



REGION I RHSOC MEETING
Thursday, Oct. 29, 2020 – 1:00 p.m.
Meramec Regional Planning Commission
4 Industrial Drive ~ St. James, MO

MINUTES

PLEDGE OF ALLEGIANCE:

Chairman Tabitha Stanfast led the committee in reciting the Pledge of Allegiance and began the meeting by welcoming committee members and guests at 1:02 p.m.

COMMITTEE MEMBERS PRESENT:

Tabitha Stanfast (P), Ron Smith (A), David Miller, Don Good, David Sewell, and Darin Pryor. Attending via Zoom/telephone were Dana Tanner, Linda Kerr, Gary Hicks, Brad England, Deborah Baker, Dan Cordova, Randy Rowe, Brad Armstrong, Nick Pappas, and Jimmy Bench.

COMMITTEE MEMBERS ABSENT:

Israel Doba (A), Tony Floyd (A), Sam Allen (A), Darrell Skiles (A), Glen Smith (A), Adam Birdsong (P), Merlyn Johnson (P), Stacey Smith (P), Doug Yurecko (P), and Byron Dudley (P).

STAFF AND GUESTS PRESENT:

Linda Carroll, Tammy Snodgrass, and Kaitlyn Bland (MRPC). Anne Freand, MRPC, attended via Zoom. Also attending via Zoom were Jennie Riegel with Congressman Jason Smith's office, Christina Strozier (OHS), Brett Hendrix (SEMA), Alan Cortrивent (DNR), and Tina Chenault (Laclede OEM).

MOTION TO ACCEPT AGENDA:

David Sewell made a motion to approve the agenda; seconded by Ron Smith. The motion carried.

MOTION TO ACCEPT MINUTES:

It was noted that Don Good's name had been left out of the list of attendees at the last meeting.

Don Good made a motion to approve the minutes, with the noted change on the July 23, 2020 minutes; seconded by Darin Pryor. The motion carried.

MEMBERSHIP TURNOVER AND INTRODUCTION OF NEW MEMBERS

Anne Freand, MRPC, reviewed the following table with committee members noting that rotation occurs every two years, with only half of the disciplines rotating at a time. She also noted that Dana Tanner, the mayor of Richland, has agreed to fill the vacant mayoral position.

Discipline	Outgoing	Incoming	Term Expires
EMD	Randy Rowe	Vacant	2020
Police Chief	Nicholas Pappas	Dan Cordova	2020
HSRT	Ron Smith	Adam Birdsong	2020
Mayor/City Admin.	Glen Smith	Vacant	2020
County Commissioner	Darrell Skiles	Gary Hicks	2020
Volunteer	David Sewell	D.L. Miller	2020
Schools	Brad Armstrong	Merlyn Johnson	2020

OHS Update

Christina Strozier with OHS informed the committee of the following staff changes:

- OHS Program Manager Joni McCarter will also be managing the Criminal Justice Law Enforcement Grant Unit.
- Michelle Branson, who used to be an OHS Grants Supervisor, has moved over to the Criminal Justice Law Enforcement Unit and will be managing that unit.
- Chelsea Call is now the Grants Supervisor.

Christina noted that web grant corrections are underway.

The committee was reminded that the national cyber security review must be completed and returned to OHS by Dec. 15, 2020. The review must be updated every year in order to receive grant funds.

In closing, Christina reported that the Division of Fire Safety (DFS) must approve all transfers of equipment from one department to another. If anyone has any questions, they were instructed to contact Eric Hartman or Matt Luetkemeyer with DFS.

Ag Updates

No report was given.

DNR Updates

Alan Cortvriert reported that DNR is working through staff reductions and new staff. He briefly mentioned petroleum spills and noted that DNR will respond for any spill of 300 gallons or more. Spills of 50 gallons or more must still be reported but DNR emergency response may not respond. However, if there are any concerns about a spill, DNR is available.

Interoperable Communications Update

No report was given.

MO State Mutual Aid Update

No report was given.

SEMA Region I Area Coordinator Updates

Brett Hendrix reported that SEMA has cancelled all in-person training classes through Jan. 1, 2021. He indicated it is likely that date would be extended.

Brett stated SEMA is at Level 3 activation, largely in part due to COVID-19. He also mentioned that he has PPE available for those who might have a need.

He informed the committee that the next quarterly meeting of stakeholders would be Dec. 10 and it would likely be a virtual meeting.

RHSOC Old Business

Kaitlyn Bland, MRPC, reported all purchases have been made for FY18 and most of the FY19 items have been purchased. A report with more details was provided.

Kaitlyn, reviewed the vacant disciplines:

Vacancies	
Represents	Position
EMS	1st Alternate
Public Works	1 st Alternate
Hospitals	1 st Alternate
EMD	Primary

Brett Hendrix indicated he would reach out to some folks regarding the D=EMD vacancy.,

RHSOC NEW BUSINESS

Kaitlyn updated the committee on the following:

- FY20 project updates – Waiting on funds to be released which should occur after the cyber security forms are submitted.
- NCRS FY20
- Inventory Discussion – If you have items for disposal, members were instructed to email the information to Kaitlyn. She will need the contact information for where the inventory is located.
- Review of 2020 THIRA – SPR update – Updates are due by the end of November.

SCHEDULE OF MEETING DATES:

Jan. 21, 2021

Apr. 15, 2021

July 15, 2021

Oct. 21, 2021

All meetings will begin at 1:00 p.m.

ADJOURN

David Sewell made a motion to adjourn; David Miller seconded the motion. The motion carried.

The meeting adjourned at 1:30 p.m.

Chair, Tabitha Stanfast

Date

Attest

Date