

Final
**OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING
Tuesday, March 4, 2014
10:00 a.m.
MRPC Building
4 Industrial Drive, St. James, MO 65559**

Call to Order

Brady Wilson called the March 4, 2014 meeting of the Ozark Rivers Solid Waste Management District Executive Board Meeting to order at 10:00 a.m.

Members Present: Arthur Cook, Brady Wilson, James Morgan, Craig French, Larry Miskel, Marvin Wright, Ray Schwartze, Steve Vogt, and Darrell Duncan.

Members Absent: Darrell Skiles, Delores Granneman, Gary Brown, Gary Gilliam, Randy Verkamp and Ray Mortimeyer.

Staff and Guests Present: Tammy Snodgrass, Shannon Beck, Nongluk Tunyavanich, Cheryl Dupes and Mary Ann Gorrell.

Approval of Agenda

Darrell Duncan made a motion to approve the agenda for the meeting. Ray Schwartze seconded the motion, which passed unanimously.

Approval of Minutes

Ray Schwartze made a motion to approve the minutes of the October 1, 2013 Ozark Rivers Solid Waste Management District Executive Board meeting. Darrell Duncan seconded the motion, which passed unanimously.

Finance/Budget Report

Cheryl Dupes presented the financials for both ORSWMD operating and grant. Statement of operating revenues and expenditures for the month ending January 31, 2014 shows the total revenue over expenditures is \$5.33. The operating balance sheet as of January 31, 2014 shows the total liabilities and fund equity of \$24,546.89. The grants statement of revenues and expenditures for the month ended January 31, 2014 shows revenues over expenditures at \$280.56. The grants balance sheet as of January 31, 2014 shows total liabilities and fund equity of \$481,112.56. Marvin Wright made a motion to approve the financials as presented for month ending January 31, 2014. Ray Schwartze seconded the motion, which passed unanimously.

Cheryl Dupes presented the revised budget for the period of July 1, 2013 through June 30, 2014. James Morgan made a motion to approve the revised budget as presented. Darrell Duncan seconded the motion, which passed unanimously.

Chairman's Report

Brady Wilson and Tammy Snodgrass updated the board on the Solid Waste Interim Committee. Ms. Snodgrass received a request from Senator Wallingford on the definition of administration in the context with the solid waste districts. She reviewed her comments with the board. The committee has released a copy of their recommendations. Senator Wallingford has submitted a resolution to continue the committee for another year to monitor the districts and their implementation of the recommendations made.

Ms. Snodgrass is going to visit with Brenda Audrey (DNR), to create a work group to work with the recommendations on administrative costs. She is hoping this will encourage planners and DNR to work together to implement the recommendations of the committee.

Old Business

Tammy Snodgrass informed the board that last fall the surveillance camera was in Phelps County and it was accidentally run over by their road department. An insurance claim has been reported but the adjuster would

like to subrogate against them for the full amount. Phelps County has offered to pay for all or half of the repair costs of \$84.00. James Morgan made a motion to withdraw the insurance claim and to work with Phelps County on the repair cost for the camera. Larry Miskel seconded the motion, which passed unanimously.

District grants:

Nongluk Tunyavanich updated the board on the following grants:

- K2013-02 Phelps Co. Tough on Trash—the staff requested approval of the final report and final reimbursement request submitted, release 15% retention and close the grant, return balance to the district and close the grant.
- K2013-03 Maries Co. Recycling for Environmental Excellence— the staff requested approval of the final report and final reimbursement request submitted, release 15% retention and return balance to the district and close the grant.
- K2013-08 Compost Education Program— the staff requested approval of the final report and final reimbursement request submitted, release 15% retention, return balance to the district and close the grant.

Marvin Wright made a motion to approve the final report, reimbursement request and release 15% retention and close the K2013-02, 03 and 08 grants. Steve Vogt seconded the motion, which passed unanimously.

- K2013-06 HHW Collection Centers at Rolla and St. Robert—staff request an extension to allow time to receive cancelled check for reimbursement documentation from St. Robert so grant can be closed and the balance returned to the district. City of St. Robert had to stop payment on the original check to the contractor and re-issue a new check, because it was lost in the mail.
- K2013-11 Community Outreach and Assistance Funds—staff request approval of final report and final reimbursement request submitted and return balance to the district and close the grant once DNR approves payment to the state auditor and staff time.

Steve Vogt made a motion to approve K2013-06 and 11 district grants as presented. Ray Schwartze seconded the motion, which passed unanimously.

