

**PHELPS COUNTY PUBLIC HOUSING AGENCY
HOUSING ADVISORY BOARD MEETING
Minutes
November 10, 2016**

Call to Order

Leo Sanders called the November 10, 2016 meeting of the Phelps County PHA Housing Advisory Board to order at 5:36 p.m. The meeting was held at the Meramec Regional Planning Commission.

Members Present

Larry Miskel, Leo Sanders, Ray Schwartz, Darrell Skiles, Randy Verkamp and Marvin Wright

Staff Present

Elaine Cloyde, Linda Hollandsworth, Linda Loughridge and Bonnie Prigge

Approval of Minutes

Ray Schwartz made a motion to approve the Minutes from the May 12, 2016 meeting, seconded by Larry Miskel. The motion carried.

PHA Financials

Linda Loughridge presented the audit to the board. The audit was completed by Kean and Company, LLC of Rolla, Missouri. They did not find any deficiencies. It was a clean audit. Darrell Skiles made a motion to accept the audit, seconded by Ray Schwartz. The motion carried. The board commends the housing staff on a job well done.

Linda Loughridge went over the October 31, 2016 financials. The PHA is on target for HAP payments and administrative expenses. Darrell Skiles made a motion to approve the financials, seconded by Randy Verkamp. The motion carried.

Utilization of HAP (Housing Assistance Payments)

Linda Hollandsworth presented the board a report with the number of families assisted and the dollar amount of HAP for each of the six counties. The program has a utilization rate of 98 percent. The PHA also received the annual SEMAP score. We received all points and was rated High Performer.

Adjourned

Marvin Wright made a motion to adjourn at 6:04 p.m., seconded by Ray Schwartz. The motion carried.