

MINUTES
Meramec Regional Emergency Planning Committee
12:00 p.m.
Wednesday, March 27, 2019
MRPC Office
4 Industrial Drive, St. James, MO 65559

CALL TO ORDER:

Chairman Kraig Bone called the March 27, 2019 meeting of the Meramec Regional Emergency Planning Committee to order at 12:31 p.m.

MEMBERS PRESENT:

Larry Flesher, Susan Long, Jeff Breen, Wendy Squires, John Lucas, Kraig Bone, and Jim Vandivort.

MEMBERS ABSENT:

Les Murdock, Brad Nash, Kendra Mobray, Doug Drewel, Roger Wilt, Steve Brown, Andrea Rice, Richard Bray, Ron Smith, Doris Coffman, Nick Hughey and Bill Goad.

STAFF & GUESTS PRESENT:

Tammy Snodgrass, Linda Carroll, Linda Loughridge, Caitlin Jones with MRPC; Brad Woods, City of Rolla EMD; Brett Hendrix, SEMA; and Paul Kirchhoff, MERC.

APPROVAL OF AGENDA:

Susan Long made a motion to approve the agenda. Larry Flesher seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

Jeff Breen made a motion to approve the minutes. John Lucas seconded the motion, which passed unanimously.

FINANCIAL REPORT:

Linda Loughridge with MRPC presented the statement of revenues and expenditures through the month ending Feb. 28, 2019. She noted that there was currently a surplus of \$6,144 in the budget.

Larry Flesher made a motion to accept the month ending statement of revenues and expenditures as presented. Jeff Breen seconded the motion, which passed unanimously.

Ms. Loughridge also presented the revised budget for FY2018-2019. She noted that the increase in total expenditures is related to the commodity flow study that is being funded by MERC.

Susan Long made a motion to accept the month ending statement of revenues and expenditures as presented. Jim Vandivort seconded the motion, which passed unanimously.

PRESENTATION:

Paul Kirchhoff, Executive Director of the Missouri Emergency Response Commission (MERC), spoke to the committee on recent activity at MERC.

He mentioned that the office is still conducting some follow-ups on Tier II reports and finishing some accounting in order to get payments out around May/June. Mr. Kirchhoff stated that he has reached his max in funds he can allocate to counties. This is due to counties being more active than in past years. It was noted that Pulaski County is not very active. Tammy Snodgrass informed Mr. Kirchhoff that the

county's LEPC chose not to join MREPC; however, she has been in contact with the ~~county regarding~~ Tier II reporting.

Other topics Mr. Kirchhoff touched on included:

- 2020 HMEP grant - it is hoped that the amount allocated for education will remain the same.
- Many counties haven't updated their plans in six years or longer.
- Looking to hire a planner – may have to reduce the dollars allocated to flow studies to make that happen.
- Funding for future flow studies will be determined by how efficiently the requesting agency has been with spending their funds.
- HMEP application - looking at expanding the class base; will be adding one more potential class
 - Mr. Kirchhoff will send a draft of the new catalog to Ms. Snodgrass.
 - Chairman Bone asked about the possibility of the NIOSH Guide being made available like the ERGs. Mr. Kirchhoff stated he would look into that. It was also noted that the ERGs will be updated next year.
- Tier II funds – are federal funds which are based on population and number of incidents
 - Missouri's population has been decreasing so it's expected that the funding amount will decrease in the future.
 - Many other states don't have TIER II funds so this puts Missouri further ahead.
- HazMat Plan – ESF format is recommended but he informed the committee that MERC is not dictating the format.
 - Brett Hendrix with SEMA stated that the state plan is now in an ESF format.

OLD BUSINESS:

Ms. Snodgrass reported that the agencies requesting classes have been notified of the classes that were awarded. She stated she has followed up with them to remind them of the importance for prospective attendees to sign up for the classes. If the numbers aren't there, the class will be cancelled. Flyers on other trainings were also made available to interested members.

