**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE BOARD MEETING**

**Tuesday, September 25, 2018 at 10:00 a.m.**

**MRPC Building - 4 Industrial Drive**

**St. James, MO 65559**

**Call to Order**

Brady Wilson called the September 25, 2018 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:12 a.m.

**Members Present:** Ray Mortimeyer, William Bennet, Darrell Skiles, Mark Wallace, Steven Vogt, Ray Schwartze, Brady Wilson, Anne McClay, Craig French, Jay Whittaker, Jim Holland and Dr. Charles Slider.

**Members Absent:** Gary Gilliam, Arthur Cook, Brad Nash and Marvin Wright, Maria Potter

**Staff and Guests Present:** Tammy Snodgrass, Jill Hollowell, Linda Loughridge, and Linda Carroll.

**Approval of Agenda**

Ray Mortimeyer made a motion to approve the agenda for the meeting. Steve Vogt seconded the motion. All members present voted “aye”.

**Approval of Meeting Minutes**

Ray Mortimeyer made a motion to approve the minutes for the meeting. Ray Schwartze seconded the motion. All members present voted “aye”.

**Finance Report**

Linda Loughridge presented financials for both ORSWMD operations and grants for the month ending Aug. 31, 2018.

Ms. Loughridge noted that expenses are under budget at this point and said she expects them to stay in line. On the grants balance sheet she provided, Ms. Loughridge did point out that the amount listed for accounts payable due to MRPC from grants would be spent down on the four grants that the board just approved for extension.

It was reported that the balance sheet shows total liabilities and fund equity of $403,347.32 on the grants account. The operations fund shows $34,129.09 with total liabilities and fund equity.

Steve Vogt made a motion to approve the financials as presented. Jay Whittaker seconded the motion. All present voted “aye”.

**Review of Grant Applications**

The 2018 grant round received requests for funding totaling $552,316.16 with $185,049.13 available for distribution. The board was presented with a summary table of grant applications with rankings as determined by a review committee on September 18th. Staff presented funding recommendations based on the application scores placing at or above 70%. Staff stated that the recommendations were a starting point and the board could adjust any of the award amounts as they saw fit. The table shows grants H, F, R, K and S, per district policy, were not eligible for funding as they scored below the 70% criteria. Staff will reach out to Phelps and Maries counties to discuss additional possible funding options as both programs have been funded for a number of years. Brady Wilson stated that MDNR has directed that litter collection projects may not be continually funded with district funding. Thirteen of the fifteen funded applications were reduced to meet the grant funds available.

Craig French made a motion to approve all of the distributions of funding for all grant applications as presented. Darrell Skiles seconded. All present voted “aye” and there were no members present that voted “nay”. Brady Wilson, Anne McClay, Ray Schwartze and Jay Whittaker all abstained from voting.

The summary table below lists the grant projects and requests with funding approved by the board.

