman Wilson requested two agenda additions, approval of grant requests/determinations and approval of reallocation of declined funds.

Darrell Skiles made a motion to approve the agenda with the noted additions. Gary Gilliam seconded the motion. All participating members voted “aye”.

**Review and Approval of Meeting Minutes**

Gary Gilliam made a motion to approve the minutes of the March 9, 2021 meeting. Troy Porter seconded the motion. All participating members voted “aye”.

**Guest Presenter**

Barbara Lucks with BedHead in Springfield, MO gave a presentation on mattress recycling. Ms. Lucks is the current chairperson for Missouri’s Solid Waste Advisory Board (SWAB).

Ms. Lucks stated that mattresses take up a lot of prime space in landfills as they don’t compact. She also mentioned that they damage equipment. Approximately 50,000 mattresses are disposed of nationally each year.

Ms. Lucks informed the board that up to 80% of a mattress’s components can be recycled. The foam can be compressed and turned into carpet underlayment or animal bed padding and the fabric and fibers can be compressed and used in industrial oil filters and other textile applications. The steel springs can be recycled as metal scrap and the wooden frames can be ground and used for landscaping mulch.

BedHead is a for-profit business and has been in business since 2014. All mattresses they take in are deconstructed and not re-sold. Ms. Lucks indicated that the company works with neighborhood associations, local governments, not-for-profits, institutions and existing recycling sites. The company provides pick up and drop off services as well as container rental. She also noted that in addition to

Fees associated with mattress recycling are container rental, transportation to the BedHead processing facility and processing and marketing costs.

Chairman Wilson asked about the type of containers used to collect the mattresses. Ms. Lucks said the company uses open-ended, enclosed containers which are either 20- or 40-yard capacity. The mattresses stack in there and are able to be kept out of the elements. If the mattresses get wet, the company has no choice but to send them to a landfill. Chairman Wilson thanked Ms. Lucks for her presentation.

**Finance Report**

Tammy Snodgrass presented financials for both ORSWMD operations and grants for the month ending March 31, 2021.

Vic Stratman made a motion to approve the March 31, 2021 financial reports as presented. Steve Vogt seconded the motion. All participating members voted “aye”.

Tammy also presented the revised budget for FY 2021-2022. She pointed out that the proposed budget had increases in the following line items:

* Annual Dinner – With the dinner combining awards from 2020 and 2021, the group may need to look at renting a larger venue.
* Insurance – Additional funds were added due to an increase this last year.
* Product Stewardship Institute – This is a new membership that has been added.
* Website Hosting/Maintenance – Additional funds were added due to an increase this last year.

Steve Vogt made a motion to approve the March 9, 2021 the proposed budget as presented. Vic Stratman seconded the motion. All participating members voted “aye”.

Tammy reviewed the administration and implementation contracts between MRPC and Ozark Rivers. She mentioned that the hourly rates might change but would have no effect on the overall cost of the contract.

Troy Porter made a motion to approve the administration and implementation contracts between MRPC and Ozark Rivers. Vic Stratman seconded. All participating members voted “aye”.

**Approval of Grant Requests/Determinations**

Jill Hollowell requested approval for grant closure and release of funds held in retention for the following projects:

* 1. K2019-008 – Dixon High School - release retention of $990.45 with the final reimbursement request and all remaining funds returned to the district.
	2. K2020-011 – Dixon Area Caring Center - - release retention of $2,964.00 with the final reimbursement request and all remaining funds returned to the district.
	3. K2020-012 – Enhancements Inc. - hold retention in the amount of $3,687.18 through completion of a “reporting only period” through September 30, 2021. The remaining funding of $2,835.20 shall be returned to the district.
	4. K2020-013 – Montauk State Park - release retention of $1,154.67 with the final reimbursement request and all remaining funds returned to the district.

Gary Gilliam made a motion to approve the grant requests/determinations as presented. Anita Ivey seconded. All participating members voted “aye” with the exception of Troy Porter who abstained.

Jill presented requests for grant closure and release of funds as listed on the amended agenda.

1. K2019-015 Salem Memorial District Hospital – requesting release of retention in the amount of $1,649.25 with the final reimbursement request and all remaining funds returned to the district.

 Jill state no action has been taken on this project with the onset of the pandemic.

1. K2020-003 Household Hazardous Waste – requesting release retention of $3,106.72 with the final reimbursement request and all remaining funds returned to the district.

 Gary Gilliam made a motion to approve both of the grant requests/determinations as presented. Anita
 Ivey seconded. All participating members voted “aye”.

 Jill presented one request for the reallocation of declined funds.

1. The request is for the reallocation of funding returned to the district from the closure of K2019-015 Salem Memorial District Hospital project in the amount of $10,995 and upon the approval of MDNR.

Jill noted that the funds have previously been reallocated from a closed grant to the community outreach fund.

