**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**FULL COUNCIL MEETING**

**Tuesday, December 3, 2019 at 5:00 p.m.**

**MRPC Building - 4 Industrial Drive**

 **St. James, MO 65559**

**Call to Order**

Brady Wilson called the Dec. 3, 2019 meeting of the Ozark Rivers Solid Waste Management District Full Council meeting to order at 5:36 p.m.

**Members Present:** Darrell Skiles, Gary Larson, Mark Wallace, Steve Vogt, Vic Stratman, Brady Wilson, Jim Fleming, Shane Anselm, Gary Hicks, Troy Porter and Gary Gilliam.

**Members Absent:** Maria Potter, Ray Mortimeyer, Bill Bennett, Arthur Cook, Dennis Watz, Brad Nash, Lee Medlock, John Kamler, Larry Miskel, Jim Holland, Doug Drewel, Billy Martin, Don Theberge, Allan Kuehl, Dana Tanner, Anita Ivey, Mitch McDonald, Craig French, Zachary Shepherd, David Sansegraw and Cody Brinley.

**Staff and Guests Present:** Tammy Snodgrass, Jill Hollowell, Linda Loughridge, Linda Carroll, and Kathryn Hawes.

**Approval of Agenda**

Gary Gilliam made a motion to approve the agenda for the meeting. Jim Fleming seconded the motion. All present voted “aye.”

**Approval of Minutes**

Chairman Wilson noted there were a couple of spelling/grammatical errors in the June 18, 2019 minutes.

Darrell Skiles made a motion to approve the minutes of the June 18, 2019 Ozark Rivers Solid Waste Management District Full Council meeting with the noted changes. Steve Vogt seconded the motion. All present voted “aye.”

**Audit/Finance Report**

Linda Loughridge informed the council that there were no changes from the preliminary audit report that was presented at the last meeting. A copy of the audit was provided and Ms. Loughridge reviewed the results with the council. She reported the auditing firm found no deficiencies in internal controls and no issues of non-compliance. Ozark Rivers SWMD was given a clean audit. She stated that if anyone had any questions, they should contact her.

Steve Vogt made a motion to accept the audit. Shane Anselm seconded the motion. All members present voted “aye.”

Ms. Loughridge presented, financials for month ending Oct. 31, 2019, noting that the November financials were not yet complete.

Steve Vogt made a motion to accept the financials for month ending Oct. 31, 2019. Darrell Skiles seconded the motion. All members present voted “aye.”

**Grant Project Requests**

Jill Hollowell presented two requests for de-obligation of funding for two projects, Tacony Manufacturing and Onondaga State Park/Carney Dirt.

She reported the following issues with the Tacony project:

* Failure to submit quarterly reports.
* Reimbursement requests were submitted but failed to follow the correct process and have the correct signatures.
* The grant is due to close Dec. 31, 2019 and no extension was requested.

She added that these issues may stem from the challenges with new management. Ms. Hollowell stated she would notify the Missouri Department of Natural Resources that this grant is closed.

Gary Gilliam made a motion to table further discussion until the next meeting. Steve Vogt seconded. All present voted “aye.”

For the Onondaga project, Ms. Hollowell stated that they wanted to re-scope and continue the project, so they withdrew their desire to accept the funding.

Steve Vogt made a motion to table further discussion until the next meeting. Vic Stratman seconded. All present voted “aye.”

Ms. Hollowell reported that Kaleidoscope Discovery Center, Dixon Area Caring Center (DACC), and Salem Memorial District Hospital all requested a grant extension through Dec. 31, 2020. Kaleidoscope is going through a restructuring with new management coming on board in January; DACC is working with an open 2018 grant and still have funds to spend down; and the hospital recycling project hasn’t really gotten started due to various issues.

Darrell Skiles made a motion to grant the extension requests for all three projects. Shane Anselm seconded. All presented voted “aye.”

Ms. Hollowell reported that Dixon High School and the City of Waynesville have both requested a grant extension through March 31, 2020 as they feel they will be unable to submit their reimbursement on time.

