**Gasconade Valley Enterprise Zone Board Meeting Minutes**

**Nov. 29, 2018**

The Gasconade Valley Enterprise Zone met 4 p.m. Thursday, Nov. 29, 2018, at Sweet Caroline’s in Owensville.

Meeting was called to order by President Jerry Lairmore at 4:10 p.m.

Members present: Jerry Lairmore, Dave Dudenhoeffer, Mark Wallace, Randy Blaske, Lloyd Honse, John Hawkins, Ray Schwartze.

Members absent: John Deeken, Mark Hayes

EEZ Board Members and Guests: John Estes, John Kamler, Vic Stratman Steve Vogt, Ron Hoffman, Larry Miskel, Darryl Griffin, Marsha Ray, Kevin Guffey, Ron Guffey, Alan Galindo, Kevin Stadler, Melissa Woltcamp

Staff: Bonnie Prigge of MRPC.

**Minutes:** Minutes of the Aug. 16, 2018, board meeting were reviewed. Dave Dudenhoeffer made a motion to approve the minutes as presented. Ray Schwartze seconded the motion. Motion carried.

**Financials:** John Hawkins made a motion to approve the financials for Nov. 29, 2018, as presented. Ray Schwartze seconded. Motion approved.

**Amendment to the Fiscal Contract with MRPC for the year ending June 30, 2018:** There was a slight cost overrun on the fiscal contract with MRPC. The contract was for $1,000 for the year and actual cost was $1,166. The addition cost was related to the third-party review efforts, which do not happen every year. The $116 has already been paid to MRPC. Contract needs to agree with the amount actually paid. Lloyd Honse made a motion to approve amendment to the contract; seconded by Dave Dudenhoefer. Motion carried.

**Contract with MRPC:** The board reviewed the continuation contract with MRPC for GVEZ administration and fiscal services. John Deeken made a motion to extend the contract for one year, beginning July 1, 2018, through June 30, 2019. Mark Hayes seconded the motion. Motion passed.

**Board Terms:** Bonnie explained that the term of one member from each county will expire in January 2019. Bonnie will send forms to the county asking for re-appointments. The counties can make other changes in membership at this time, if they desire.

**Election of Officers:** GVEZ will hold an election of officers at the January 2019 meeting. Per the bylaws, a nominating committee is needed. Three people typically serve, one from each county. John Hawkins, Ray Schwartze and Mark Wallace volunteered to be on the committee. The meeting is typically held just prior to the January meeting or by conference call. Bonnie will arrange.

**2019 Budget:** Bonnie shared a draft of the 2019 budget, based on historical information. As proposed, $12,585 in revenue is projected; $13,235 in expenses; projecting a deficit of $660. Ray Schwartze made a motion to approve; seconded by John Hawkins; budget for 2019 was approved.

**Enhanced Enterprise Zone:**  EEZ committees for Gasconade, Maries and Osage counties met at 3 p.m. prior to this meeting. In Gasconade County, Jerry Lairmore will continue to serve as EEZ chair. In Mareis County, Presiding Commissioner-elect Vic Stratman will serve as the new EEZ chair. In Osage County, Presiding Commissioner-elect Darryl Griffin will serve as EEZ chair. Each county gave a brief report. No changes were made to the incentives matrixes.

**Certified Work Ready Communities:** Melissa Woltcamp, CWRC program manager with the MO Dept. of Economic Development was at the meeting to make presentation of the designation plaques for Gasconade County and Osage County. Presiding Commissioner Larry Miskel accepted the award on behalf of Gasconade County and Presiding Commissioner Dave Dudenhoeffer accepted on behalf of Osage County.

In May 2018, Osage and Gasconade counties received their CWRC status. ACT re-evaluated the transitioning goals and made adjustments, per the state of Missouri DED’s request given the low unemployment rate in the state. With the new goals, Gasconade County is at 89 percent complete on its maintenance goals. Another goal was added: Improved NCRC certificates.

With the new goals, Gasconade County is at 89 percent complete on its maintenance goals. Osage County is at 90 percent complete on its maintenance goals. Maries County has achieved CWRC designation and is a maintaining mode, having achieved 97 percent of its maintenance goals.

With the designation, all three counties had an additional goal added: Improved NCRC certificates. Osage and Gasconade counties are working on this. Maries County has achieved their goal. DED provided a grant to GVEZ to do Work Keys testing in schools. Over 300 students were tested in November and December in Linn, Chamois, Vienna, Belle, Owensville and Hermann. Fatima chose not to participate

All three counties are working on re-affirming some of its business support letters.

The business certification form was shared with board members to share with businesses in their counties.

**Community/Economic Development Update/ Board Member Reports:**

Each board member provided an update on projects or issues within their respective communities.

**Next Meetings—**Thursday, Jan. 17, 2019, tentatively at the Maries County Bank in Vienna.

Meeting adjourned about 5:10 p.m. Motion to adjourn by Lloyd Honse, seconded by John Hawkins. Motion passed. Dinner followed.

Nov. 29, 2018, minutes approved:

President                                                                                                                              Date

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Attest                                                                                                                                    Date

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