

Instructions for Submitting Gasconade County ARPA Proposals

- Eligible entities include businesses, not-for-profit organizations, and tax entities located in Gasconade County.
- Eligible activities include 1) Address negative economic impacts caused by the public health emergency, 2) Replace lost public sector revenue, and 3) Invest in water and water infrastructure.
- Complete this proposal to summarize your entity's proposed project. Answer all sections.
- A maximum of \$50,000 may be requested for each project. Applicants may submit applications for more than one project. Awarded funds must be obligated from March 3, 2021 through December 31, 2024, and expended by December 31, 2026.
- Applicants that have received \$45,000 or more of ARPA funds (from any agency) may have their project(s) tabled for consideration in future rounds of ARPA funding.
- Be sure to cite the relevant expense code from the identification key attached to the application.
- Submit a copy of all supporting documentation for the proposed scope and cost.
Please note that all expenditures of awarded funds are subject to 2 CFR 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
In addition to other requirements, this means that, while vendor quotes may be used to compile a project budget, vendors must be chosen through a formal procurement process.

Submit completed request and supplemental documentation to:
Meramec Regional Planning Commission
4 Industrial Drive
St. James, MO 65559
or by email at
Kellysb@meramecregion.org
Fax: 573-265-3550

Points of contact to email or call:

Meramec Regional Planning Commission
Kelly D. Sink, Project Development Manager
kellysb@meramecregion.org
573-265-2993

Gasconade County Commission
Larry Miskel, Presiding Commissioner
Jim Holland, Northern District Commissioner
Jerry D. Lairmore, Southern District Commissioner
(573) 486-5427

MRPC will collect all proposals and review for completeness, and tie to eligible activities. Complete proposals will be sent to the Gasconade County Commission for consideration.

Proposals for Round 1 will be accepted until April 1, 2022

Note: A submission of a proposal is not a guarantee of funding. Gasconade County maintains the authority to decide which entities, if any, will receive an investment, and the level of investment.

GASCONADE COUNTY ARPA INVESTMENT PROPOSAL

Deadline for Round 1
Submission:
APRIL 1, 2022

ORGANIZATION INFORMATION

Organization Name:	
Mailing Address:	
Contact Person/Title:	
Phone Number:	
Email:	

Alternate Contact:	
Alt. Phone Number:	
Alt. Email:	

I. ARPA-ELIGIBLE ACTIVITIES

Please select the applicable project activity.

	<p>2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector. <i>Please note that, while benefits to workers and households are listed, ONLY organizations providing eligible services may apply. Individuals/households are NOT permitted to apply for direct funds.</i></p>
	<p>3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic</p>
	<p>5. Invest in water and sewer infrastructure, making necessary investments to improve access to clean drinking water and support vital wastewater and stormwater infrastructure</p>

The American Rescue Plan Act established expenditure categories. While there are more classifications than those listed above, in Round 1, Gasconade County is limiting investment proposals to those that fit into categories 2, 3, & 5.

II. PROJECT OVERVIEW

Please provide a brief description of the project, including an explanation of how the project meets the category selected above (Section I – ARPA-Eligible Activities).

III. STATEMENT OF NEED

Please provide information about why this project is needed and how it relates to the COVID-19 pandemic. (e.g. statistics about the people served, information about community challenges, economic development impacts, community involvement, etc.)

IV. PROGRAM/PROJECT DESCRIPTION

Please provide as much information about the project as you can provide. (e.g. who will benefit, the area it will serve, how it addresses the needs listed in Section III, etc.)

V. GOALS & OBJECTIVES

Please explain the short-term and long-term goals for the project, how you will meet the goals, and how you will measure the success of the project.

VI. TIMELINE

Please provide a timeline for each step of the process.

Funds **MUST** be obligated (contract, etc.) by 12/31/24 and spent by 12/31/26.

Activity	Projected Date

VII. BUDGET OVERVIEW

Please provide details about each project cost. Are there any existing contracts or agreements? Have costs already been incurred? (e.g. Preliminary Engineering Report). All expenses must have been incurred after March 3, 2021 in order to be eligible.

At the time of application, has your organization applied for or received other ARPA funds? If yes, please provide details below.		
Grantor/Agency	Program	Amount
e.g. Dept. of Economic Development	Economic Adjustment Assistance	\$50,000
Total		

Are categories 2.9 or 2.10 listed above (Yes/No)? _____

If no, skip to X. *Attachments*.

If yes, then please provide the following information:

2019 Gross Revenue: \$_____ 2019 Net Revenue: \$_____

2020 Gross Revenue: \$_____ 2020 Net Revenue: \$_____

2021 Gross Revenue: \$_____ 2021 Net Revenue: \$_____

- Submit 2019 Tax Documents
- Submit 2020 Tax Documents
- Submit 2021 Financial Statements

X. ATTACHMENTS

Please provide copies of all available project plans, maps, photos, reports, public hearing information, and any other documentation that supports the statements made within the proposal.

Applicant's Authorized Signature

As the authorized signor for this application and organization, I certify that the project meets the eligible activity guidelines and is not being used for revenue replacement or any other ineligible activity. I also certify that no other State or Federal funding sources have been or will be applied for or used for this same funding request. I understand that, if the proposal is approved, I will be required to follow 2 CFR 200 Federal Administrative Requirements and to submit additional documentation for the project (invoices, etc.), prior to the release of any funds.

Signature

Printed Name & Title

EXPENDITURE CATEGORIES

2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs
2.2	Household Assistance: Rent, Mortgage, and Utility Aid
2.3	Household Assistance: Cash Transfers
2.4	Household Assistance: Internet Access Programs
2.5	Household Assistance: Eviction Prevention
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)
2.10	Aid to Nonprofit Organizations
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support
2.14	Rehiring Public Sector Staff
3: Revenue Replacement	
3.1	Provision of Government Services
5: Infrastructure	
5.1	Clean Water: Centralized Wastewater Treatment
5.2	Clean Water: Centralized Wastewater Collection and Conveyance
5.3	Clean Water: Decentralized Wastewater
5.4	Clean Water: Combined Sewer Overflows
5.5	Clean Water: Other Sewer Infrastructure
5.6	Clean Water: Stormwater
5.7	Clean Water: Energy Conservation
5.8	Clean Water: Water Conservation
5.9	Clean Water: Nonpoint Source
5.10	Drinking water: Treatment
5.11	Drinking water: Transmission & Distribution
5.12	Drinking water: Transmission & Distribution: Lead Remediation
5.13	Drinking water: Source
5.14	Drinking water: Storage
5.15	Drinking water: Other water infrastructure