**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE BOARD MEETING**

**Tuesday, November 27, 2018 at 5:15 p.m.**

**MRPC Building - 4 Industrial Drive**

 **St. James, MO 65559**

**Call to Order**

Brady Wilson called the November 27, 2018 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 5:20 p.m.

**Members Present:** Arthur Cook, Darrell Skiles, Mark Wallace, Jim Holland, Steve Vogt, Brady Wilson, and Gary Gilliam. Jay Whitaker attended via telephone.

**Members Absent:** Ray Mortimeyer, Brand Nash, Ray Schwartze, Anne McClay, Dr. Charles Slider, Craig French, and Marvin Wright.

**Staff and Guests Present:** Tammy Snodgrass, Jill Hollowell, Linda Loughridge, Linda Carroll and Caitlin Jones.

**Approval of Agenda**

Arthur Cook made a motion to approve the agenda for the meeting. Gary Gilliam seconded the motion. All members present voted “aye”.

**Review and Approval of Meeting Minutes**

Steve Vogt made a motion to approve the minutes of the September 25, 2018 meeting. Mark Wallace seconded the motion. All members present voted “aye”.

**Finance Report**

Linda Loughridge presented financials for both ORSWMD operations and grants for the month ending Sept. 30, 2018. Ms. Loughridge stated that October financials were not available at this time.

Steve Vogt made a motion to approve the Sept. 30, 2018 financial reports as presented. Gary Gilliam seconded the motion. All present voted “aye”.

Ms. Loughridge also reviewed the 2018 Ozark Rivers audit with board members. She indicated that the auditing firm found no deficiencies in internal controls and Ozark Rivers was given a clean audit.

Darrell Skiles made a motion to accept the audit. Arthur Cook seconded the motion. All members present voted “aye.”

Steve Vogt congratulated Ms. Loughridge and her staff on their excellent work. Chairman Wilson seconded Mr. Vogt’s comment.

**Consent Agenda**

Mark Wallace made a motion to accept the consent agenda with the noted additions. Steve Vogt seconded the motion. All members present voted “aye”.

**Other Business**

Transfer of Funds

The committee was asked to affirm their approval on Oct. 31, 2018, to transfer a fund overage of $261.67 from the Ozark Rivers reserve fund to K2019-005 MRPC Community Outreach and Assistance grant project. Ms. Snodgrass stated that this amount put the reserves over $20,000, which is the maximum that can be held in reserve. She indicated this amount was due to interest accrued and the would require and audit adjustment.

Gary Gilliam made a motion to approve the transfer of funds. Darrell Skiles seconded. All members present voted “aye.”

Request for Funding from the Community Outreach and Assistance Fund

The committee reviewed two funding requests.

The first request was from Missouri S&T was for $9,614.00 for a solar panel market research and education project. Ms. Hollowell did state that there are other parties interested in providing some funding. She added that the EPC has provided of letter of support and is also willing to supply some funding. Stuart Baur with Missouri S&T brought a sample solar panel noting that 95% of the panel is recyclable but there is currently no way to recycle the panels. Committee members made the following suggestions for inclusion in the project:

* Working with utility companies to offer green credits
* Research methods to make the panels more green when they are produced

Chairman Wilson summed up the request saying it is for seed money to partner with the University to fund a solution for when the glut hits the marketplace.

Darrell Skiles made a motion to approve the revised request for $8,166.40 for the Photovoltaic Recycling project. Gary Gilliam seconded. All members present voted “aye.”

The second request for funding was from the Salem Community Garden for a $250 stipend for a summer intern. The intern would spend five hours per week collecting compostable materials from a local restaurant. In addition, they would maintain the composters weekly and gaining training on composting. At the end of the internship, the intern would provide two or three composting education session for the public and/or students.

Steve Vogt made a motion to approve request to fund the stipend. Arthur Cook seconded. All members present voted “aye.”

**Adjournment**

Being no further business, Steve Vogt made a motion to adjourn. Mark Wallace seconded the motion. All present voted “aye.” The meeting adjourned at 5:52 p.m.

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 Chairman, Brady Wilson Date

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 Attest Date

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT**

**EXECUTIVE BOARD MEETING**

**AGENDA**

**Tuesday, November 27, 2018 at 5:15 p.m. at**

**4 Industrial Drive, St. James, Missouri 65559**

 I. CALL TO ORDER ­— Brady Wilson, Chairperson

1. APPROVAL OF AGENDA
2. REVIEW AND APPROVAL OF MEETING MINUTES: September 25, 2018
3. FINANCE REPORT
* Review of financial reports will be provided by staff.
1. CONSENT AGENDA

*The consent agenda is intended to group several items of a routine nature upon which the board agrees to accept an executive committee or staff recommendation. Listed below are consent agenda items. A motion may be made to accept all the items listed, or if a board member wishes to consider any item(s) separately, then a motion would be made to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.*

*The following agenda items are presented for consent approval:*

1. Review of contracts for renewal

1. Staff will report on contracts with Champlin Tire, Midwest Recycling for electronics, Tradebe for household hazardous waste plus contracts for environmental education.

1. Request for funding from the Community Outreach and Assistance Fund (*pending receipt of any requests*)
2. Requests from sub-grantees:
3. K2017-003 – MRPC Household Hazardous Waste, extend to 12-31-19
4. K2017-005– Community Outreach and Assistance Fund, extend to 9-30-19
5. K2018-005 – Community Outreach and Assistance Fund, extend to 12-31-19
6. K2018-010 - County of Maries, extend to 3-31-2019
7. K2018-012 – The Dixon Area Caring Center, extend to 09-30-19
8. K2018-014 – The Community Partnership, extend to 03-30-19
9. Request to close out grants.
10. K2017-007 – MRPC Education & Outreach

 E. FAA Revision – line item adjustments

 MRPC Special Collection grant K2018-004

1. Increase $250 Scrap Tire Contractor from $250 to $500
2. Increase $4,250 E-waste Contractor from $750 to $5,000
3. Decrease ($1,500) Salaries from $10,410.15 to $8,910.15
4. Decrease ($1,000) Fringe from $3,576.15 to $2,576.15
5. Decrease ($1,250) Direct from $3,211.65 to $1,961.65
6. Decrease ($750) Indirect from $4,271.00 to $3,521.00
7. OTHER BUSINESS
* Affirm the executive committee’s approval on October 31, 2018, to transfer an unallowable reserve fund overage of $261.67 from the Ozark Rivers reserve fund to K2019-005 MRPC Community Outreach and Assistance grant project. (*District can maintain no more than $20,000 in reserves*)

1. ADJOURNMENT