**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE COUNCIL MEETING**

**Tuesday, Oct. 1, 2019 at 10:00 a.m.**

**MRPC Building - 4 Industrial Drive**

 **St. James, MO 65559**

**Call to Order**

Brady Wilson called the Oct. 1, 2019 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:03 a.m.

**Members Present:** Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Steve Vogt, Victor Stratman, Brady Wilson, Shane Anselm, Craig French, Troy Porter, and Anita Ivey.

**Members Absent:** Ray Mortimeyer, Gary Gilliam, and Dave Sansegraw, Brad Nash

**Staff and Guests Present:** Tammy Snodgrass, Jill Hollowell, Kathryn Hawes, and Linda Carroll.

**Approval of Agenda**

Steve Vogt made a motion to approve the agenda for the meeting. Shane Anselm seconded the motion. All members present voted “aye”.

**Approval of Meeting Minutes**

Victor Stratman made a motion to approve the minutes for the meeting. Troy Porter seconded the motion. All members present voted “aye”.

**Finance Report**

Tammy Snodgrass presented financials for ORSWMD operations for the month ending June 30, 2019.

Ms. Snodgrass reported that the district ended in the black with some funds being rolled over into the next grant round.

There was a question about the balance left in the budget and she stated it was remaining monies from grants that hadn’t been spent out by June 30, 2019. Ms. Snodgrass said she would obtain clarification from fiscal and notify the board if the findings were different than reported. It was reported that the balance sheet shows total liabilities and fund equity of $30,936.39 on the operating account.

Darrell Skiles made a motion to approve the financials as presented. Craig French seconded the motion. All present voted “aye”.

**Approval of Grant Project Requests**

Jill Hollowell requested to close out the following projects and distribute retention funding as long as all grant obligations are fulfilled.

* 1. 2017-005 – MRPC Community Outreach & Assistance Fund
	2. 2018-004 – MRPC Special Waste Collections
	3. 2018-005 – MRPC Community Outreach & Assistance Fund
	4. 2018-007 – MRPC Education, Awareness & Business Outreach
	5. 2018-012 – DACC Recycling Center
	6. 2018-015 – City of Hermann

Steve Vogt made a motion to close out the above district grants. Shane Anselm seconded the motion. All members present voted “aye”.

Ms. Hollowell requested extensions for the following MRPC grants:

Request for grant extension through March 31, 2020

* 1. 2018-006 – MRPC Illegal Dump Clean-Up

Request for grant extensions through December 31, 2020

* 1. 2018-003 – MRPC Household Hazardous Waste
	2. 2019-003 – MRPC Household Hazardous Waste
	3. 2019-004 – MRPC Special Waste Collections
	4. 2019-005 – MRPC Community Outreach & Assistance Fund
	5. 2019-006 – MRPC Illegal Dump Clean-Up
	6. 2019-007 – MRPC Education, Awareness & Business Outreach

Troy Porter made a motion that all grant extensions be approved. Vic Stratman seconded the motion. All members present voted “aye”.

**Review of Grant Applications**

The 2020 grant round received requests for funding totaling $290,855.07 and $192,322 is available for distribution.

Chairman Brady Wilson reminded members to be diligent about making sure the project applications being considered are geared towards the goals of the district and the target material list.

Ms. Snodgrass summarized the scoring and noted that none of the applications scored under 70% which would have required a grant application to be declined. She also informed the board that MRPC reviewed their five projects and estimated that $60,000 could be reduced from the five projects as there were monies remaining from MRPC’s 2019 grant projects.

The board was presented with a summary table of grant applications with rankings as determined by a review committee on September 17th. Staff stated that the recommendations were a starting point for the board to consider and adjust award amounts as needed.

Twelve of the thirteen funded applications were reduced to align with available funding. The three lowest scoring grants were originally suggested to be reduced by 50%. Victor Stratman, Maries County representative, indicated that with a 50% reduction in funds, the Operation Clean-up Maries County project would likely not be implemented. Darrell Skiles, Dent County representative, suggested reducing funding for the Montauk State Park Recycling Initiative by $2,500 and redirecting those funds to the Maries County project to help ensure its implementation. Ms. Snodgrass added that if the project group still felt they were lacking funds to implement their project, she and Ms. Hollowell could meet with them and go over their budget and then come back to the December meeting with a request for additional funds from the community outreach fund.

Craig French made a motion to redirect $2,500 from the Montauk State Park project to the Maries County project. Steve Vogt seconded the motion. Maria Potter, Victor Stratman abstained. All others present voted “aye”.

