

**MRPC MOBILITY MANAGEMENT ADVISORY GROUP
MEETING MINUTES**

August 9, 2016 at 3:00 p.m.
4 Industrial Drive, St. James, MO.

Present: Harold Selby (City of St. James), Gary Hicks (Phelps County), Wayne Houtman (State of MO-Workforce), Gary Stevens (Peoples First of Rolla), Taylor Asher (Gary's Personal Assistant), Phyllis Hollingsworth (Tri-County Center for Independent Living), Leo Sanders (Presiding Commissioner Crawford County), Marsha Ray (CMAAA), Jack Heusted (OATS, Inc.), Wayne Houtman (State of MO-Workforce Veterans Rep.), Don Brackhahn (Representing Seniors) and Ken Sego (DAV)

Staff Present: Holly Kreienkamp, Mobility Manager

Call to order: Harold Selby, Vice Chairperson, called the meeting to order at 3:10 p.m.

Introduction: Harold Selby, asked each member of the group to introduce themselves and to state what county or entity they represented.

Approval of Minutes: Reviewed meeting minutes of July 12, 2016. Motion was made by Wayne Houtman, seconded by Phyllis Hollingsworth to approve the minutes. Motion carried.

Business Reports:

Client/Ridership/Transportation Provider/Program Promotional Activities Update: Mobility Manager updated the committee on the Mobility Management Progress Report. The report shows 33 total calls were received for the MORIDES program during the month of July and 6 new transportation providers were added to the MORIDES database of transit providers. A handout of this report was given to each member. Holly discussed the MORIDES – Meramec, Mobility Management Program at 56 locations during the month of July in the counties of Crawford, Dent, Gasconade, Maries, Phelps and Washington. A handout was provided to the group showing the MORIDES Usage Statistics. The MORIDES.ORG website has had a continuous increase in usage every month regarding hits and visits to the website.

The group was informed that MRPC has begun the interview process to hire a Mobility Management Assistant (MMA). The applicants were narrowed down to a few qualified applicants. Second interviews will soon be scheduled and a final applicant will be selected. The new hire for the MMA position is expected to start mid-September.

Mobility Manager informed the group that she will attend the Transit Midwest State Public Transit Partnership Training Conference August 15th – 17th.

Grants & Fundraisers: Mobility Manager provided an update on the Schwan's Cares Fundraiser. The Schwan's fundraiser ended on July 17, 2016. The total earned in the Schwan's Cares Fundraiser was \$273.00. Results of the Phelps County Child Advocacy Network - PCCAN grant application that MRPC submitted on May 20th have been received. PCCAN awarded \$2,000.00 to be used in the Mobility Voucher Program for families with children in their homes. Individuals would use the resources for trips for resources to benefit the children in the home. The Rotary Club of Salem donated \$150 to be used for transportation vouchers to primarily be used in Dent County for the Mobility Voucher Program. Including a previous \$50 donation from the Mitchell Chiropractic Clinic in St. James the total Donations/Grants/Fundraiser received is \$2,473.00.

The group was informed that MRPC will apply for the Neighborhood Assistance Program (NAP). Mobility Manager handed out a one page description of the NAP. The group reviewed the document explaining that the NAP is administered by the Department of Economic Development (DED), NAP was created to help improve endangered communities through a public-private partnership. To administer such a project, eligible nonprofit or business organization/projects must be approved by DED through the NAP application process to be granted assistance in the form of state tax credits to help attract eligible donors who would be able to, in effect, redirect their MO tax dollars to an approved community development project. MRPC will apply for NAP through its non-profit arm Meramec Community Enhancement Corporation (MCEC).

Mobility Plan Voucher Program – MPVP: The group reviewed the changes made to the Voucher Processing section of the MVP Manual. The group voted to move forward with the content of the Voucher Processing section as written.

The group was informed that Christy Evers with MODOT is still pending a response/confirmation back from the FTA on insurance guidelines for participating MVP transportation providers & if there are any additional requirements for transportation provider credentialing to be added to the MVP manual. Mobility Manager will follow up on the inquiry and report further information received at the September MMAG meeting.

The group reviewed the modification to add a section to the Transportation Provider Authorization Voucher form for what Transportation Provider will be utilized, in addition to adding provider company contact information. The group voted to approve the form design as developed.

The group was informed that initial contacts have been made with various transportation providers that service the Meramec Region to recruit provider participation with the MVP. To date six providers have expressed interest in participating in the MVP and accepting transportation voucher. Mobility Manager will continue recruiting efforts for all eight counties within the Meramec Region.

Items of Interest:

1. The next MMAG meeting will be Tuesday, September 13, 2016 at 12:00 p.m. (Lunch will be served)
2. Future Meetings:
 - Tuesday, October 11, 2016 at 3:00 p.m.
 - Tuesday, November 8, 2016 at 3:00 p.m.

Adjournment: Motion was made by Wayne Houtman, seconded by Gary Hicks for the meeting to be adjourned. Meeting was adjourned at 4:25 p.m.