



**REGION I RHSOC MEETING**  
**Thursday, January 23, 2020 – 1:00 p.m.**  
**Meramec Regional Planning Commission**  
**4 Industrial Drive ~ St. James, MO**

**MINUTES**

**PLEDGE OF ALLEGIANCE:**

Chairman Tabitha Stanfast led the committee in reciting the Pledge of Allegiance and began the meeting by welcoming committee members and guests at 1:02 p.m.

**COMMITTEE MEMBERS PRESENT:**

Ron Smith (A), Tabitha Stanfast (P), Dan Cordova (P), Linda Kerr (A), David Miller (P), David Sewell (P), Randy Rowe (A), Jimmy Bench (P), Israel Doba (A) and Brad Woods. Don Good attended via phone.

**COMMITTEE MEMBERS ABSENT:**

Brad England (A), Gary Hicks (P), Lawson Smith (P), Bryan Lambeth (A), Adam Birdsong (P), Tony Floyd (A), Merlyn Johnson (P) Sam Allen (A), Stacey Smith (P), Darrell Skiles (A), Deborah Baker (P), Doug Yureko (P), Gen Smith (A), Nick Pappas (A), Darin Pryor (P), and Brad Armstrong (A).

**STAFF AND GUESTS PRESENT:**

Anne Freand, Linda Carroll and Tammy Snodgrass (MRPC); Brett Hendrix (SEMA); Joe Price and Brian Armstrong (Laclede County). Chelsea Call (OHS) attended via phone.

**MOTION TO ACCEPT AGENDA:**

David Sewell made a motion to approve the agenda; seconded by Linda Kerr. The motion carried.

**MOTION TO ACCEPT MINUTES:**

David Sewell made a motion to approve the minutes from the Oct. 31, 2019 meeting; seconded by Ron Smith. The motion carried.

**OHS UPDATES/HSAC Other Initiatives**

Anne Freand gave the OHS update and stated she has received police and fire contact information from Ron Smith. She also updated the committee on the status of the FY18 and FY19 grants.

- FY18 grants – she is working on getting them completed.
- FY19 grants – she will be working on them this spring/summer.

This will put Region I inline to meet the FY20 requirements that state equipment must be purchased within the first six months. Don Good asked if the six months was from the time the grant was approved or when the funds were released. Chelsea Call indicated she thought it was six months from release of funds but she will get clarification and get back to Anne.

**AG UPDATES**

No report.

**DNR UPDATES**

No report.

**MASS CARE/EMERGENCY HUMAN SERVICES**

No report.

**MO STATE MUTUAL AID UPDATE**

No report.

## **SEMA REGION I AREA COORDINATOR UPDATES**

Brett Hendrix reported that the next quarterly meeting of stakeholders would be March 12 in Pulaski County at the OEM office in St. Robert.

He also informed the committee that the training schedule is out and can be found on the SEMA website.

Mr. Hendrix also noted that questions about the coronavirus are beginning to come in.

## **RHSOC OLD BUSINESS**

### **Project Updates**

Anne Freand reported that all purchases for FY17 projects have been finalized and Linda Loughridge is working on the financials on her end. For FY18, all items have been purchased for Waynesville and she is in the process of identifying items to purchase for Rolla. She also informed the committee that for FY19, the cyber security reviews were submitted on time and she thanked everyone for their efforts.

Ms. Freand noted that she is working on risk assessments and finishing sub-award agreements.

### **Vacant Positions**

Two of the four vacant positions have been filled.

Vacancies	
Represents	Position
Sheriff	Alternate – Sam Allen
Public Works	Alternate
Mayor/City Administrator	Primary
Private Industry/Public Utility	Primary – Bryon Dudley

## **RHSOC NEW BUSINESS**

### **Inventory Update**

Ms. Freand reviewed the Region I Inventory spreadsheet that was sent back to MRPC. Any items from 2006 forward that have a section left blank or listed as N/A, the RSHOC has to fill in. She stated that there are approximately 100 purchases that she will need to track down information on. The deadline to have it completed is the end of February. Ms. Freand also noted that P.O. boxes aren't considered valid information and will need to be replaced with a physical address.

Ms. Freand reported that there were approximately 170 requests for disposed equipment (or unable to locate). She received some disposal request forms and noted that some were filled out incorrectly or were incomplete.

Ron Smith stated that good portion of the items listed for disposal belong to Rolla and that he would gather that information for Ms. Freand. She will forward a copy of the list to him.

Mr. Smith introduced Brad Woods, the EMD with Rolla Fire.

The committee discussed the Disposition From and Transfer submitted by Red Cross for a Ford F250 pickup. The Laclede County OEM has asked if it could be transferred to their organization. The vehicle is still serviceable but no longer falls within the Red Cross guidelines. Randy Rowe indicated it would be stocked for swift water rescue and used as a logistics truck as well. It would be available for use by other emergency responders.

Ron Smith made a motion to approve the transfer of the truck to the Laclede County OEM; seconded by Jimmy Bench. The motion carried.

**UPCOMING MEETING DATES**

Apr. 23, 2020

**ADJOURN**

David Sewell made a motion to adjourn; Randy Rowe seconded the motion. The motion carried.

The meeting adjourned at 1:45 p.m.

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Chair, Tabitha Stanfast

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Date

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Attest

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Date