The committee was informed that the funding awarded for the commodity flow study was only one-third of what was requested. Ms. Snodgrass suggested revising the study to include only the corridors of Highway 8 in Phelps, Crawford and Washington counties and Highway 47 in Washington County.

Copies of the 2018 Commodity Flow Study were available to anyone interested.

Jim Vandivort made a motion to approve the revised flow study corridors. John Lucas seconded the motion which passed unanimously.

NEW BUSINESS:

Ms. Snodgrass provided a draft of the annual training survey for review and approval. She noted that the only changes were dates, updating of minimum number of participants and length of classes.

John Lucas made a motion to approve the survey with the noted changes. Larry Flesher seconded the motion which passed unanimously.

Chairman Bone encouraged everyone to go out to the SEMA website to see what classes are available.

Ms. Snodgrass stated she would send the training survey to all members for them to share with departments in their respective areas.

Staff Activities

Ms. Snodgrass updated the committee on recent activities including:

- Processing Tier II's
- Updating the plan will begin in the summer and be due in August
- Revising the training survey
- Scheduling classes
- Interviewing for a new employee - plan to make an offer within a week
- Ms. Snodgrass stated that pipeline meetings are taking place around the area and that Andi Rice will be attending the meeting in Linn on March 28.
- She also advised the group that the SEMA Conference will be Aug. 27-30 in St. Charles.

REPORT FROM MERC REPRESENTATIVE:

No report given.

REPORT FROM SEMA REPRESENTATIVE:

Brent Hendrix reported it looks to be a wetter and cooler spring. He also noted that preliminary FEMA damage reports are being started. Mr. Hendrix informed the committee that the next quarterly meeting would be June 13 at 10:00 a.m. in Cuba.

Susan Long, Osage County Health Department, informed the committee that with the flooding, extra tetanus shots were being made available through county health departments. Fees for well testing are also being waived at this time.

REPORT FROM MDNR REPRESENTATIVE:

No report given.

Two committee members reported on incidents they responded to in recent weeks.

- Larry Flesher mentioned a truck which had turned overturned on a bridge on Highway A in Washington County. The truck was carrying propane which kept reigniting so they let it burn off. He indicated firefighters were on scene for 11-12 hours.
- Jeff Breen mentioned a semi-trailer incident at mile marker 184. It was carrying a powder poison. He stated that the firefighters had really good intel on the product and how to fight it.

ANNOUNCEMENT OF UPCOMING MEETINGS/EVENTS:

Apr. 19 – Commissioner meeting in Jefferson City

Apr. 25 – Region I HSOC

June 19 – MREPC

Aug. 28 – MREPC

Oct. 30 – MREPC

MISCELLANEOUS

Ms. Snodgrass asked for suggestions for possible speakers at upcoming meetings. She noted that she has spoken with a pipeline representative who would be willing to address the committee.

A brief discussion was held on the Dust Rule which states that the amount and make-up of dust produced from facilities must be reported. There is a reporting requirement, but no guidelines as to how to measure the dust.

Jeff Breen with Rolla Fire and Safety informed the committee that Rolla Fire will be holding a drill at the reactor in June. Participants in the drill include the city of Rolla, MO S&T, law enforcement, EMS and hospitals. If anyone is interested in observing the drill they were asked to email him. A lot of the equipment that will be used in the drill was purchased through organizations like Region I HSOC and this would be a good opportunity to see how the equipment is being used. Mr. Breen will update Ms. Snodgrass as plans progress.

There was a suggestion that MREPC sponsor a portion of the lunch for participants in the drill and an amount of \$500 was suggested.

John Lucas made a motion to provide \$500 towards lunch for participants in the drill. Jim Vandivort seconded the motion which passed unanimously.

The committee asked for a copy of the After Action Report from the Rolla group as it will assist MREPC in planning activities.

ADJOURNMENT:

John Lucas made a motion to adjourn the meeting. Larry Flesher seconded the motion, which passed unanimously. The meeting adjourned at 1:45 p.m.

Kraig Bone, Chairman

Date

Attest

Date