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| Image result for MRPC stjames moOpioid Affected Youth Initiative | February 21, 2020 2:00-4:00pmMRPC Conference Room |

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| --- | --- | --- | --- |
| Meeting called by: | Jane Johannsen | Type of meeting: | OAYI Consortium, Planning Phase, Year 1\_Meeting 1 |
| Facilitator: | Jane Johannsen | Note taker(s): | Jane Johannsen, Anne Freand, Bonnie Prigge, Rebecca Losing |
| Timekeeper: | Anne Freand |  |  |

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| Attachments: | 022120 Post Meeting Survey Attendee ListOAYI Planning Phase Meeting Dates |

# Minutes

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| Agenda item: | Introductions | Presenter: | Bonnie Prigge, Jane Johannsen |

#### Discussion:

Bonnie Prigge, Executive Director, welcomed all consortium attendees and introduced Jane Johannsen, Opioid Affected Youth Initiative (OAYI) Project Coordinator and meeting facilitator. Jane Johannsen introduced the attending MRPC staff members and gave the floor to the consortium for round-table introductions.

#### Conclusions:

Forty consortium members were in attendance representing regional social services, law enforcement, education, health care, courts and private practice agencies.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Attendee sign in
 | All Attendees | February 21, 2020 |

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| Agenda item: | OAYI Project Overview | Presenter: | Jane Johannsen |

#### Discussion:

The OAYI Project Overview was presented and discussed the: (1) Award Amount: $992,757 ; (2) Award Period: October 2019-October 2022; (3) Awarding Agency: The Department of Justice, Office of Juvenile Justice and Delinquency Prevention; (4) Target Population: youth and their families misusing opioids and at-risk for misusing opioids in the eight-county Meramec Region; (5) Planning Phase, Year 1 Goals and Objectives; and (6) Implementation Phase, Years 2-3 Goals and Objectives.

#### Conclusions:

Meramec Regional Planning Commission took special interest in this grant opportunity because of the negative consequences the opioid epidemic is having on the region’s community well-being and workforce development.

| Action items | Person responsible | Deadline |
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| * No action items required
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| Agenda item: | Consortium | Presenter: | Rebecca Losing |

#### Discussion:

1. MRPC’s OAYI project staff identified stakeholders from all eight counties to form a multi-disciplinary opioid consortium. The presentation included county representation by numbers and agency representation by names. The attendees were asked to identify gaps in representation on the post meeting survey.
2. MRPC’s OAYI project staff identified potential Planning Phase, Year 1 Challenges: target population identification (youth age ranges); great project impact determination; and rural data collection.
3. MRPC’s OAYI project staff identified three main project entities: youth participation; research; and advisory.

#### Conclusions:

The OAYI consortium was asked to identify agency and data collection sources and youth participation referrals in the post meeting survey. Consortium members will be delegated to the project entities at a later time.

| Action items | Person responsible | Deadline |
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| * 022120 Post Meeting Survey
 | OAYI Consortium | February 21, 2020 |
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| Agenda item: | Strength, Weaknesses, Opportunities and Threats (SWOT) Analysis Introduction | Presenter: | Jane Johannsen |

#### Discussion:

The focus of the OAYI Planning Phase, Year 1\_Meeting 2 on March 10, 2020 will be to conduct the project’s SWOT analysis in detail. During the OAYI Planning Phase, Year 1\_Meeting 1 on February 21, 2020, the attendees had an open discussion that identified existing systems and resources that are effectively working in the region, needed areas of improvement, and known supporting data sources within the parameters of the youth target population and opioid misuse.

#### Conclusions:

The goal of the March 10, 2020 meeting will be to understand the Meramec region’s strengths and weaknesses, to identify opportunities available and potential threats, considering the OAYI’s youth target population. The consortium will develop a list of strengths, weaknesses, opportunities and threats that can be supported by data or create an opportunity for field research. The SWOT analysis will be used to prioritize the project’s opportunities for the greatest impact.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * SWOT Analysis Prep: Consortium Action Items (Send)
 | Jane Johannsen | February 28, 2020 |
| * SWOT Analysis Prep: Consortium Action Items (Return)
 | OAYI Consortium | March 6, 2020 |

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| --- | --- | --- | --- |
| Agenda item: | Consortium Involvement | Presenter: | Rebecca Losing |

#### Discussion:

The OAYI consortium was asked to delegate one person per agency as their main point of contact and if their agency could receive reimbursements for time and travel to and from meetings if grant funds are available. A general timeline of monthly meetings for the remainder of the Planning Phase was given.

