**MINUTES**

**Meramec Regional Emergency Planning Committee  
12:30 p.m.   
Wednesday, Oct. 13, 2020  
MRPC Office  
4 Industrial Drive, St. James, MO 65559**

**CALL TO ORDER:**Chairman Kraig Bone called the Oct. 13, 2020 meeting of the Meramec Regional Emergency Planning Committee to order at 12:33 p.m. Due to the COVID-19 pandemic and social distancing requirements, this meeting was held via Zoom at the chairman’s request.

**MEMBERS PRESENT:**

Members participating via Zoom were Kraig Bone, Wendy Squires, Andi Rice, Jeff Breen, Richard Bray, and Larry Flesher.

**MEMBERS ABSENT:**

Brad Nash, Darrell Skiles, Doug Drewel, Scott John, Richard Bray, Margaret Biolsi, Ron Smith, Doris Coffman, John Lucas, Dave Sansegraw, Chuck Fisher, Nick Hughey, Bill Goad, Susan Long, Dan Dyer, Kendra Mobray, Joshua Pearson, and Ron Jones.

**STAFF & GUESTS PRESENT:**

Tammy Snodgrass, Linda Loughridge, Linda Carroll, and Kathryn Hawes, MRPC; Brett Hendrix, SEMA; John Case and Brad Morgan, MDNR; Alan Cortrivent, DNR; and Doug Cramer, National Weather Service.

**APPROVAL OF AGENDA:**Jeff Breen made a motion to approve the agenda. Richard Bray seconded the motion, which passed unanimously.

**APPROVAL OF MINUTES:**Jeff Breen made a motion to approve the minutes. Larry Flesher seconded the motion, which passed unanimously.

**FINANCIAL REPORT:**Tammy Snodgrass with MRPC presented the statement of revenues and expenditures through the month ended Sept. 30, 2020.

Ms. Snodgrass reported that TIER II funds in the expected amount of $20,514 have not yet been received. She also noted that there was an overage of $4,370 carried over from the commodity flow study last fiscal year. A request has been sent to the MERC to inquire if they would cover that overage. Ms. Snodgrass explained that administration costs are slightly high, which is typical for the first part of the year. Staff have been working on the plan document, annual report, and submission of the training survey.

Jeff Breen made a motion to accept the month ended statement of revenues and expenditures for month ending Sept. 30, 2020 as presented. Richard Bray seconded the motion, which passed unanimously.

**OLD BUSINESS:**

Annual Training Survey and HMEP Training Grant Application

Tammy Snodgrass reviewed the results of the training survey and a draft copy of the grant application. Results of the training survey, including changes made during the meeting, are shown below.

| **Organization by County** | **Classes Requested** | **Type and Amount of Foam On Hand** | **Classes Included in HMEP Application in order of priority** | **Classes NOT Included in HMEP Application** |
| --- | --- | --- | --- | --- |
| **Crawford** |  |  |  |  |
| Crawford Co. Sheriff | Hazmat Awareness  Chemical Suicide | -- | 1. Chemical Suicide 2. Hazmat IQ 3. Hazmat Basic Life Saver | Hazmat Technician (80 hours)  Hazmat Awareness |
| Sullivan Fire Protection District | Hazmat Technician (80 Hours) – second page missing | 110 gal. – AR-AFF |
| North Crawford Ambulance | Hazmat IQ  Hazmat Basic Life Saver Provider  Chemical Suicide | -- |
| **Dent** |  |  |  |  |
| Salem Memorial District Hospital  (classes not prioritized) | Hazmat Awareness  Hazmat Operations  Hazmat Advanced Life Saver Provider | -- | 1. Hazmat Advanced Life Saver 2. Handling Propane Emergencies 3. Hazmat IQ | Hazmat Awareness  Hazmat Operations  Hazmat Basic Lifesaver  Ignitable Liquids & Class B Foam  Ignitable Liquids & Ethanol Fuels |
| Dent County Sheriff | Hazmat Awareness  Hazmat Basic Life Saver Provider | -- |
| Dent County Fire Protection District | Handling Propane Emergencies  Ignitable Liquids and Class B Foams  Ignitable Liquids &Ethanol Fuels | AR-AFF – 15 gal. |
| Lenox Rural Fire Department | Hazmat Awareness  Hazmat IQ | 0 |
| **Gasconade** |  |  |  |  |
| Hermann Area Ambulance District | Second page missing… | -- | 1. Ignitable Liquids & Class B Foam 2. Hazmat Basic Life Saver 3. Handling Propane Emergencies | Hazmat Awareness  Anhydrous Ammonia Awareness  Hazmat Operations  Hazmat Advanced Life Saver |
| City of Owensville EMA | Handling Propane Emergencies  Ignitable Liquids and Class B Foams  Anhydrous Ammonia Awareness | -- |
| Owensville Fire Department | Handling Propane Emergencies  Ignitable Liquids and Class B Foams  Anhydrous Ammonia Awareness |  |
| Hermann Area District Hospital | Hazmat Awareness  Hazmat Basic Life Saver Provider  Hazmat Operations | -- |
| Rosebud Police Department | No classes requested. | -- |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organization by County** | **Classes Requested** | **Type and Amount of Foam On Hand** | **Classes Included in HMEP Application** | **Classes NOT Included in HMEP Application** |
| Ozark Central Ambulance District | Hazmat Awareness  Hazmat Basic Life Saver Provider  Hazmat Advanced Life Saver Provider | -- |  |  |
| **Maries** |  |  |  |  |
| No surveys received. Vichy Volunteer Fire indicated that they had a full training schedule this year. |  |  |  |  |
| **Osage** |  |  |  |  |
| Osage County Health Department | Hazmat Awareness  Hazmat IQ  Hazmat Basic Life Saver Provider |  | 1. Air Monitoring for Fire Dept. Operations 2. Hazmat Basic Life Saver 3. Hazmat IQ | Hazmat Awareness  Chemical Suicide |
| Westphalia Fire Protection District | Hazmat Awareness | AFF- 55 GAL. |
| Linn Fire Protection District | Hazmat Awareness  Chemical Suicide  Air Monitoring for Fire Dept. Oper. | AR-AFF 15  AFF 250 |
| **Phelps** |  |  |  |  |
| City of Rolla Fire & Rescue | Hazmat Operations  Hazmat Technician  Hazmat Materials Technician Refresher  Air Monitoring for Fire Dept. Operations  Hazmat Basic Life Saver Provider  Hazmat Advanced Life Saver Provider | AR-AFF 150 gal. | 1. Hazmat Basic Life Saver 2. Hazmat Advanced Life Saver Provider 3. Chemical Suicide | Hazmat Basic Life Saver Provider  Hazmat Advanced Life Saver Provider  Chemical Suicide |
| Doolittle Police Department | Hazmat Basic Life Saver Provider  Chemical Suicide  Handline Propane Gas Emergencies |  |
| **Washington** |  |  |  |  |
| Caledonia Fire Protection District | Handling Propane Emergencies  MC306/406 – MERC 051  Hazmat Awareness |  | 1. Handling Propane Gas Emergencies 2. Ignitable Liquids & Class B Foam 3. MC306/406-MERC 051 |  |
| Potosi Fire Protection District | Ignitable Liquids and Class B Foams  Ignitable Liquids and Ethanol Blended Fuels  Handling Propane Gas Emergencies |  |

