

**Meramec Regional Planning Commission**  
**Minutes**  
**May 9, 2019**

**Call to Order**

Chairman Larry Miskel called the May 9, 2019, meeting of the Meramec Regional Planning Commission to order at 7:31 p.m.

**Welcome**

Chairman Miskel welcomed everyone to the meeting.

Bonnie Prigge introduced MRPC's new staff member, Jacque Moreland, who will be working in fiscal as an accountant.

**Consent Agenda**

The following consent agenda items are presented for approval:

- a. Minutes – April 11, 2019 MRPC meeting
- b. Local Review
  - 1. Great Mines Health Center, Potosi, MO  
93.224 – Health Center Program (Community Health Centers, Migrant Health Centers, Health Care for the Homeless, and Public Housing Primary Care)  
Integrated Behavioral Health Services Supplemental Funding Opportunity  
Federal: \$145,000  
Total: \$145,000
  - 2. Great Mines Health Center, Potosi, MO  
93.912 – Rural Health Care Services Outreach, Rural Health Network Development and Small Health Care Provider Quality Improvement Program  
Small Health Care Provide Quality Improvement Program  
Applicant: \$13,500  
Total: \$612,598
  - 3. Great Mines Health Center, Potosi, MO  
93.527 – Grants for New and Expanded Services under the Health Center Program  
GMCH Oral Health Infrastructure  
Federal: \$300,000  
Total: \$300,000
- c. Statewide Grant Applications
  - 1. Missouri State Highway Patrol, Jefferson City, MO  
16.741 – DNA Backlog Reduction Program  
FY20169 DNA Capacity Enhancement and Backlog Reduction Program  
Federal: \$526,303  
Total: \$526,303
  - 2. Missouri Department of Agriculture, Jefferson City  
10.025 – Plant and Animal Disease, Pest Control, and Animal Care  
Forest Pest Survey 2019  
Federal: \$23,857  
Total: \$23,857

3. Missouri Department of Natural Resources, Jefferson City  
15.916 – Outdoor Recreation of Acquisition, Development and Planning  
29-01705 Phillips Park Tennis and Pickelball Project  
Federal: \$250,000  
Local: \$250,000  
Total: \$500,000
4. Missouri Department of Natural Resources, Jefferson City  
15.916 – Outdoor Recreation of Acquisition, Development and Planning  
29-01700 Gene and Ollie Mae Knipp Pavilion  
Federal: \$75,000  
Local: \$77,000  
Total: \$152,000
5. Missouri Department of Natural Resources, Jefferson City  
15.916 – Outdoor Recreation of Acquisition, Development and Planning  
29-01692 Mr. Nicks Playground: Where ALL Kids Play Together  
Federal: \$200,000  
Local: \$200,000  
Total: \$400,000
6. Missouri Department of Social Services, Jefferson City  
93.093 – Affordable Care Act (ACA) Health Profession Opportunity Grants  
Healthcare, Industry, Training and Education  
Federal: \$2,986,482  
Total: \$2,986,482
7. Missouri Department of Public Safety, Jefferson City  
16.738 – Edward Byrne Memorial Justice Assistance Grant Program  
FY 2019 Edward Byrne Memorial Justice Grant (JAG) Program  
Federal: \$1  
Total: \$1
8. Missouri Department of Natural Resources, Jefferson City  
66.81 – State and Tribal Response Program Grants  
Missouri State Response Program  
Federal: \$958,939  
Total: \$958,939
9. State of Missouri, Jefferson City  
92.243 – Substance Abuse and Mental Health Services Projects of Regional and  
National Significance  
First Responders – Comprehensive Addiction and Recovery Act for Missouri  
Federal: \$814,970  
Total: \$814,970
10. Missouri Department of Agriculture, Jefferson City  
10.025 – Plant and Animal Disease, Pest Control, and Animal Care  
Purpose of agreement is to provide federal financial assistance to conduct  
activities providing specific information to the recipient, APHIS and interested  
parties for the MO 2019 Karnal Bunt Survey  
Federal: \$2,000  
Total: \$2,000