- K2013-15 Waynesville R-VI School District Go Green Tiger Recycling—staff request approval of the final report, sub-grantee requests a 45 day extension to submit reimbursement request and supporting documentation.
- K2013-12 Food Waste to Fertilize—staff updated the board on requirement of more staff time being spent on this grant due to University of Missouri extension cannot provide the required reimbursement documentation, i.e. DNR requested proof of money transfer for compost brochures sent to the Dent County University Extension from University of Missouri Columbia Extension.
- K2014-12 Maris County Recycling for Environmental Excellence—At the Oct. 1, 2013 meeting, the board gave conditional approval, in the event that there is enough unspent amount of outstanding grants funds returned to the district, the district will seek approval from DNR to amend the budget to fully fund the requested amount of \$18,330, this would provide an additional \$11, 226 to help purchase a new truck.

Steve Vogt made a motion to approve K2013-15, and K2014-12 as presented, with stressing to Maries County that before the truck can be purchased, DNR approval and return balances will have to be processed. Larry Miskel seconded the motion, which passed unanimously.

Staff has had a request from a private business to borrow 5-10 recycling bins. The bins were purchased for the Tour of Missouri event in 2008 with funds from the Cities of Rolla and Hermann and \$1250.86 from grant K2007-07 and are being stored in Rolla and Hermann. Staff asked for guidance. The board's policy is not to lend to private businesses. Ray Schwartze made a motion to award the bins to the cities of Rolla and Hermann and end any obligation to the district in regards to them. Darrell Duncan seconded the motion, which passed unanimously.

Staff has been contacted by the Kingston school district; they are interested in doing composting in their school. Permission is requested to use grant funding—Community Outreach grant to fund composting when details-proposal was submitted. The board nominated to have the executive officer to approve when the

proposal is submitted.

Maries County courthouse has contacted staff in regards to paper recycling at the courthouse. They would like to be awarded some recycling bins. Staff requests approval to use recycling bins from grant K2013-09 for counties/cities and other government offices after school's requests are filled. Marvin Wright made a motion to approve providing recycling bins to cities/counties and other government offices if there are bins available. Craig French seconded the motion, which passed unanimously.

Ms. Snodgrass suggested that the board think about eliminating the 800 trash hotline, it is not being utilized. The board agreed. No motion was made.

Legislative issues:

Tammy Snodgrass updated the committee on several pieces of legislation. They are the following:

- SCR17- Establishes the Joint Committee on Solid Waste Management District Operations
- HB1576- Requires a city or political subdivision which intends to expand solid waste collection services into certain areas to put the intent to a vote of the people in the expanded area.
- SB571- Creates the Residential Electronic Products Recycling and Reuse Act and repeals the Manufacturer Responsibility and Consumer Convenience Equipment Collection and Recovery Act
- HB1081- Creates the Paperless Documents and Forms Act
- HB1953- SCRAP TIRE FEE EXTENSION (5955H.01I) Extends the expiration date for the fee imposed on new tires sold in the state from 2015 to 2020
- HB1926- Establishes the Fair Influence in Government Act which prohibits the use of public funds for lobbying purposes.

New Business

- FY 2015 District Administration Bid Evaluation

The board evaluated bids received for FY2015 district operation and administration. The board received one bid proposal from Meramec Regional Planning Commission. The bid met all specifications from the bid packet. Brady Wilson recommended after reviewing the bid to accept.

Larry Miskel made a motion to accept the recommendation and to accept the bid proposal from Meramec Regional Planning Commission. Arthur Cook seconded the motion, which passed unanimously.

Brady Wilson asked the board for approval for the chair to complete the bid evaluation documentation. Marvin Wright made a motion to approve the chair to complete the bid documentation. Darrell Duncan seconded the motion, which passed unanimously.

Other Business

City and County Updates:

Board members reported on what activities are ongoing or planned for their counties. Brady Wilson updated the board on feasibility study. A firm has been selected out of Virginia, waiting on DNR to approve. Craig French would like to meet with Brady on composting. James Morgan told the board he attended a Stan Slaughter presentation at the Crocker school and was very impressed. Marvin Wright told the board that Jefferson County has entered into a contamination lease with Washington County. Ray Schwartze commented that the recycling efforts in Maries County have really helped to clean up the county roads.

Setting of Date and Time for Next Meeting

The next meeting of the Ozark Rivers Solid Waste District Full Council will be May 6, 2014 at 1:00 p.m. *The board has decided to change to an afternoon meeting in hopes of improving attendance.*

The full council will meet June 17, 2014 at 1:00 p.m.

Adjournment

Being no further business, Steve Vogt, made a motion to adjourn. Arthur Cook seconded the motion, which passed unanimously. The meeting adjourned at 12:15 p.m.

Attest

Date