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| **DATE/TIME:** March 10, 2020, 2:30 – 4:30pm |
| **LOCATION:** MRPC, 4 Industrial Dr., St. James, MO |
| **SUBJECT:** OAYI Year 1\_Meeting 2: SWOT Analysis |
| **HANDOUTS:** 022120 Meeting Minutes; Travel Reimbursement Form; MOU  **MATERIALS:** Sign-in Sheet; Easels; Flip Chart; Markers; Colored Dots; Note  Cards; Pens; Tape |

**AGENDA**

1. **Sign In**
2. **MRPC Introductions**
3. **Consortium Introductions**
4. **022120 Meeting Minutes:** Quick Review and Questions
5. **SWOT Analysis, Group Activity**
   1. OAYI SWOT Goals and Outcomes
   2. Group Activity
      1. Technique Instructions
         1. Activity Resources
            1. 022120 SWOT Notes
            2. Prompt Questions
      2. Activity Implementation
      3. Prioritization
      4. Conclusion
      5. Action Items for next meeting
6. **Travel Reimbursement Form**
7. **Memoranda of Understanding**
8. **Adjourn**
9. **Next Meeting: April 23, 2020, 2:00 – 4:00pm**