

DATE: June 6, 2019
TO: MRPC Board of Commissioners
FROM: Larry Miskel, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, June 13, 2019, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

4:00 p.m..... TAC (Large Conference Room)
6:00 p.m..... External Relations/Membership Committee (Large Conference Room - East Side)
6:00 p.m..... Operations Committee (Small Conference Room)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)
8:30 p.m..... MRB (Following MRPC Board Meeting)

Agenda

- 1. Pledge of Allegiance**
- 2. Welcome:** Larry Miskel, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – May 9, 2019
- b. Local Review
None for review
- c. Statewide Grant Applications
None for review

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports

e. Contracts

- Ozark Rivers Solid Waste Management District
Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for administration services effective July 1, 2019, through June 30, 2020, and for MRPC's chairman and/or executive director to sign any necessary documents.
- Ozark Rivers Solid Waste Management District
Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for implementation and project coordination services effective July 1, 2019, through June 30, 2020, and for MRPC's chairman and/or executive director to sign any necessary documents.
- Phelps County Floodplain
Permission is requested for MRPC's chairman and/or executive director to approve and sign a Phelps County Floodplain technical assistance contract for the period July 1, 2019, to June 30, 2020, and for MRPC's chairman and/or executive director to sign any necessary documents.
- City of Meta Floodplain
Permission is requested for MRPC's chairman and/or executive director to approve and sign a City of Meta Floodplain technical assistance contract for the period July 1, 2019, to June 30, 2020, and for MRPC's chairman and/or executive director to sign any necessary documents.
- Meramec Regional Emergency Planning Committee
Permission is requested for MRPC's chairman and/or executive director to enter into a contract with MREPC for administrative and technical assistance for the period July 1, 2019, to June 30, 2020, and for MRPC's chairman and/or executive director to sign any necessary documents.
- MRPC/MCEC Lease Agreement
Approval is requested from the Meramec Regional Planning Commission board to extend the lease rate and the term of lease of a Cargo Trailer from the Meramec Community Enhancement Corporation for an additional year. All other covenants contained in the original lease, dated Sept. 14, 2010, remain in full force.
- Gasconade Valley Enterprise Zone (GVEZ)
Permission is requested for MRPC's chairman/executive director to sign a contract amendment with GVEZ to continue providing administration and fiscal services July 1, 2019 through June 30, 2020.
- CS Design, Potosi
Permission is requested for MRPC's chairman/executive director to enter into a contract with CS Design, Potosi to update the Ozark Rivers website.
- Gasconade County IDA
Permission is requested for approval of a contract with the Gasconade County IDA for technical assistance for the period July 1, 2019, through June 30, 2020, and for chairman and/or executive director to sign all necessary documents.

4. Presentation: Tim Arbeiter, State Broadband Director

Tim Arbeiter is the lead for the State of Missouri's new Broadband Development Office. He will discuss the current state of broadband in Missouri, specifically in the Meramec Region. Mr. Arbeiter will provide information on the status of the state broadband plan and briefly explain what it covers and what the next steps are. He will also discuss the grant program and how it will work.

5. Update from state legislators and/or federal congressional liaisons

6. Board and Committee Reports:

a. External Relations Committee: Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. to review the minutes from the previous meeting. Staff will provide a tentative budget for the annual dinner and the committee will need to confirm the dinner menu and recommend a ticket price. Award nominations will be reviewed. At-large vacancies will be discussed. Staff will report on any state and/or federal legislative issues that have occurred since the last board meeting. Committee members will be asked for input on new board member orientation being planned by staff. *Any board nominations will need to be reviewed by the committee and presented to the board for approval. Committee will need to present a ticket price and award nominees to the full board for approval.*

b. Operations Committee: Steve Vogt, chairman

The Operations Committee will meet at 6 p.m. to review minutes from the previous meeting. Staff will present MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ended May 31, 2019. MRPC/MRB final budgets for FY19-20 and MRPC/MRDC-RLF and IRP FY19-20 final program budgets will be presented. Salary ranges for all MRPC positions will be presented for approval as a result of the salary comparison conducted. *Committee vote needed on minutes, financials and salary ranges.*

c. Planning Committee: T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. to review minutes from the previous meeting. Staff will provide an overview on the summer entrepreneurship project between MRPC and MS&T. Mark Perkins, MRPC Senior Community Development Specialist, will introduce himself and review the work he has been doing since starting at MRPC. He will also provide an overview of the Naturally Meramec Feasibility Study. Kelly Sink-Blair, RPC, will provide and update on the recently released Department of Labor and Delta Regional Authority grant regarding Workforce Development.

Housing Advisory Board: Randy Verkamp, chairman

No report will be given.

d. Transportation Advisory Committee: Ray Walden, chairman

Ray Walden will report on transportation activities.

- f. **Environmental:** Tammy Snodgrass, Assistant Director
Tammy Snodgrass will report on solid waste activities.
- g. **Meramec Regional Emergency Planning Committee:** Tammy Snodgrass
Tammy Snodgrass will report on MREPC activities.
- h. **Business Loans:** Linda Loughridge, Fiscal Officer
Linda Loughridge will report on business loan activities.
- i. **Workforce Development:** T.R. Dudley
T.R. Dudley will report on workforce development activities.
- j. **Meramec Community Enhancement Corporation (MCEC):** Vic Stratman
Vic Stratman will report on MCEC activities.
- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge,
Executive Director
Bonnie Prigge will report on MRCF activities.
- l. **Chairman and Director's Report:**
Larry Miskel and Bonnie Prigge will report on issues of interest.

7. **Adjourn**

8. **Informational Agenda**
Contracts signed by the Executive Director as amount was under the \$3,000 threshold:

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.