11. Missouri Highways and Transportation Commission, Jefferson City  
20.106 – Plant and Animal Disease, Pest Control, and Animal Care  
Purpose of agreement is to provide federal financial assistance to conduct activities providing specific information to the recipient, APHIS and interested parties for the MO 2019 Karnal Bunt Survey  
Federal: \$2,000  
Total: \$2,000
12. Missouri Highways and Transportation Commission, Jefferson City  
20.106 – Airport Improvement Program  
Federal Aviation Administration Airport Improvement Program – Fiscal Year 2019 Non-Primary entitlement funding for Lewis County Regional Airport, to be used for runway pavement maintenance  
Federal: \$150,000  
Local: \$16,667  
Total: \$166,667
13. Missouri Highways and Transportation Commission, Jefferson City  
20.106 – Airport Improvement Program  
Federal Aviation Administration Airport Improvement Program  
Federal: \$10,050,000  
Local: \$1,116,667  
Total: \$11,166,667
14. State of Missouri Conservation Department, Jefferson City  
10.025 – Plant and Animal Disease, Pest Control, and Animal Care  
The purpose of this agreement is to provide federal financial assistance to conduct activities that will provide specific information to the Recipient, APHIS and other interested parties for the MO FY  
Federal: \$60,000  
Total: \$60,000
15. Missouri Department of Natural Resources, Jefferson City  
15.916 – Outdoor Recreation Acquisition, Development and Planning  
29-01695 City of Stockton Total Family Destination  
Federal: \$29,398  
Local: \$29,401  
Total: \$58,799
16. Missouri Department of Public Safety, Jefferson City  
16.588 – Violence Against Women Formula Grants  
Missouri FY 19 STOP VAWA Formula Grant  
Federal: \$2,826,875  
Total: \$2,826,875

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports

d. Local Grant Applications

1. OJJDP Opioid Affected Youth Grant

Permission is requested for MRPC to submit an application to the Department of Justice to develop and implement an effective, data-driven, coordinated response that

addresses the abuse of opioids in the region and provide services to improve public safety and outcomes for children, youth, and their families impacted by the opioid crisis. Permission is requested for the executive director to sign all grant application documents and grant agreements if project is successful.

e. Contracts

- City of Linn, MO  
Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with the city of Linn, MO for grant administration of a CDBG grant and to sign all documents associated with this contract.
- Meramec Regional Development Corporation  
Permission is requested for MRPC's chairman and/or executive director to approve a contract renewal for professional services by and between Meramec Regional Development Corporation and Meramec Regional Planning Commission for the SBA 504 loan program beginning on July 1, 2019 through June 30, 2020 and to sign all related documents.
- Travis and Alexis Holt  
Permission is requested for MRPC's chairman and/or executive director to approve a technical assistance between MRPC and Travis and Alexis Holt to provide loan packaging services for the purchase of an existing business located in Phelps County and to sign all documents associated with this contract.
- Lake of the Ozarks Council of Local Governments  
Permission is requested for MRPC's chairman and/or executive director to enter into a Memorandum of Understanding with Lake of the Ozarks Council of Local Governments to assist with a commodity flow study on Highway 5 and Highway 32 in Laclede County and to sign all documents associated with this memorandum.

It was noted that on page 5 of the April minutes, under the Transportation Advisory Committee, the Vice Chairman was listed incorrectly as Greg Lauritson, rather than George Lauritson.

Steve Vogt made a motion to approve the April 11, 2019, minutes with the noted correction; George Lauritson seconded; the motion carried.

George Lauritson made a motion to approve the consent agenda with the noted additions; Mark Wallace seconded; the motion carried.

**Presentation: Matt Hesser, State Demographer for the State of Missouri**

Mr. Hesser provided information on the upcoming 2020 census, the role of local governments in the Census, how the Census information is used and why it is important to achieve a complete and accurate count.

He reported that the primary purpose of the Census is to determine fair representation in Congress and is required to be conducted every 10 years by the U.S. Constitution. Census numbers also determine how federal funds are distributed.

