

# MERAMEC REGIONAL COMMUNITY FOUNDATION

## MEETING MINUTES

December 11, 2018

**Members Present:** Gary Brown (Dent), Vicki Lange (Osage), Randy Becht (Pulaski), Joanne Zap (MRCF At-Large), and Don Brackhahn (MRPC At-Large).

**Members Absent:** Catie Ringeisen (Crawford), Bobbie Berger (Gasconade), Barb Schaller (Maries), Wendy Young (Phelps), Cindy Merx (Washington), Steve Vogt (MRPC At-Large), and Bonnie Prigge (MRPC Executive Director).

**Staff Present:** Maria Bancroft

**Call to order and Pledge of Allegiance:** Chairman Lange called the meeting to order at approximately 3:37 p.m. and led the group with the Pledge of Allegiance.

**Approval of Minutes:** The board reviewed the minutes from the October 3, 2018 board meeting. Brackhahn made a motion to approve the minutes as presented, seconded by Zap. Motion passed.

**MRCF Community Grant Making Fund:** Bancroft updated the board on number of applications received to date and reminded the group to reach out to local schools, churches, and non-profits to apply. The grant will close on January 31, 2019 at 5 p.m. The board will review the grant applications on February 12, 2019.

**Sustaining Membership 2018:** Bancroft provided an update to the board on marketing plans for the Sustaining Membership drive. Bancroft shared the letter to be mailed out to agency partners, past and current board members. Bancroft asked the board to send one letter and membership form to at least one community member to help promote MRCF. Letters will be distributed by year-end. The board requested a copy by email of the letter, membership form and contact list.

**MRCF Fund Balance Report:** Bancroft presented the current fund balance report as of November 30, 2018 to the board.

**MRCF Goals and Action Plan Updates:** The board reviewed the goals and action plan for fiscal year 2018-2019. There were no changes made to this year's plan. Becht made a motion to approve this year's proposed goals and action plan, seconded by Zap. Motion passed.

**Closing Remarks & Adjournment:** The next board meeting is an MRCF board development training on January 8, 2019 with Judy Cantoni from CFO. Being no further business, Brackhahn made a motion to adjourn the meeting at approximately 4:10 p.m., seconded by Zap. Motion passed.

**Approved by the board on \_\_\_\_\_, 2019**

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**Vicki Lange, Chair**

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**Attested by Secretary or other MRCF Officer**