**MINUTES**

**Meramec Regional Emergency Planning Committee  
12:00 p.m.   
Wednesday, Oct. 30, 2019  
MRPC Office  
4 Industrial Drive, St. James, MO 65559**

**CALL TO ORDER:**Kraig Bone called the Oct. 30, 2019 meeting of the Meramec Regional Emergency Planning Committee to order at 12:31 p.m.

**MEMBERS PRESENT:**

Darrell Skiles, Susan Long, Richard Bray, Jeff Breen, Margaret Biolsi, Wendy Squires, John Lucas, Kraig Bone, Jim Vandivort and Nicholas Hughey.

**MEMBERS ABSENT:**

Larry Flesher, Brad Nash, Kendra Mobray, Kris Bayless, Doug Drewel, Steve Brown, Andrea Rice, Ron Smith, Doris Coffman, Chuck Fisher, Bill Goad and Ron Jones.

**STAFF & GUESTS PRESENT:**

Tammy Snodgrass, Linda Carroll, Linda Loughridge, Kathryn Hawes, and Bonnie Prigge with MRPC; Brett Hendrix, SEMA; Alan Cortrivent, DNR; Steve Shaw, MERC; Steve Walters, Phillips 66 Pipeline; and Kirk Mammoliti and Heath Smith EPA Region 7 On-site Coordinators.

**APPROVAL OF AGENDA:**Jeff Breen made a motion to approve the agenda. Jim Vandivort seconded the motion, which passed unanimously.

**APPROVAL OF MINUTES:**Margaret Biolsi made a motion to approve the minutes. John Lucas seconded the motion, which passed unanimously.

**FINANCIAL REPORT:**Linda Loughridge with MRPC presented the statement of revenues and expenditures through the month ended Sept. 30, 2019. She noted that there was currently a deficit in revenues over expenditures of $7,322.26 as the state revenues (Tier II funds) have not all yet been received.

Tammy Snodgrass added that all counties were billed in October for Tier II funds.

Ms. Loughridge pointed out that the administrative costs are showing high due to updating the plan and reporting efforts early in the year but they will come in to line later in the fiscal year.

Darrell Skiles made a motion to accept the month ended statement of revenues and expenditures as presented. Margaret Biolsi seconded the motion, which passed unanimously.

**OLD BUSINESS:**

HMEP Grant Application and Training Survey Results

Tammy Snodgrass provided the committee with a snapshot of the 2019 Training and Foam Data from the training survey that was sent out. Information about the type and quantity of foam available was added to the survey when it was sent out a second time. Some organizations had already turned in their survey so the results on the foam are spotty.

A handout was provided on the training survey results and classes requested through HMEP. The committee discussed the classes requested and made the recommendation that anyone requesting Haz Mat Awareness classes as their first option, be notified that the class is available on-line at no cost. Ms. Snodgrass indicated she would send a letter to those affected. She also informed the committee that Washington County filled out the training request form but got it in late. They requested three classes and she stated she would be adding them to the HMEP application.

Going through the application, the following changes to requests were made:

|  |  |  |  |
| --- | --- | --- | --- |
| **County** | **Removed** | **Replaced With** | **Added** |
| Crawford | Hazardous Materials Awareness | Hazmat Victim Decon |  |
| Dent | Hazardous Materials Awareness | Ignitable Liquids and Class B Foam |  |
| Gasconade | Hazardous Materials Awareness | Handling Propane Emergencies |  |
|  |  |  | Anhydrous Ammonia Awareness/ Priority 3 |
| Maries | Hazardous Materials Awareness | Ignitable Liquids and Ethanol Based Fuels |  |
| Osage | Hazardous Materials Awareness | Hazmat Victim Decon |  |
| Phelps | Hazardous Materials Awareness | Chemical Suicide |  |

Susan Long made a motion to approve the HEMP application with the discussed changes. Jeff Breen seconded the motion, which passed unanimously.