Mr. Hesser informed the board that George Washington University conducted a Counting for Dollars Project. This project showed that in fiscal year 2016, Missouri received approximately \$16 billion through 55 federal spending programs based on numbers from the 2010 Census. The project also showed that based on a 1% omission of population in the count, Missouri's anticipated loss of federal dollars would be approximately \$1.6 billion for the decade.

Interesting facts about the Census provided by Mr. Hesser included:

- First Census was conducted in 1790
- Thomas Jefferson oversaw the first count
- The count for each state determines its number of Congressional members for 10 years
- Participation in the Census is not optional

Mr. Hesser then discussed how to encourage participation in the Census, mentioned the toolkit that's available and the process of creating a complete count committee. He went on to explain that a complete count committee can help with determining how to count those individuals and groups who are not on a mailing list and would be easy to overlook in a count.

He noted that city and county governments can make sure that the corporate boundaries on file with the census bureau are accurate. January 2020 is the last opportunity to file any boundary corrections and get them in place before the 2030 census.

Bonnie Prigge told the board that she would share the presentation with the board.

### **Introduction**

Ms. Prigge introduced Jim Fleming, new city administrator for St. James.

### **External Relations Committee:** Darrell Skiles, chairman

Chairman Darrell Skiles reported on External Relations Committee activities as follows:

Chairman Skiles informed the board that the City of Waynesville and Stonebrooke Center has been selected as the location for the 2019 annual dinner and recommended the board approve the location; Randy Verkamp seconded. The motion carried.

The board was reminded that award nominations are due June 3, and copies of the nomination form were provided.

The slate of officers was presented for the 2019-20 MRPC and MRB boards and for board members at-large. The slate for the MRPC board: Larry Miskel, Chairman; Steve Vogt, Vice Chairman; Mary Heywood, Secretary; and George Lauritson, Treasurer. Chairman Skiles made a motion to accept the slate as presented; Ray Schwartze seconded. The motion carried.

Chairman Skiles presented the MRB slate of officers for 2018-19 which will be voted on during the MRB meeting, which follows tonight's MRPC meeting. The slate remained the same: Leo Sanders, Chairman; Darrell Skiles, Vice Chairman; and Larry Miskel, Secretary-Treasurer.

The slate for board at-large commissioners whose term is expiring was presented for renewal. Those members are: Ray Schwartze, Maries For-Profit; Mark Boyer, Osage for Profit; Jeff Medows, Phelps For-Profit; Earl Brown, Disabled; Shane Anselm, Labor; and Marcus Maggard, Tourism. There is an at-large position to be filled for Seniors. Darrell Skiles made a motion to accept the slate as presented for renewal; Vic Stratman seconded. The motion carried.

A report was provided by staff on state and/or federal legislative issues that occurred since the last board meeting.

### **Operations Committee:** Steve Vogt, chairman

Chairman Steve Vogt reported on operations activities as follows:

The committee reviewed the MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending April 30, 2019.

Chairman Vogt made a motion to accept the financials for the period ending March 30, 2019; George Lauritson seconded. The motion carried.

The committee reviewed the MRPC and MRB 2019-2020 budget in detail. Linda Loughridge informed the board that the budget was available via email if anyone was interested. The full board will consider the budget in June.

**Planning Committee:** T.R. Dudley, chairman

In the absence of Chairman Dudley, vice chairman Marcus Maggard reported on planning activities as follows:

Kelly Sink-Blair presented information on the OJJDP Opioid Affected Youth Grant that MRPC is pursuing. It is a three-year grant of approximately \$200,000 and will cover all eight of the counties in the Meramec Region.

The committee also received information on grants related to workforce programs, including grants for a Utility Center at State Tech and an IT building in Salem.

Ms. Sink-Blair provided updates on Low-to-Moderate Income information from CDBG. She also informed the board that John Gulick is the University of Extension Community Engagement Specialist and Johnathan Mack is the Department of Economic Development Business Development Representative.

**Housing Advisory Board:** Larry Miskel, chairman

Chairman Miskel reported that the board approved the financials and the FY2019-20 budget.

The board elected new officers:

- Randy Verkamp - chairman,
- Vic Stratman - vice chair
- Leo Sanders – secretary-treasurer.

