

## MEMORANDUM

TO: Ozark Rivers Solid Waste Management District Executive Board/Full Council Members and Presiding Commissioners of the Ozark Rivers District/Advisory Committee Members

FROM: Brady Wilson, Chairperson

DATE: February 19, 2019

RE: District Executive Board Meeting and Tour of Tacony Manufacturing Grant Project

The Ozark Rivers SWMD Executive Board will meet at 10:00 a.m. at the Tacony Vacuum Cleaner Museum located at 3 Industrial Drive, across from the MRPC office. Please enter thru the Museum entrance and then we'll head to the assembly area and view their new waste reduction project. Please note that the tour starts at 10:00 a.m. Please be at the facility before 10. The tour should take 15 minutes and then members will return to MRPC for the board meeting.

Visiting this grant project aligns with the agenda item for discussion of targeting businesses for our 2020 grant round. Given our current recovered materials market, Missouri must expand end-market development — projects that support the development of new markets and the expansion of existing markets for recovered materials generated in our region. Our board members have the ability to identify potential district grant applicants. There are additional resources for state funding through the Environmental Improvement Energy Resources Authority (EIERA) Market Development Program. EIERA is currently looking for applicants.

Please reach out to your business community, to your economic development directors, family and friends and identify potential businesses. Here is a link that you may pass on with EIERA's FAQs <https://eiera.mo.gov/wp-content/uploads/sites/11/2016/11/MMDP-factsheet-12.14-rev-pg-1.pdf>

A special guest will be joining us at the meeting, Rick Kempker, Chief, Operation's Section - Solid Waste Management Program - Missouri Department of Natural Resources. Rick will also be touring the Rolla Recycling Center after the meeting.

An agenda has been provided for your review along with meeting minutes from December's meeting. If your attendance conflicts with other duties, we would appreciate the appointment of an alternate to represent your voting privilege. If needed, please obtain an appointment form please contact Jill Hollowell at (573) 265-2993 ext. 109 or by e-mail at [jhollowell@meramecregion.org](mailto:jhollowell@meramecregion.org).

Please RSVP for both the tour and the meeting by contacting Linda Carroll at (573) 265-2993 or by email at [lcarroll@meramecregion.org](mailto:lcarroll@meramecregion.org).

BW  
Attachment

**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT  
EXECUTIVE BOARD MEETING  
Tuesday, February 26, 2019 at 10:00 a.m.  
MRPC Building, 4 Industrial Drive, St. James, MO 65559**

I. CALL TO ORDER - Brady Wilson, Chairman

II. WELCOME AND INTRODUCTIONS - Brady

III. APPROVAL OF AGENDA

IV. APPROVAL OF MEETING MINUTES: November 27, 2018

V. FINANCE/BUDGET REPORT

- *Current financials will be provided by staff including revised budget.*

VI. CONSENT AGENDA

*The consent agenda is intended to group several items of a routine nature upon which the board agrees to accept an executive committee or staff recommendation. Listed below are consent agenda items. A motion may be made to accept all the items listed, or if a board member wishes to consider any item(s) separately, then a motion would be made to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.*

The following agenda items are presented for consent approval:

1. Request to close out sub-grant:

- a. K2018-008 – Phelps County Tough on Trash - a final report was filed; requesting to close and payout the balance of the grant and release monies held in retention and return unspent funds to the district.

2. Request for grant extensions:

- a. K2018-013 Tacony – extend grant to 12-31-19
- b. K2018-009 Dixon High School – extend reimbursement period to 4-1-19

VII. CHAIRMAN’S REPORT – Brady Wilson

*The chairman will report on current solid waste activities and encourage members to make recommendations for businesses to receive grant applications.*

VIII. OLD BUSINESS

- District Grant Report – Jill Hollowell  
*Staff will provide an update on grant projects*
- Legislative Issues – Tammy Snodgrass  
*Staff will provide an update on current solid waste legislation*

IX. NEW BUSINESS

- Review of Bid Specs for District Administration Bid – Tammy Snodgrass  
*The Board will need to evaluate bids specs for FY 2020 district operation and administration*

- Review of annual grant call guidance and procedures – Tammy Snodgrass  
*The board will further discuss revisions for the FY2020 grant review process such as board representatives being familiar with applications from their area so they may address questions during the review process and having applicants obtain a letter of contact from their board representative and include it with their application.*
- Target materials for FY2020 Target Materials – Jill Hollowell  
*The Board will discuss and determine materials and goals for the upcoming grant round.*
- Product Stewardship – Letter of Agreement – Brady Wilson  
*The board will review a letter of agreement that has been requested through the Missouri Product Stewardship Initiative that began last November.*
- Request for funding through the Community Outreach & Assistance Fund – Jill Hollowell  
*Hope Alliance of Missouri (a 501(3)(c) organization) for its program: Abundant Blessings has requested \$130 for shelving to offer reused items for foster families in the district.*

#### X. OTHER BUSINESS

- City and County Updates  
*Board members will be asked to report on activities and concerns of their respective counties and cities.*

#### XI. ANNOUNCEMENT OF UPCOMING MEETINGS AND EVENTS

- *Suggestions for agenda topics or guest speakers for future meetings*

#### XII. RECOMMENDED DATES AND TIMES FOR UPCOMING MEETINGS

- Missouri Recycling Association Advocacy Day at the Capitol on March 6<sup>th</sup> from 9:30 a.m. to noon, East Side Senate Alcove (3rd floor)
- Executive Board meetings at 10:00 a.m. on May 21<sup>st</sup>, and Oct. 1<sup>st</sup>
- Full Council meetings at 10:00 a.m. on Jun 18<sup>th</sup> and at 5:30 p.m. on Dec. 3<sup>rd</sup> with the annual awards banquet held at 6:30 p.m.
- Review of 2020 grant applications will be held Sept. 17<sup>th</sup> from 10:00 a.m. - 2:30 p.m.

#### XIII. ADJOURNMENT