Plan Update

Ms. Snodgrass informed the committee that the plan has been submitted and she has received word that it was approved. She will be distributing the plan via a mailed CD.

Commodity Flow Study

Ms. Snodgrass reported that the field work has been completed and she has a draft of the report. Once it is finalized, a copy will be made available.

She also informed the committee that she is still in the process of creating a one page summary for emergency responders in each county and will resume work on this project once the report is completed. Ms. Snodgrass indicated it was her goal to have the summaries completed by the end of the calendar year. Once complete, she will make them available to the committee.

It was also reported that applications would be submitted for flow studies on other corridors that were suggested at the committee’s last meeting. Applications are due to MERC by Jan. 3, 2020.

**NEW BUSINESS**

**Presentation I:** Heath Smith and Kirk Mammoliti, EPA Region 7 On-Site Coordinators

Mr. Mammoliti opened his presentation by informing the committee the EPA’s Region 7 covers the states of Iowa, Kansas, Missouri and Nebraska. He also stated that emergency responders have access to a 24-hour spill line (913-281-0991).

Mr. Mammoliti explained that the EPA provides emergency response actions to oil and chemical releases, as well as assisting in response planning and preparedness. He went on to say that in addition to working with state agencies, the EPA also works with private organizations, tribes, FEMA, the Coast Guard and the Department of Homeland Security.

The EPA also has contractor resources and reach-back capabilities such as response and removal services contracts, a superfund technical assistance response team, EPA special teams, an environmental response team, radiological emergency response team and has a chemical, biological, radiological and nuclear consequence management advisory division. Mr. Mammoliti stated that they respond to oil spills, hazardous material incidents and natural disasters (fires, hurricanes, tornado and floods). He also reported that the EPA conducts oil spill trainings. It was also noted that most of the information on spill sites comes from the 24-hour spill line and through referrals.

**Presentation II:** Steve Walters, Phillips 66 Pipeline

Mr. Walters spoke briefly about the two Phillips 66 pipelines that run through Osage and Gasconade counties. One handles gas and diesel and the other propane and butane. He indicated that the company has been replacing parts of the propane and butane line system. He concluded by reminding everyone they should call a 911 operator if there is any smell or spilsl so they can get a responder on-site as quickly as possible.

Ms. Snodgrass added that she attended a PAM training in Rolla a few weeks ago and noted that it provided a lot of good information. She stated that the training usually includes a tabletop exercise.

**MERC Update:** Steve Shaw

Mr. Shaw informed the committee that he would review MREPC’s plan for compliance with MERC. He also mentioned that MERC would be asking local contacts to reach out area farmers who are non-TIER users of pesticides, herbicides and fungicides. Mr. Shaw stated that in 2020, there would be collection points for farmers to drop off their chemicals at no costs. These sites would be posted on the DNR website. Alan Cortrivent, DNR, added that he would have a list to share in January.

**REPORT FROM SEMA REPRESENTATIVE:**

SEMA’s next quarterly meeting will be on Dec. 12 at 10:00 a.m. in Lebanon, with a web EOC meeting at noon.

**REPORT FROM MDNR REPRESENTATIVE:**

Alan Cortrivent reported that DNR has four or five chemical suicide instructors, including him.

He also mentioned that if a spill affected nothing other than the soil where it occurred, DNR may not respond if the spill was 300 gallons or less.

Mr. Cortrivent stated that the clean-up in northwest Missouri was mostly complete. Work is continuing in the rest of the state with small amounts being picked up in multiple areas. An extension to wait until the leaves drop has been requested so the debris can be seen more easily.

**ANNOUNCEMENT OF UPCOMING MEETINGS/EVENTS:**

March 11, 2020

June 17, 2020

Aug. 26, 2020

Oct. 28, 2020

**ADJOURNMENT:**Jeff Breen made a motion to adjourn the meeting. Jim Vandivort seconded the motion, which passed unanimously. The meeting adjourned at 2:01 p.m.

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Kraig Bone, Chairman Date

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Attest Date