

DATE: April 4, 2019
TO: MRPC Board of Commissioners
FROM: Larry Miskel, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, April 11, 2019, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

4:00 p.m..... TAC (Large Conference Room)
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)

Agenda

- 1. Pledge of Allegiance**
- 2. Welcome:** Larry Miskel, chairman
- 3.** A moment of silence for Don Brackhahn
- 4. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – March 14, 2019
- b. Local Review
 1. City of Richland, Richland, MO
10.351 – Rural Business Development Grant
Richland Downtown Lighting Program
Federal: \$50,000
Local: \$25,000
Total: \$75,000
- c. Statewide Grant Applications
 1. Missouri Department of Natural Resources, Jefferson City

66.419 – Water Pollution Control State, Interstate, and Tribal Program Support
FY2019 Section 106 Monitoring Initiative Funds
Federal: \$151,265
Total: \$151,265

2. Missouri Department of Agriculture, Jefferson City
10.025 – Plant and Animal disease, Pest control, and Animal Care
Survey of Imported and Domestically Produced Herbaceous Ornamental
Nursery Stock
Federal: \$20,000
Total: \$20,000

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports.

- e. Contracts
 - Joint Resolution for Annual RLF Certification
To approve a joint resolution by the Meramec Regional Planning Commission and the Meramec Regional Development Corporation for the purposes of approving the annual RLF certification for the period ending March 31, 2019. This resolution will be submitted with MRPC's semi-annual report to the Economic Development Administration due on or before April 30, 2019.

5. Presentation: Darryl Rockfield, SEMA Floodplain Engineer

Mr. Rockfield will update the board on the RiskMAP process in Missouri and the work that is going on in the Meramec Region.

6. Update from state legislators and/or federal congressional liaison

7. Board and Committee Reports:

- a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. to discuss the at-large position for seniors. Staff will provide a brief report on the NADO conference in Washington, D.C. The committee will remind the full board that the RFP for the annual dinner is due by May 3, 2019. Members will be provided with a draft of the award nomination form for review. The committee will discuss the nomination process for the slate of officers for MRPC and MRB as well as discuss any interest expressed by board members and will develop a tentative slate of officers for the May election. Appointment of at-large commissioners whose terms are expiring will also be discussed. Staff will report on any state and/or federal legislative issues that have occurred since the last board meeting. *Any board nominations will need to be reviewed by the committee and presented to the board for approval.*

b. **Operations Committee:** Steve Vogt, chairman

The Operations Committee will meet at 6 p.m. to review minutes from the previous meeting. Staff will present MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ended March 28, 2019. A proposed amendment for the Accountant II job description will be presented for approval. Staff will update the committee on the indirect negotiation process with our cognizant agency US Department of Commerce. *Committee vote needed on minutes, financials and job description amendment.*

c. **Planning Committee:** T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. to review minutes from the previous meeting. MRPC's new housing manager will be introduced. Staff will review reporting formats for the performance measures identified in the 2018 CEDS. The committee will review the document to prepare for the annual CEDS review in October. Bonnie Prigge, MRPC, will review the recent peer review completed by the EDA for MRPC. Staff will provide an update on the three-year work plan for the EDA grant from 2019-2021.

d. **Housing Advisory Board:** Larry Miskel, chairman

No report will be given.

e. **Transportation Advisory Committee:** George Lauritson, vice chairman

f.

Vice Chairman George Lauritson will report on transportation activities.

f. **Environmental:** Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

g. **Meramec Regional Emergency Planning Committee:** Tammy Snodgrass

Tammy Snodgrass will report on MREPC activities.

h. **Business Loans:** Linda Loughridge, Fiscal Officer

Linda Loughridge will report on business loan activities.

i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

j. **Meramec Community Enhancement Corporation (MCEC):** Vic Stratman

No report will be given.

k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

1. **Chairman and Director's Report:**

Larry Miskel and Bonnie Prigge will report on issues of interest.

8. **Adjourn**

7. **Informational Agenda**

Contracts signed by the Executive Director as amount was under the \$3,000 threshold:

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass— solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.