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| **OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT - 2019 Grant Round** | |  | **AVAILABLE FUNDING: $185,049.13** | |
| ***Scoring with bonus points*** | ***Grant application*** | ***ID*** | ***Requested Amt*** | ***Board approved distribution of funds*** |
| 116.14% | MRPC: Household Hazardous Waste supports two collection sites | A | **$24,025.57** | $9,000.00 |
| 100.45% | MRPC: Special Collections - 4-5 collections annually | B | **$28,935.25** | $18,000.00 |
| 98.93% | Dixon High School Key Club: expansion of a successful school based recycling program | I | **$6,603.00** | $6,603.00 |
| 95.89% | Illegal Dump Survey and Clean Up: survey of dump sites and cleanup & education | D | **$46,955.19** | $30,000.00 |
| 95.48% | Rolla Recycling Center: Closed Loop of Recycling Video Project -creation of a video on the recycling partnership between Hartmann and the Rolla Recycling Ctr | T | **$7,095.00** | $7,095.00 |
| 93.06% | City of Waynesville: Increased Recycling Initative for residential recycling bins and education | L | **$10,661.27** | $7,106.27 |
| 92.68% | MRPC: Environmental Education and Outreach: school outreach and recycling contamination prevention | E | **$32,552.48** | $14,978.86 |
| 92.40% | MRPC: Community Outreach and Assistance - funding for grant requests outside of the annual grant round | C | **$20,000.00** | $13,797.00 |
| 92.05% | Salem Hospital: Recycling & Waste Reduction Campaign - start up hospital wide recycling program | M | **$18,200.00** | $10,995.00 |
| 90.00% | Dixon Area Caring Center Recycling Ctr: staff salary, minor equipment and supplies | G | **$34,794.40** | $18,915.00 |
| 88.39% | Kaleidoscope Discovery Ctr of Rolla: 75 & Thrive - waste reduction program | N | **$12,300.00** | $5,580.00 |
| 87.77% | Community Partnership of Rolla: textile recycling operations, salary for textile recycling manager | J | **$18,402.00** | $9,201.00 |
| 87.04% | Friends of Onondaga Cave: ReCenter- Salvage, Tool Library, Fix-It & Community Workshop, C&D recycling, Re-Use Center, tool sharing closet | Q | **$30,384.63** | $15,778.00 |
| 85.45% | Friends Helping Friends Recycling Center: sheltered workshop drop off recycling program and service to the Cuba Industrial Park | O | **$67,358.00** | $9,000.00 |
| 85.09% | Joint project with Friends of Onondaga Cave & Carney Dirt: Utilizing Public Art to Divert C&D Waste - repurposing construction materials into an art installation at Onondaga Cave State Park. **One time grant project for an outdoor sculpture.** | P | **$13,890.16** | $9,000.00 |
|  |  | **TOTALS** | **$372,156.95** | **$185,049.13** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Percentages*** | ***Unfunded projects falling below 70%*** | ***ID*** | ***Requested Amt.*** |  |
| 68.83% | Operation Clean Up Maries County | H | $14,895.00 |  |
| 67.76% | Phelps County - Tough on Trash | F | $12,350.00 |  |
| 65.45% | MO S&T Recycling Photovoltaic Systems | R | $9,614.00 |  |
| 49.91% | Glen Co Investments of Rolla - electronics refurbishing/recycling | K | $9,800.00 |  |
| 23.68% | Design 4 U - Reclaim/Upcycle Project in Rolla | S | $132,202.77 |  |

**Chairman’s Report**

Chairman Wilson gave a brief summary on the recent MORA Conference. He noted that it was a good conference with an overall tone focused on how to deal with the current markets and China’s ban on importing recyclables.

He informed the board that the Rolla Recycling Center is discontinuing acceptance of plastic bags and plastic (stretch) film as prices for recyclables have decreased significantly. Mr. Whittaker added at the St. Robert recycling facility, they mix #1 and #2 plastics together, but receive a much lower price.

Tammy Snodgrass added that the issue of contamination was one of the reasons it was suggested to the Friends Helping Friends Recycling Center, opening in Cuba Summer 2019, that they start out slow with materials that still have markets – like aluminum and cardboard. Chairman Wilson agreed with that suggestion stating it’s always good to start small and then build on success. Ray Mortimeyer, mayor of Cuba said he would be discussing the issue with that organization.

Craig French made the suggestion of placing multi-bins in a few select locations to help with the recycling effort. Mr. Whittaker stated that the locations would need some sort of supervision or cameras to prevent becoming a dump site and suggested adding signage stating the site is monitored with cameras.

Chairman Wilson also informed the board he is currently serving as chairman of SWAB and that Gary Gilliam is the current alternate. With Mr. Gilliam retiring from the board, he stated that a new alternate would need to be appointed and asked if anyone would be interested when Gary resigns.

**Old Business**

SWAB Annual Report:

Tammy Snodgrass provided an update on the SWAB Annual Report stating that there were not a lot of changes. There were some additions related to the following issues:

* Update on the state of global recycled material markets
* An update on rules and regulations review and changes
* Need to concentrate on proper recycling methods
* Update on SB917 that establishes a fund to regulate utility landfills and frees up money in the solid waste fund

Dr. Charles Slider suggested putting emphasis on illegally dumped tires and encouraging DNR to reinstate the Amnesty Tire Collection program. Mr. French suggested providing photos to DNR of illegally dumped tires to help stress the importance of the Scrap Tire Program’s collection and cleanup programs.

Ray Schwartze suggested having a cost built into the price of new tires, so consumers have no choice but to pay it, and then the vendor is responsible for disposing of the used tires.

It was noted that SWAB has asked MDNR to release a portion of Scrap Tire Fund Education monies for statewide educational programs focused on recycling properly. Chairman Wilson recommended education that focuses on the contamination issue as well as looking into developing local markets for recycled items.