#### Conclusions:

The 022120 Post Meeting Survey identified each agency’s main point of contact and agencies that are able to receive time and travel reimbursements from the Department of Justice. The remaining meeting dates are to be scheduled and communicated to the OAYI consortium.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * 022120 Post Meeting Survey
 | OAYI Consortium | February 21, 2020 |
| * OAYI Phase 1 Meeting Dates
 | Jane Johannsen | February 28, 2020 |

# Attachment 1: 022120 Post Meeting Survey



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| DATE/TIME: February 21, 2020, 2 pm  |
| LOCATION: 4 Industrial Drive, St. James MO |
| SUBJECT: MRPC & OJJDP OAYI, Year 1: Meeting 1, All Members  |
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**Post Meeting Survey**

1. **Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agency Affiliation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Best way to reach you \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Are you your agency’s main point of contact in this consortium?** Yes\_\_\_ No\_\_\_

If no, who will be your agency’s main point of contact? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Do you have working knowledge of regional opioid-related data?** Yes\_\_\_ No\_\_\_

If so, are you willing to share that information? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Are you able to refer MRPC to prospective youth participants?** Yes\_\_\_ No\_\_\_
2. **If funding is available, by the Dept. of Justice/Office of Juvenile Justice and Delinquency Prevention, is your agency able to receive meeting travel/time reimbursements?** Yes\_\_\_ No\_\_\_
3. **What is your motivation to participate in the Opioid Affected Youth Initiative?**

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1. **Are you interested in a leadership role in this project? Why?**

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1. **Which agencies can you refer to fill gaps in representation?**

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# Attachment 2: Attendee List

1. Adams, Dan SEMO Behavioral Heath
2. Anthony, Shyanne Great Circle
3. Baty, Carolyn Compass Health
4. Behle, Jessica Kids’ Harbor, Inc.
5. Burton, Casey Phelps Health
6. Calvert, Mark Phelps County Judge
7. Cook, Chris Hope Connections Counseling
8. Cook, Marta Hope Connections Counseling
9. Douglas, Shawnee Washington County Health Department
10. Doba, Israel Pulaski PCHC
11. Dudley, TR City of Potosi
12. Duncan, David Restoration Project
13. Freand, Anne Meramec Regional Planning Commission
14. Friedmann, Terisha Missouri Baptist Sullivan Hospital
15. Gulick, John MU Extension, Osage County
16. Haviland, Jan Haviland Corp
17. Heywood, Mary Mid Ozark CASA
18. Hillman, Kevin Pulaski County Prosecutor
19. Howard, Brittany Great Circle
20. Johannsen, Jane Meramec Regional Planning Commission
21. John, Jim Vocational Rehabilitation
22. Johns, Scott Maries County Sheriff’s Department
23. Kozlowski, Linda Phelps/Maries Counties Health Departments
24. Lea, Sherry Council for a Healthy Dent County
25. Losing, Rebecca Meramec Regional Planning Commission
26. Lucas, Jessica Prevention Consultants of Missouri
27. Maddison, Samantha Meramec Regional Planning Commission
28. McEachern, Melissa Russell House
29. Norton, Teresa City of Belle
30. Perkins, Mark Meramec Regional Planning Commission
31. Platt, Haylee Missouri Baptist Sullivan Hospital
32. Prigge, Bonnie Meramec Regional Planning Commission
33. Reed, Lynne Newburg RII Schools
34. Satterfield, Elizabeth 25th Circuit Children’s Division
35. Schindler, Stephanie MU Extension, Washington County
36. Schmitt, Theresa Mid Ozark CASA
37. Siebert, Sean Invent Yourself, LLC
38. Sovar, Tracy MADAC
39. West, Janet LPC, Private Practice
40. Williams, Beverly Washington County Hospital

# Attachment 3: OAYI Consortium Meeting Dates (subject to change)

**Date Time Location**

March 10, 2020 2:30 – 4:30pm MRPC Large Conference Room

April 23, 2020 2:00 – 4:00pm MRPC Large Conference Room

May 21, 2020 2:00 – 4:00pm MRPC Large Conference Room

June 18, 2020 4:00 – 6:00pm MRPC Large Conference Room

July 16, 2020 2:00 – 4:00pm MRPC Large Conference Room

August 21, 2020 2:30 – 4:30pm MRPC Large Conference Room

September 17, 2020 4:00 – 6:00pm MRPC Large Conference Room