**MERAMEC COMMUNITY ENHANCEMENT CORPORATION**

**MEETING MINUTES**

Tuesday, March 3, 2020

**Members Present:** Gary Hicks (Phelps County), Vic Stratman (Maries), Wayne Langston (Maries), Greg Edwards (Phelps), Darrell Skiles (Dent)

**Members Absent:** Gene Newkirk (Pulaski), Randy Verkamp (Phelps), Dave Sansegraw (Washington), Danny Brown (Crawford), Marcus Maggard (Dent), Leo Sanders (Crawford), Jerry Lairmore (Gasconade), Darryl Griffin (Osage), John Muesch (Phelps),

**Guests**:

**MRPC Staff Present:** Kelly Sink, Mark Perkins, Linda Loughridge

**Call to Order and Introductions:** Gary Hicks, Chairman, called the MCEC March 3, 2020, meeting to order at 12:05 p.m. and welcomed everyone in attendance.

**Approval of Minutes:** Gary Hicks asked for approval of the December 11, 2019 minutes. Vic Stratman made a motion with second by Wayne Langston. *Motion passed.*

**Conflicts of Interest:** Linda Loughridge distributed conflict of interest forms for each member to sign. She explained what conflicts might be reported and aked each member to complete their annual form. Members completed and returned to Ms. Loughridge.

**Amerisource Bergen Opioid Prevention Program Update:** Mark Perkins reported on activities under the funded program. Mark reported that resource lists for Washington, Osage, Gasconade and Pulaski were being completed and distributed. Prevention Consultants completed the 2 Good 4 Drugs program in Hermann, Potosi, Crocker, Richwoods, Kingston, Valley and Owensville schools. Mark completed the procurement with the Dent County Sheriff to help in the purchase of drug incinerator for the new jail. Board members asked if Dr. Siebert could provide a summary of his outreach through the program and he will be invited to the June 2020 meeting.

**Business / Reports:**

1. **MCEC Project Updates**: Kelly Sink provided an update on the Marrilac Mission Fund that provided a grant to complete Census 2020 outreach in Washington County. Staff have developed a Complete Count committee of local leaders and developed an outreach strategy of promotion and education. She distributed samples of materials begin developed for the group’s efforts.
2. **MCEC Grant Updates**: Kelly Sink informed the board that there are no pending grants but staff will intend to submit a new Letter of Intent to Amerisource Bergen in April. The new funds will address gaps in SUD prevention as determined in the current Community Needs Assessment.

**Approval of financials:**  Linda Loughridge presented financials for the period ending January 31, 2020. Darrell Skiles made a motion with second by Vic Stratman. Motion passed*.* Linda also presented the revised budget for FY 2019-2020. Greg Edwards asked how the audit expense is covered and Linda explained that reserve funds cover this expense. Darrell Skiles asked about the bid process and Linda explained that audit services are being bid Spring 2020 and that $2,500 was an appropriate amount for an agency audit. Vic Stratman made a motion to approve the revised budget, second by Wayne Langston. Motion passed.

**Items of Interest:**

**A.** **Next Meeting:** Will be in June 2020. Kelly will send a survey prior to June to determine a date and time when a quorum can meet. She informed the board that they will be going over membership and updating officers.

**Adjournment:** Gary Hicks adjourned the meeting

**Approved by the Board \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2020**

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**Gary Hicks, Chairman**