Jay Whittaker made a motion to accept the annual report with the recommendations made today. Ray Schwartze seconded. All present voted “aye”.

District Activities:

Jill Hollowell informed the board that a special collection will be held in Vichy on Oct. 6.

Special Collections in 2019 that have been confirmed are Rolla and St. Robert, although Jay Whittaker stated St. Robert would give up its date if the city of Waynesville wanted to hold a collection. Ms. Hollowell stated that Dixon has expressed interest in holding another collection and the city of Cuba has been approached. Salem was also suggested as a possible site and Ms. Hollowell asked Darrell Skiles to see if there was any interest. Cities interested in hosting a special collection were asked to contact Ms. Hollowell.

Mr. Whittaker suggested cities and/or counties be put on a three or five-year rotation schedule for special collections. Chairman Wilson and Mr. Whittaker agreed this would be a good idea.

Ms. Hollowell provided the Missouri Recycling Association’s new resource guides on five target materials: paint, electronics, textiles, construction and demolition and food waste.

A suggestion was made to hold HHW collections twice a year on a Saturday. Ms. Hollowell had indicated she had received several comments from individuals stating they can’t make it to collection sites during the week. Chairman Wilson stated that he wasn’t sure facilities would be able to accommodate the volume that could potentially come in on a Saturday. Mr. Whittaker noted that maybe the public is unaware of how quickly drop off materials are handled. Ms. Hollowell suggested that there may be a need to promote about the ease of drop offs. Anne McClay bought up the idea of setting up a collection in the smaller communities and then transporting to HHW sites. Tammy Snodgrass stated that this would require DOT permitting for hazardous waste in order to transport the material.

Ms. Hollowell touched on the recent advisory committee meeting that was held on Aug. 21 saying it was very well attended. She did add that representation is needed from the commercial sector and asked for suggestions.

**New and Other Business**

Nominations for Achievements in Solid Waste Management awards:

Ms. Hollowell distributed the four nominations forms. When asked if nominations could still be submitted, it was determined that nominations would be accepted through Oct. 15.

Ray Schwartze made a nomination to accept the nominations presented at this meeting. Steve Vogt seconded. All present voted “aye”.

Board approval for any additional nominations will be sought via email or mail.

Executive Committee:

Ms. Hollowell informed the board that the executive committee needed one additional member. Craig French volunteered to serve. The executive committee is now comprised of the four executive board officers plus two additional members, Arthur Cook and Craig French.

Mr. Whittaker informed the board that a situation has come up which may prevent him from continuing to serve on the board. He indicated he would keep the board updated.

Grant Cycle Process:

The board reviewed the grant cycle process and made the following comments and/or suggestions:

* Advance review of applications was good
* Scoring process – hard to score if you don’t know the full scope of the project
* Hard to judge effectiveness and expertise
* Changing points for some criteria would help
* Minimize points awarded in gray areas
* A lot to cover in one meeting; maybe break down into two meetings to really look at each application
* If spread out over several meetings, the reviewers may not remain the same
* During grant workshop, stress that the applicants touch base with their representative on the board and explain their project to them
* Good idea for the board representatives to be familiar with applications from their area so they could address potential questions during the review process
* Have the applicants get a letter of contact from their board representative and include it with their application

City and County Updates

Chairman Wilson took a moment to thank Jay Whittaker in advance for his service on the board in the event he is unable to continue.

Ray Schwartze noted that he would be leaving the board as of Jan. 1, 2019 and thanked everyone. He stated that it was a pleasure working with the board. Chairman Wilson thanked him and stated that he has been an asset to the board.

Mark Wallace filled out an on-line survey for a Resource Recycling contest and won free registration at the upcoming Resource Recycling Conference in St. Louis.

Jill Hollowell said she had been approached by Express Pallet in Cuba. They have an overabundance of discarded pallet wood and that the St. James Caring Center will be meeting with Express Pallet to discuss how to distribute that wood to those in need of firewood for the upcoming winter months.

**Adjournment**

Being no further business, Ray Mortimeyer made a motion to adjourn. Jay Whittaker seconded the motion. All present voted “aye.” The meeting adjourned at 11:57 a.m.

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Chairman, Brady Wilson Date

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Attest Date