Individual voting results:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|   |   | Motion | Second | Yes | Abstained |
| E | Household Hazardous Waste Collection | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter | Brady Wilson, Anita Ivey |
| F | Special Waste Collection | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson, Anita Ivey |   |
| I | Illegal Dump Clean Up | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson, Anita Ivey |   |
| G | Environmental Education & Public Awareness | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson, Anita Ivey |   |
| J | The Choice is Yours - Waste It or Recycle It | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Brady Wilson, Anita Ivey | Troy Porter |
| C | DACC Recycling Center | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Brady Wilson, Anita Ivey | Troy Porter |
| D | Enhancement Recycling Trailers | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson, Anita Ivey |   |
| H | Community Outreach & Assistance Fund | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson, Anita Ivey |   |
| A | Montauk State Park Recycling Imitative | Shane Anselm | Steve Vogt | Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson, Anita Ivey | Maria Potter |
| L | St. Robert Recycles | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson  | Anita Ivey |
| N | Operation Clean-up Maries County | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Craig French, Troy Porter, Brady Wilson, Anita Ivey | Vic Stratman |
| B | Textile Recycling Expansion 2020 | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson, Anita Ivey |   |
| M | Barnaby Buzzard Books/School Outreach | Shane Anselm | Steve Vogt | Maria Potter, Darrell Skiles, Jim Holland, Mark Wallace, Vic Stratman, Craig French, Troy Porter, Brady Wilson, Anita Ivey |   |
| K | Alternative to Disposing PV Panels-Repurposing |  |  | Application K was redirected to an alternate funding source. |  |
|  |  |  |  |  |  |

Below are the final board determinations for funding:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **District K** | **Ozark Rivers 2020 Grant Call** |  |   |   |   |   |   |   |
| **Project** | **Score** | **Project Name** | **Grant Applicant Name** | **Project Description** | **County** | **Requested Amount** | **REDUCTION** | **APPROVED****FUNDING** |
| E | 101% | Household Hazardous Waste Collection | MRPC | Household Hazardous Waste - district wide | District Wide | $21,033.00  | $11,033.00  | $10,000.00  |
| F | 100% | Special Waste Collections | MRPC | Collection Events for district  | District Wide | $28,860.99  | $7,215.25  | $21,645.74  |
| I | 98% | Illegal Dump Clean Up | MRPC | Expansion of program, district wide | District Wide | $48,559.25  | $12,371.36  | $36,187.89  |
| G | 96% | Environmental Education & Public Awareness  | MRPC | School education & special programs, district wide | District Wide | $46,970.34  | $11,742.59  | $35,227.75  |
| J | 94% | The Choice is Yours - Waste It or Recycle It | Dixon High School | School based recycling program, repeat project | Pulaski | $5,890.00  | $1,729.00  | $4,161.00  |
| C | 93% | DACC Recycling Center | Dixon Area Caring Center | Drop-off center, repeat project | Pulaski | $35,760.00  | $16,000.00  | $19,760.00  |
| D | 93% | Enhancement Recycling Trailers | Enhancement Sheltered WS | New county recycling service | Washington | $24,581.20  | $0.00  | $24,581.20  |
| H | 92% | Community Outreach & Assistance Fund | MRPC | Fund for request outside of grant round | District Wide | $25,000.00  | $18,750.00  | $6,250.00  |
| A | 92% | Montauk State Park Recycling Initiative | Montauk State Park | State park recycling program  | Dent | $10,197.80  | $2,500.00  | $7,697.80  |
| L | 85% | St. Robert Recycles | City of St. Robert | Drop-off center expansion | Pulaski | $12,618.75  | $4,000.00  | $8,618.75  |
| N | 84% | Operation Clean-up Maries County | County of Maries | Education and trash patrol activities | Maries | $7,501.00  | $1,250.50  | $6,250.50  |
| B | 82% | Textile Recycling Expansion 2020 | The Community Partnership | Textile Recycling, repeat project | Phelps | $15,053.74  | $7,526.87  | $7,526.87  |
| M | 81% | Barnaby Buzzard Book/School Outreach | Luce Myers | Education on litter prevention | District Wide | $8,829.00  | $4,414.50  | $4,414.50  |
|   |   |   |   | TOTALS | $290,855.07 | $98,533.07 | $192,322.00 |
| Unfunded |  |  |    |  |  |  |  |
| K | Directed to Community O/R and Assistance Fund | Alternative to Disposing PV Panels - Repurposing | Curators of the Univ. of MO S&T | Solar panel recycling, part 2 |  |  |  |  |

**Staff Activities**

Legislative Review

Ms. Snodgrass gave a brief update on recent legislative issues and informed the board that the Interim Committee on Solid Waste has been activated and met for an information gathering session. She stated the districts were very well organized and the committee heard several testimonials. The committee’s next meeting will be in November or December.