Darrell Skiles made a motion that upon approval from MDNR, the $10,995 be reallocated to the community outreach fund. Anita Ivey seconded. All participating members voted “aye”.

Tammy presented the 2021-2022 District Operations and Implementation Grant Applications for review and approval. She stated the document needs to be submitted in May in order to receive the funds by July.

Anita Ivey made a motion to approve the grant applications as presented. Vic Stratman seconded. All participating members voted “aye”.

**Approval of the 2022 District Grant Application Packet**

Tammy presented the 2022 District Grant Application Packet for review and approval. She indicated that there were no changes other than updating the dates.

Gary Gilliam made a motion to approve the 2022 District Grant Application packet as presented. Steve Vogt seconded. All participating members voted “aye”.

**Acceptance of Nominations for Board Officers**

Staff reached out to the current officers who all agreed they were willing to continue in their roles. The current officers are:

 Chairman – Brady Wilson Co-chairman – Darrell Skiles

 Treasurer – Steve Vogt Secretary – Craig French

Gary Gilliam made a motion to approve the renomination of the current officers. Vic Stratman seconded. All participating members voted “aye”.

**Staff Activities**

Annual Dinner

Staff requested a determination from the board on holding the annual banquet on June 15th or waiting until the fall. Gary stated he thinks that by November/December the region should be in good shape for holding the dinner. Darrell stated it would be more cost effective to hold the 2020 and 2021 dinners together in December.

Vic Stratman made a motion to combine 2020 and 2021 awards and hold the dinner in December. Darrell Skiles seconded. All participating members voted “aye”.

Legislative Review

Tammy reported that there hasn’t been a lot of movement on the bills she’s been watching for the board. Chairman Wilson stated the SWAB has been watching HB775. He said there are a lot of elements to the bill. He summarized it by saying that there is a suggestion to reduce the amount of money that the EIERA gets and instead distribute that among the seven unfunded districts. Chairman Wilson said he can’t get behind that and feels that market development, which is what EIERA does, is more important. The bill also includes some changes in audit requirements and requires DNR to maintain a waste reduction and recycling unit.

Special Waste Collection and HHW Activities

Jill Hollowell reported that the collection held in Dixon on May 8 was a success. She said they normally have 40-50 cars and this year there were 81. They collected 150 tires which is three times more than usual.

Illegal Dump Activities

Jill reported on a volunteer clean up in Pulaski County and MRPC’s grant provided vests, supplies and no dumping signs. Items collected from the site went to the St. Robert transfer station.

Jill asked board members to think about what their cities and counties can do to promote these types of clean ups.

Environmental and Outreach Activities

Jill informed the board that vermicomposting at area schools is popular. There will be a webinar in June on procurement and she noted if a group receives federal dollars, there is an obligation to purchase recycled items.

Community Outreach and Support Fund Activities

a) Request from Sarah Carney in an amount up to $800 for providing a series of make-and-take
 vermicomposting workshops in Steelville, Bourbon and Cuba.

Troy Porter made a motion to approve the requests for $800. Gary Gilliam seconded. All participating members voted “aye”.

b) Request from John Reeves for funding to attend the MORA conference postponed to November.
 His grant closes June 30, 2021, and the $1,182.20 of budgeted conference money is being returned
 to the district.

Vic Stratman made a motion to approve the funding request as stated. Gary Gilliam seconded. All participating members voted “aye”.

 Approval of Grant Requests/Determinations

**Chairman’s Report**

Chairman Wilson reported that he recently had the opportunity to tour an alkaline battery recycling business located in Rolla. The business extracts zinc from the recycled batteries. He noted that there is a good market for zinc and feels there is room for great expansion in this area of recycling.

Jill spoke briefly about the recruitment of board members stating that there is currently no representation from Salem, Cuba, Hermann, or Phelps County.

 **City and County Updates**

 Chairman Wilson reported that Rolla had received delivery of its first automated delivery vehicle. The driver operates a joystick to release an arm which picks up the recycle container. The contents are first dumped into a front hopper before being lifted and emptied into the truck.

 Vic Stratman noted that steel and scrap metal values have increased.

**Upcoming Meetings**

Chairman Wilson reviewed the list of upcoming meetings and events with the council.

* Executive Board meetings at 10:00 a.m. on Oct. 12th
* Full Council meetings at TBD on Jun. 15th and at 5:30 p.m. on Nov 30th
* 2021 Grant Round: opening July 1st a grant writing workshop will be held on July 28th and applications will be due by noon on Aug. 20th.
* Grant committee application review on Sept. 14th from 10:00 a.m. - 2:00 p.m.
* MORA annual conference in Branson – Nov. 15-17, 2021

**Adjournment**

Being no further business, Gary Gilliam made a motion to adjourn. Vic Stratman seconded the motion. All participating members voted “aye.” The meeting adjourned at 12:07 p.m.

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 Chairman, Brady Wilson Date

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 Attest Date