

**MRPC MOBILITY MANAGEMENT ADVISORY GROUP
MEETING MINUTES**

September 13, 2016 at 12:00 p.m.
4 Industrial Drive, St. James, MO.

Present: Amy Heyer (Amazing Amy Bail Bonds), Harold Selby (City of St. James), Gary Hicks (Phelps County), Wayne Houtman (State of MO-Workforce), Gary Stevens (Peoples First of Rolla), Phyllis Hollingsworth (Tri-County Center for Independent Living), Marsha Ray (CMAAA), Jack Heusted (OATS, Inc.), Don Brackhahn (Representing Seniors), Ken Sego (DAV), Becky Wilson (TCIL), Penny Rodgers (TCIL), Susan Steinbeck (GCSS), Trudy Matlock (DMH/DD/RSO), Darin Pryor (City of Rolla), Tonya Hudson (Pulaski County SB40) and Nick Hughey (Washington County Health Dept.)

Staff Present: Holly Kreienkamp, Mobility Manager; Samantha Maddison, Mobility Coordinator; Kelly Sink-Blair, Project Development Manager

Call to order: Amy Heyer, Chairperson, called the meeting to order at 12:10 p.m.

Introduction: Amy Heyer, asked each member of the group to introduce themselves and to state what county or entity they represented.

Approval of Minutes: Reviewed meeting minutes of August 9, 2016. Motion was made by Harold Selby, seconded by Wayne Houtman to approve the minutes. Motion carried.

Introduction of the new Mobility Coordinator: Mobility Manager introduced to the group, Samantha Maddison, the newest member of the Mobility Management team. Samantha was hired on 9/12/16 to fill a Mobility Coordinator position. She is responsible for assisting customers who are unable to access the internet, via the system “piggy-back” call center, by completing transportation inquiry and then providing the resulting transportation options to the caller. In addition, she will assist the Mobility Manager in the performance of her duties.

Business Reports:

Client/Ridership/Transportation Provider/Program Promotional Activities Update: Mobility Manager updated the group on the Mobility Management Progress Report. The report shows 32 total calls were received for the MORIDES program during the month of August and 3 new transportation providers were added to the MORIDES database of transit providers. A handout of this report was given to each member. Holly discussed the MORIDES – Meramec, Mobility Management Program at 49 locations during the month of August in the counties of Crawford, Gasconade, Phelps, Pulaski and Washington (3 outside of region). A handout was provided to the group showing the MORIDES Usage Statistics. The MORIDES.ORG website had 10,411 visits during the month of August 2016. The website statistics continue to increase on a monthly basis. This month’s statistics are up from the previous month by 2,366 visits.

Project Development Manager informed the group that the MORIDES.ORG website will be under construction for website updates and maintenance during the next couple of weeks. The site will have a new look and will combine web accessibility compliance with assistive technology to ensure ADA compliance when it is reopened for public use.

Grants & Fundraisers: Mobility Manager provided an update on grant and fundraiser activity. August 12th the Mobility Manager completed annual review for the Mobility Management Program 20% match funding source MODDC. The review resulted in an excellent evaluation.

On August 16th a donation was received from the Rolla Kiwanis Breakfast Club to support the Mobility Voucher Program (MVP) in the amount of \$250. The funds are to be used in the Mobility Voucher Program for families with children in their homes. Individuals would use the resources for trips for resources to benefit the children in the home. The Wal-Mart State Giving application was submitted on August 26th. If awarded, the funding will be used as match dollars towards MODOT backing granted to support the MVP.

Mobility Manager has been diligently working to complete the Neighborhood Assistance Program (NAP) application by the application deadline of September 23, 2016. MRPC will apply for the NAP through its non-profit arm Meramec Community Enhancement Corporation (MCEC). If awarded will provide state tax credits to help attract eligible donors to redirect their MO tax dollars to support the Mobility Voucher Program (MVP).

Mobility Plan Voucher Program – MPVP: The group was informed that Christy Evers with MODOT confirmed that transportation providers that participate with the MVP will only be required to maintain minimum state insurance limits as required by the state of Missouri. Mobility Manager will update the transportation provider insurance section of the MVP manual prior to the October MMAG meeting.

The group reviewed the Program Usage section of the MVP operation manual in regard to the number of transportation vouchers a participant can receive, in addition to the approval process to receive an additional emergency voucher. The group voted to approve the Program Usage Section of the MVP operations manual as written for program use.

The group reviewed the draft of the one page explanation of the MVP for participants as required for the operation of the MVP. The group voted to amend the format of the document to have a bullet point layout to allow for user friendly reading. In addition the group suggested a tri-fold brochure be developed for the explanation of the MVP to participants. The tri-fold can be easily distributed to the public during program marketing efforts. Mobility Manager will revise the document format and draft a tri-fold for group review during the October MMAG meeting.

Items of Interest:

1. The next MMAG meeting will be Tuesday, October 11, 2016 at 3:00 p.m.
2. Future Meetings:

Tuesday, November 8, 2016 at 3:00 p.m.

Adjournment: Motion was made by Darin Pryor, seconded by Ken Sego for the meeting to be adjourned. Meeting was adjourned at 1:25 p.m.