Chairman Wilson informed the board that he has moved into the position of vice chairman of SWAB as he had termed out as chairman.

Ms. Snodgrass informed that board that Congressman Wallingford was considering legislation for requiring fewer audits and if it defers from his intentions, he will pull the legislation.

Review of SWAB Annual Report

Ms. Snodgrass reported that she is getting ready to submit the Solid Waste Advisory Report to MDNR and the Interim Committee on Solid Waste. A draft of the report was provided to the board and that she would be attending the SWAB meeting tomorrow so if there were any major changes, they would be shared at the meeting.

Revision of Policy Language

Ms. Hollowell went over revisions of policy language for Financial Assistance Agreements (FAAs) and Special Collections.

The committee reviewed the language in the FAA and determined that setting a deadline to accept or decline a grant should be reduced from the proposed 90 days to 60 days.

Steve Vogt made a motion to approve the language in the FAA with the noted change. Mark Wallace

seconded. All present voted “aye”.

In the Special Collections policy, it was proposed to allow collection of appliances and scrap metal from not-for-profits and they would be charged the same fees as charged for residential customers.

Darrell Skiles made a motion to approve the revision. Victor Stratman seconded. All present voted “aye”.

Special Collections

Ms. Hollowell provided a handout detailing the FY2018-2019 special collections. The handout also included a thirteen year history of collections in partnership with Brewer Science and the city of Rolla.

Illegal Dump Program Activities

Kathryn Hawes provided an update on illegal dump activity. She informed the board that a clean-up of the Kitchens Branch Shooting Range, located in the Mark Twain National Forest, is scheduled for Oct. 12th and she has engaged students with the Missouri S&T’s Eco Miners. She reported that there are over 60 illegal dumps public lands and is planning a field day in the upcoming weeks to look over the sites. Once the sites have been surveyed, she will begin prioritizing the clean-up of the sites.

Community Outreach and Support Fund Requests

Ms. Hollowell presented two requests for funds through the Community Outreach program.

The first was a request from Earth’s Classroom for $1,000. They are proposing the repeat of two workshops. One will be open to the public and the second to students in area high schools and the public. The funds will supplement most of the fee per participant, bringing the cost to the participant down to only $15-$20.

Steve Vogt made a motion to approve the funding request for Earth’s Classroom. Shane Anselm seconded. All present voted “aye”.

The second request is the grant application from MO S&T that was redirected to the outreach fund during the grant review process. They are requesting funds to purchase a meter that will determine viability of used panels for repurposing, and the printing of flyers and posters. The request shows an indirect charge but no staff time is showing. After a brief discussion, the board determined that they would fund the meter at a cost of $1,260.

Darrell Skiles made a motion to approve funding the meter for the MO S&T’s project. Victor Stratman seconded. All present voted “aye”.

Annual Awards Dinner

Ms. Hollowell presented the nominees for Achievements in Solid Waste Management awards.

Craig French made a nomination to accept the nominations presented at this meeting. Victor Stratman seconded. All present voted “aye”. The board was reminded that the annual dinner will be held on Dec. 3 at 6:30 p.m. A full council meeting would be held at 5:30 prior to the dinner.

**Chairman’s Report**

Chairman Wilson gave a brief summary on the recent MORA Conference held in St. Louis at the Westport Plaza.

He stated it was a good conference with good exhibitors. The big message of the conference was recycling responsibly and cleaning up recycling. He informed the board that the market is still very tight with end users becoming very strict and very selective. Chairman Wilson reported that conference attendees had the opportunity to tour Republic Services where they recycle hundreds of tons of single-stream recycling every day.

**New and Other Business**

Ms. Hollowell and Ms. Hawes debut the new recycling and disposal search option on the Ozark Rivers website. It was noted that it is a work in progress. Ms. Hollowell asked for suggestions as to how best to get the word out about this new feature. Chairman Wilson suggested putting it out on Facebook.

**Upcoming Meetings/Events**

Wednesday, October 30th from 10:00 a.m. – Noon for the Advisory Committee
Meet in the parking lot (east side) of the Innovation Center in Rolla located at
900 Innovation Dr., Rolla, 65401. We’ll walk to the north side of the adjacent parking lot to the Eco-Village and tour the solar homes. Meeting to follow at the Innovation Center in conference room 403. Note: Any board member can participate in the tour.

December 3rd at 5:30 pm followed by the annual awards banquet at 6:30 pm.

Full Council Meeting / Annual Awards Banquet

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 Chairman, Brady Wilson Date

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 Attest Date