On the classes for Crawford County, Alan Cortrivent mentioned that the Hazmat IQ class may not be available. There was a suggestion that it could possibly be switched with the Hazmat Technician class, but another member questioned whether they could support the training with the equipment they had. Alan Cortrivent suggested contacting them to see if they are wanting the training to support other departments as they don’t have their own hazmat team. Chairman Bone stated he would look into this issue. Larry Flesher noted that Dent County had also submitted a request for the Hazmat IQ class.

When reviewing the classes for Osage County, it was decided to reverse the order of two of the classes in the HMEP application.

Ms. Snodgrass asked Jeff Breen for input on what classes would be best for Phelps County. His suggestions are included in the above chart. Mr. Breen also offered to host any of the classes.

Ms. Snodgrass noted that there were a number of requests for Hazmat Awareness classes even though it’s online. She also reported that she had sent several requests to Maries County but hasn’t received any response. Mr. Breen stated he would reach out to Mike Smith, Vienna Fire Chief.

Ms. Snodgrass informed the committee that SEMA and FEMA have both suspended trainings through Jan. 1, 2021.

Larry Flesher made a motion to approve the proposed application with the changes discussed. Adding any submissions from Maries County and substituting the next highest priority class for the Hazmat IQ class if not available, Richard Bray seconded the motion, which passed unanimously.

Ms. Snodgrass reported that the Plan Update has been completed and submitted. Copies still need to be distributed throughout the region. Unless a different method is requested, the plan will be provided on a CD that will be mailed.

**REPORT FROM MERC REPRESENTATIV**

No report was given.

**REPORT FROM SEMA REPRESENTATIVE:**

Brett Hendrix reported that some virtual classes are starting to pop up, including one on cybersecurity. He also noted that moving forward, MERC will have a local representative at local LEPC meetings. If anyone is needing any ERG’s, Mr. Hendrix stated he has plenty available.

Ms. Snodgrass added her thanks to Jeff Breen and Rolla Fire for their assistance in getting ERGs out to many of the fire departments.

**REPORT FROM MDNR REPRESENTATIVE:**

John Case with MDNR introduced himself. Based in Poplar Bluff, Mr. Case briefly mentioned petroleum spills and the quantity that must be reported. He stated that any spills of 50 gallons are more must be reported but MDNR emergency response may not respond. However, if there are any concerns about a spill, MDNR is available.

Alan Cortrivent mentioned that DNR has had a downturn in the number of calls and added that individuals can request assistance for any spill. The DNR will help them, including working through the reporting process.

Doug Cramer with the National Weather Service reported that there are drought conditions, and his office is focused on fire conditions.

Kathryn Hawes, MRPC, informed members that there is now a telephone app for the ERG.

**ANNOUNCEMENT/DATES OF UPCOMING MEETINGS/EVENTS:**

Ms. Snodgrass initiated a discussion on whether to continue MREPC meetings via Zoom or in person. The general consensus was to continue via Zoom for now. Unless otherwise noted, all meetings will begin at 12:30 p.m.

Feb. 24, 2021

June 23, 2021

Aug. 25, 2021

Oct. 5, 2021

Chairman Bone asked that Ms. Snodgrass send out the 2021 meeting dates to the committee.

**ADJOURNMENT:**Jeff Breen made a motion to adjourn the meeting. Larry Flesher seconded the motion, which passed unanimously. The meeting adjourned at 1:31 p.m.

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Kraig Bone, Chairman Date

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Attest Date