**Transportation Advisory Committee:** Ray Walden, chairman

No report was given.

**Environmental:**

No report was available.

**Meramec Regional Emergency Planning Committee:**

No report was available.

**Business Loans:** Linda Loughridge, Fiscal Officer

Linda Loughridge that MRDC's May board meeting has been canceled to continue working on two new loan requests.

Ms. Loughridge stated that if all new loans are approved, local funds will be depleted, and MRDC will be in a rebuilding mode.

Other loan activity highlighted included:

- SBA Projects
    - Staff is working on closing a project in Phelps County. Closing is on hold until construction is finalized.
    - The MRDC board approved a new loan request for the purchase of an existing business in Taney County. It has been submitted to SBA for approval.
- These projects will generate 32 jobs created/retained.

- **IRP Projects**
    - The MRDC board approved a new loan for a business expansion in Hermann and the loan closing is scheduled for this month.
    - A loan was approved last fiscal year for a new business in Dent County. Closing date will be determined when construction is completed.
- These projects will generate 10 jobs created/retained.

She also reported that MRDC staff and the SBA St. Louis District office hosted small business finance workshops for about 20 people in St. James and Hermann. The free workshops covered MRPC's loan programs as well as SBA's updated policies and procedures, changes to credit elsewhere, person liquidity, and updates on loan application requirements.

If any community is interested in hosting a workshop, Ms. Loughridge asked that they contact Maria Bancroft.

**Workforce Development:** T.R. Dudley  
No report was given.

**Meramec Community Enhancement Corporation: Vic Stratman**  
No report was given.

**Meramec Region Community Foundation (MRCF):**  
Bonnie Prigge reported that the committee has been reviewing applications and awarding scholarships to students in the region. She recently worked with the Belle School Foundation to award \$32,000 in scholarships to seniors at Belle High School.

She noted that the Schierloh State Tech Scholarship was presented to a student in Chamois.

Ms. Prigge informed the board that application period to apply for a \$2,500 grant to fund substance abuse disorder that MRCF had received has been re-opened with a May 15 deadline.

She reported that MRCF board has a vacant MRPC position and asked that anyone who might be interested in serving on that board to contact her. Only MRPC board members are eligible to serve in this position.

**Chairman Report:**  
Chairman Miskel reported that the recent tire collection in Owensville collected 400 tires.

He also noted that Hermann hosted a seminar sponsored by SBA and MRPC and was well received. The chairman recommended other counties consider hosting seminars as well.

Chairman Miskel summarized Ms. Prigge's evaluation. He indicated it was very good and thanked those who participated. It was felt that she has been doing a good job.

**Director Report:**

Ms. Prigge thanked the board for its continued support and noted that she would like to see more participation on the board.

Upcoming events she highlighted included:

- Electronic, appliance and tire collections
  - May 11 in Washington county
  - June 8 at Brewer Science

- May 29 - Meramec Morning, 10:00 a.m. in Dixon  
Dixon is currently not a member of MRPC, but a meeting is scheduled with its mayor just prior to this event to discuss the city renewing its membership in MRPC.

Handouts were provided on the issue of medical marijuana issues. Ms. Prigge stated that rules are just starting to be formulated for its use, and cities may need to develop ordinances related to medical marijuana.

Board members were also provided with a form to order BUPD signs. The signs will be provided at no cost to those interested.

Ms. Prigge shared that the presenter for next month's board meeting would be Tim Arbeiter, state broadband director.

She noted that she had participated in a conference call with the Department of Economic Development and FEMA where the topic of discussion was the next round of HUD disaster funds that were to be directed primarily to housing, as related to the 2017 disaster declaration. Projects may involve demolition, buyout, rehab and incentives to relocate.

#### **Miscellaneous**

Caitlin Jones asked members to review their information on the MRPC website and let her know if any changes need to be made.

Alan Galindo noted that there is a big push to hire Census takers.

#### **Adjourn**

Steve Vogt made a motion to adjourn the meeting at 8:33 p.m.; Shane Anselm seconded the motion. The motion carried.

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Larry Miskel, chairman

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Attest