



A Council of Local Governments
Serving the Meramec Area

MERAMEC REGIONAL PLANNING COMMISSION

4 Industrial Drive
St. James, MO 65559-1689
(573) 265-2993
FAX (573) 265-3550

DATE: December 6, 2018
TO: MRPC Board of Commissioners
FROM: Marvin Wright, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, Dec. 13, 2018, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

2:30 p.m. TAC
6:00 p.m. External Relations/Membership Committee (Small Conference Room)
6:00 p.m. Operations Committee (Large Conference Room - East Side)
6:00 p.m. Planning Committee (Large Conference Room - West Side)
7:00 p.m. Dinner
7:30 p.m. MRPC (Large Conference Room)

Agenda

1. **Pledge of Allegiance**
2. **Welcome:** Marvin Wright, chairman
3. **Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – Nov. 8, 2018
- b. Local Review
None
- c. Statewide Grant Applications
None

The Office of Administration issues the Missouri Federal Assistance Clearinghouse grant reviews weekly. In the future, staff will share reports in between meeting with board members. If you have questions about grants listed, you can call MRPC staff or the Office of Administration as listed on the reports.

Chairman: Marvin Wright
Presiding Commissioner, Washington County

Vice Chairman: Larry Miskel
Presiding Commissioner, Gasconade County

Secretary: Steve Vogt
Representing City of Belle

Treasurer: George Lauritson
Mayor, City of St. Robert

Executive Director: Bonnie J. Prigge

e. **Contracts**

- **Donny Matlock**

Permission is requested for MRPC's chairman and/or executive director to enter into technical assistance contract to conduct an asbestos inspection at 101 Rucker St., Rolla, MO and to sign all documents associated with this contract.

- **Maries County Commission**

Permission is requested for MRPC's vice chairman and/or executive director to enter into a contract to provide technical assistance for floodplain administration for Maries County Commission for Jan. 1, 2019 through Dec. 31, 2019, and for MRPC's vice chairman and/or executive director to sign any necessary documents.

- **USDA Rural Development – Illegal Dump Project**

Permission is requested for MRPC's chairman and/or executive director to sign all paperwork necessary to submit a USDA Rural Development – Illegal Dump Project to benefit the ORSWMD. Permission is also requested for the chairman and/or executive director to sign all paperwork and grant agreements should a grant be offered.

- **Gasconade Valley Enterprise Zone**

Permission is requested for MRPC's chairman and/or executive director to sign an addendum to the contract for administrative services by and between Gasconade Valley Enterprise Zone Committee and MRPC.

4. Presentation I: Audit Report

Tammy Alsop from Hochschild, Bloom and Company LLP will present a finalized audit report for MRPC and its component units for year ending June 30, 2018, which includes MRPC/MRB/MREPC/RLF & IRP. The finalized audit will be presented to the board for approval.

Presentation II: Idea Exchange with State Legislators: Marvin Wright, Chair

We have set aside some time at the start of our meeting for an exchange of ideas between our board members and state legislators representing the Meramec Region. All of our state legislators have been invited to participate. This will be an opportunity for you to discuss issues facing your community with your legislator, so please make every effort to be here. From this discussion, we'll finalize our legislative platform.

Presentation III: Service Awards: Larry Miskel, Chairman-Elect

This will be the last meeting for three of the region's presiding commissioners and service awards will be presented.

5. Board and Committee Reports:

a. **External Relations Committee: Darrell Skiles, chairman**

The External Relations/Membership Committee will meet at 6 p.m. to discuss the at-large position for-profit for Pulaski County that is still open. State priorities were reviewed last month and each committee will be asked to bring up different issues with the visiting legislators. Staff will provide a report on preparations for the visit to the Capitol. Committee members will review the list of federal issues

compiled by board and staff and from the mailed survey. Members will be asked to identify any other issues that should be included and determine the final list of issues for prioritization. Staff will report on any state and/or federal legislative issues that have occurred since the last board meeting. Staff will present the final spreadsheet with financial information on the 2018 Annual Dinner. *Any board nominations will need to be reviewed by the committee and presented to the board for approval.*

b. **Operations Committee:** Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ended Nov. 30, 2018. The MRPC/MRB/MREPC/RLF & IRP audit report for the period ending June 30, 2018 will be presented. Committee will review and approve changes to RLF loan policies. Committee will review and approve an amendment between MRPC and MRDC. EDA is requesting clarification of the roles and responsibilities of the RLF program. Staff will present their recommendations through these policy changes. A list of top state priorities, as ranked by MRPC board members, will be shared with the committee so that they will be prepared to discuss with the state legislators or their staff *Committee vote needed on financials and audit report.*

c. **Planning Committee:** T.R. Dudley, chairman

The Planning Committee will meet at 6:00 p.m. to review minutes from the previous meeting. Staff will present the final CEDS document to be sent to the Economic Development Administration (EDA) by Dec. 31, 2018. Staff will provide copies of the state priorities and assignments for speaking at the full board meeting will be given to committee members. An update on preparations for the January visit to the state Capital will also be presented. *Committee vote needed to recommend CEDS to MRPC board for adoption and submission to MRPC board.*

d. **Housing Advisory Board:** Larry Miskel, chairman

No report will be given.

e. **Transportation Advisory Committee:** Ray Walden, chairman

Ray Walden will report on transportation activities.

f. **Environmental:** Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

g. **Meramec Regional Emergency Planning Committee:** Tammy Snodgrass

Tammy Snodgrass will report on MREPC activities.

h. **Business Loans:** Linda Loughridge, Fiscal Officer

Linda Loughridge will report on business loan activities.

i. **Workforce Development: T.R. Dudley**

T.R. Dudley will report on workforce development activities.

j. **Meramec Community Enhancement Corporation (MCEC): Bonnie Prigge**

No report will be given.

k. **Meramec Regional Community Foundation (MRCF): Bonnie Prigge, Executive Director**

Bonnie Prigge will report on MRCF activities.

l. **Chairman and Director's Report:**

Marvin Wright and Bonnie Prigge will report on issues of interest.

6. **Adjourn**

7. **Informational Agenda**

Contracts signed by the Executive Director as amount was under the \$3,000 threshold:

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.