Darrell Skiles made a motion to grant the extension requests for both projects. Shane Anselm seconded. All presented voted “aye.”

Ms. Hollowell informed the board that the Rolla Recycling Center had submitted a requested for a budget revision from contract services to miscellaneous expense. She stated that the request was approved by the executive committee but a vote is needed by the full council to affirm the committee’s action.

Vic Stratman made a motion to accept the executive committee’s action. Gary Gilliam seconded. All present voted “ay,” with the exception of Brady Wilson who abstained.

 **Staff Activities**

 Legislative Review

 Tammy Snodgrass provided a brief update on legislative activities including:

* Changing the audit requirement from every five years to every three years and to audit no more than 10% of the grants.
* There is a concern in the legislature regarding 50% of funding being allocated for implantation and administration and they have indicated they would like to see that cut to 25%. A comment to leave the funding allocation as is has been submitted from the Solid Waste District.
* Changing the length of time DNR has to review grants from 30 days down to 10 days. This is an appeal process that is provided in this bill.

 Revision of Policy Language

The committee reviewed language changes for two policies, Acceptance of Financial Assistance Agreement and Special Collections.

Darrell Skiles made a motion to accept the language changes in both policies. Steve Vogt seconded. All present voted “aye.”

Community Outreach and Support Fund Request

Ms. Hollowell reported that Stan Slaughter, an edutainer has presented a program called “Food too Good to Waste” to four area schools. His request is to supply those schools interested in composting with a Green Cone Solar Waste Digester to aid their efforts in diverting food waste from the school kitchen. The digester holds 25 gallons and is placed in the ground. The digester accepts all food waste and everything decomposes in the ground so it would never need to be emptied. Mr. Slaughter has a friend who can provide the digesters to ORSWMD at wholesale prices. Four could be purchased for $560, including shipping, as opposed to the normal price of $600. The school would provide collection containers. Ms. Hollowell suggested trying a pilot program and that there were two schools who were very interested.

Steve Vogt made a motion to approve the request. Gary Gilliam seconded but asked that feedback be supplied to the council. All present voted “aye.”

Special Collections

Ms. Hollowell informed the council that ORSWMD is required to re-visit the contract every five years. Request for proposals opened Dec. 1, 2019.

Currently there are three special collections scheduled, Rolla, Steelville (tentative) and St. Robert. There is still funding to host one more collection. If anyone was interested, they were asked to contact Ms. Hollowell.

Illegal Dumps

Kathryn Hawes, MRPC, reported that 94 dump sites have been identified, with five of those being on county property. She added that the Forest Service counts each site as a dump, even if they are only a few feet apart. During the October clean-up, Ms. Hawes reported that two to three tons of material was removed from Forest Service grounds and three pounds of glass were diverted. Ms. Hawes indicated that this was a major improvement from 2003.

Earth’ Classroom

The council was informed that Jodie Miles, with Earth’s Classroom, has asked for travel reimbursement to take her waste reduction program out to schools. Ms. Hollowell stated this request had gone to the executive committee but there were not enough responses so it is being brought to the full council for consideration.

Vic Stratman made a motion to approve the request for travel reimbursement. Gary Gilliam seconded. All present voted “aye.”

**Chairman’s Report**Tabled until next meeting.

**City and County Updates**

Tabled until next meeting.

**Upcoming Meetings**

Executive Board meetings at 10:00 a.m. on March 10, May 12 and Oct. 6, 2020

Full Council meetings at 10:00 a.m. on June 16, 2020 and 5:30 on Dec. 1, 2020

Review of 2021 grant applications on Sept. 15, 2020 from 10:00 a.m. – 3:00 p.m.

**Adjournment**

There being no further business. Shane Anselm made a motion to adjourn. Jim Fleming seconded the motion. All present voted “aye.” The meeting adjourned at 6:40 p.m.

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 Chairman, Brady Wilson Date

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 Attest Date