

**DATE:** May 2, 2019  
**TO:** MRPC Board of Commissioners  
**FROM:** Larry Miskel, Chairman  
**SUBJECT:** Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, May 9, 2019, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

4:45 p.m..... Executive Committee – Executive Director’s Evaluation  
5:30 p.m..... Phelps County PHA (Small Conference Room)  
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)  
6:00 p.m..... Operations Committee (Large Conference Room - East Side)  
6:00 p.m..... Planning Committee (Large Conference Room – West Side)  
7:00 p.m..... Dinner  
7:30 p.m..... MRPC (Large Conference Room)

### **Agenda**

- 1. Pledge of Allegiance**
- 2. Welcome:** Larry Miskel, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – April 11, 2019
- b. Local Review
  1. Great Mines Health Center, Potosi, MO  
93.224 – Health Center Program (Community Health Centers, Migrant Health Centers, Health Care for the Homeless, and Public Housing Primary Care)  
Integrated Behavioral Health Services Supplemental Funding Opportunity  
Federal: \$145,000  
Total: \$145,000
  2. Great Mines Health Center, Potosi, MO  
93.912 – Rural Health Care Services Outreach, Rural Health Network  
Development and Small Health Care Provider Quality Improvement Program  
Small Health Care Provide Quality Improvement Program

Applicant: \$13,500

Total: \$612,598

3. Great Mines Health Center, Potosi, MO  
93.527 – Grants for New and Expanded Services under the Health Center Program  
GMCH Oral Health Infrastructure  
Federal: \$300,000  
Total: \$300,000

c. Statewide Grant Applications

1. Missouri State Highway Patrol, Jefferson City, MO  
16.741 – DNA Backlog Reduction Program  
FY20169 DNA Capacity Enhancement and Backlog Reduction Program  
Federal: \$526,303  
Total: \$526,303
2. Missouri Department of Agriculture, Jefferson City  
10.025 – Plant and Animal disease, Pest Control, and Animal Care  
Forest Pest Survey 2019  
Federal: \$23,857  
Total: \$23,857

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports

d. Local Grant Applications

1. OJJDP Opioid Affected Youth Grant

Permission is requested for MRPC to submit an application to the Department of Justice to develop and implement an effective, data-driven, coordinated response that addresses the abuse of opioids in the region and provide services to improve public safety and outcomes for children, youth, and their families impacted by the opioid crisis. Permission is requested for the executive director to sign all grant application documents and grant agreements if project is successful.

e. Contracts

• City of Linn, MO

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with the city of Linn, MO for grant administration of a CDBG grant and to sign all documents associated with this contract.

• Meramec Regional Development Corporation

Permission is requested for MRPC's chairman and/or executive director to approve a contract renewal for professional services by and between Meramec Regional Development Corporation and Meramec Regional Planning Commission for the SBA 504 loan program beginning on July 1, 2019 through June 30, 2020 and to sign all related documents.

- Travis and Alexis Holt  
Permission is requested for MRPC's chairman and/or executive director to approve a technical assistance between MRPC and Travis and Alexis Holt to provide loan packaging services for the purchase of an existing business located in Phelps County and to sign all documents associated with this contract.
- Lake of the Ozarks Council of Local Governments  
Permission is requested for MRPC's chairman and/or executive director to enter into a Memorandum of Understanding with Lake of the Ozarks Council of Local Governments to assist with a commodity flow study on Highway 5 and Highway 32 in Laclede County and to sign all documents associated with this memorandum.

**4. Presentation: Matt Hesser, State Demographer for the State of Missouri**

Matt Hesser, State Demographer for the State of Missouri, will discuss the upcoming 2020 Census, the role of local governments in the Census, how Census information is used and why it is important to achieve a complete and accurate count.

**5. Update from state legislators and/or federal congressional liaison**

**6. Board and Committee Reports:**

a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. to review the minutes from the previous meeting. Committee will review the submitted proposals for the location of the 2019 annual dinner and a recommendation will be made to the full board. Staff will share the planning schedule. The award nomination form has been distributed and the committee will review nominations at the June meeting. Slate of officers for MRPC and MRB will be finalized and presented to the full board for a vote. At-large vacancies will be discussed. Staff will report on any state and/or federal legislative issues that have occurred since the last board meeting. *Any board nominations will need to be reviewed by the committee and presented to the board for approval.*

b. **Operations Committee:** Steve Vogt, chairman

The Operations Committee will meet at 6 p.m. to review minutes from the previous meeting. Staff will present MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ended April 30, 2019 and FY 2019-2020 Draft Budget for MRPC/MRB/RLF/IRP. *Committee vote needed on minutes and financials.*

c. **Planning Committee:** T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. to review minutes from the previous meeting. Kelly Sink-Blair, MRPC, will present information on the OJJDP Opioid Affected Youth Grant that MRPC is pursuing. The committee will be provided with information on current and potential grant applications related to workforce programs. Ms. Sink-Blair will provide updates on Low-to-Moderate Income information from CDBG, the University of Extension Community Engagement Specialist and the Department of Economic Development Business Development Representative.

- d. **Housing Advisory Board:** Larry Miskel, chairman  
Larry Miskel will report on housing activities.
- e. **Transportation Advisory Committee:** Ray Walden, chairman  
No report will be given.
- f. **Environmental:** Tammy Snodgrass, Assistant Director  
Tammy Snodgrass will report on solid waste activities.
- g. **Meramec Regional Emergency Planning Committee:** Tammy Snodgrass  
Tammy Snodgrass will report on MREPC activities.
- h. **Business Loans:** Linda Loughridge, Fiscal Officer  
Linda Loughridge will report on business loan activities.
- i. **Workforce Development:** T.R. Dudley  
T.R. Dudley will report on workforce development activities.
- j. **Meramec Community Enhancement Corporation (MCEC):** Vic Stratman  
No report will be given.
- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge,  
Executive Director  
Bonnie Prigge will report on MRCF activities.
- l. **Chairman and Director's Report:**  
Larry Miskel and Bonnie Prigge will report on issues of interest.

7. **Adjourn**

8. **Informational Agenda**  
**Contracts signed by the Executive Director as amount was under the \$3,000 threshold:**

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass— solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.