

**MRPC MOBILITY MANAGEMENT ADVISORY GROUP
MEETING MINUTES**

June 14, 2016 at 3:00 p.m.

4 Industrial Drive, St. James, MO.

Present: Amy Heyer, Chairperson (Phelps County), Harold Selby, Vice Chairperson (City of St. James), Trudy Matlock (Dept. Mental Health), Marsha Ray (CMAAA), Scott Shaffer (CMAAA), Don Brackhahn (MRPC Representing Seniors), Gary Stevens (Peoples First), Taylor Asher (Gary's Personal Assistant), Phyllis Hollingsworth (Peoples First of Rolla), Gary Hicks (Phelps County Commission), Wayne Houtman (State of MO-Workforce Veterans Rep.), Susan Steinbeck (Gasconade County Special Services), Jack Heusted (OATS, Inc.), Becky Wilson (Tri-County Center for Independent Living) and Darin Pryor (City of Rolla)

Staff Present: Holly Kreienkamp, Mobility Manager and Kelly Sink-Blair, Project Development Manager

Call to order: Amy Heyer, Chairperson, called the meeting to order at 3:09 p.m.

Introduction: Amy Heyer, asked each member of the group to introduce themselves and to state what county or entity they represented.

Approval of Minutes: Reviewed meeting minutes of May 10, 2016. Motion was made by Harold Selby, seconded by Gary Stevens to approve the minutes. Motion carried.

Business Reports:

Client/Ridership/Transportation Provider/Program Promotional Activities Update: Mobility Manager updated the committee on the Mobility Management Progress Report. This report shows an increase in MORIDE calls received, and marketing presentations. A handout of this report was given to each member. Holly discussed the MORIDES – Meramec, Mobility Management Program at various locations during the month of April in the counties of Crawford, Dent, Gasconade, Maries, Osage, Phelps, Washington and one outside of the region in a county adjoining the Meramec Region to promote the program. Holly explained that the call volume has increased every month as the awareness of the program is spread throughout the region. Holly informed the group that MRPC will start the hiring process for a part-time Mobility Coordinator to assist with the Mobility Management Program during the month of July. The new Mobility Coordinator is expected to be hired within the next month or two. A handout was provided to the group showing the MORIDES Usage Statistics. The MORIDES.ORG website has had a continuous increase in usage every month regarding hits and visits to the website. A spreadsheet displaying a list of all attendees that attended the MMAG meeting during the 3rd Quarter along with the county they are from was provided to the group. Holly asked the members of the group to provide information on all counties that they represent. Holly encouraged all members of the group to invite others to the MMAG that may have interest in transportation within the region. She explained that the goal is to have at least two active members of the MMAG to represent each of the eight counties within the Meramec Region.

Grants & Fundraisers: Mobility Manager provided an update on the Schwan's Cares Fundraiser. The Schwan's fundraiser continues to give back 5% on all orders placed. The fundraiser will end July 17, 2016. To date the fundraiser has earned \$255. Holly encouraged everyone to log onto the Schwan's website or call in to place an order before the fundraiser ends.

Mobility Manager informed the MMAG that the Phelps County Child Advocacy Network - PCCAN grant application was completed and MRPC submitted the application on May 20th prior to the deadline as required. MRPC submitted a request for \$5,000 to support the MVP. If the total amount requested cannot be awarded MRPC will accept a reduced amount if awarded. The objective of the PCCAN organization is to prevent or reduce child abuse and neglect in Phelps County.

Mobility Manager reported on the letter of interest that was forwarded last month to Dion Knipp with MODOT expressing MRPC's interest in a partnership with the lead agency Missouri Rural Health Association participating with the Rides to Wellness Demonstration and Innovative Coordinated Access and Mobility Grant funding opportunity (R2W). This grant is considered a planning grant. If the grant is awarded MRPC will participate in planning meetings 12 – 18 hours monthly. The Mobility Manager will participate in working groups & conference calls as needed to further assist with the program and how it helps seniors & people with disabilities. An amount of \$8,500 has been built into the grant for the RPC's planning participation. We will work together to address public transportation healthcare access solutions, to increase access to care, and ultimately improve health outcomes and reduce healthcare

costs within the eight county Meramec Region, as part of MRHA's broader program. The partnership/funding opportunity is expected to be announced in July.

Holly updated the MMAG on the Transit Planning 4 All – TP4A grant application status. She informed the group that MRPC was not selected to receive the TP4A grant opportunity. MRPC was notified that fifty-one applications were received from various agencies for the TP4A grant. They were impressed with the many good ideas that were submitted. Only eight projects were selected for funding. The Inclusive Planning committee encouraged MRPC to consider submitting another application the next time the TP4A grant funding opportunity opens.

Mobility Plan Voucher Program – MPVP: The group reviewed the working draft of the Mobility Voucher Program Manual (MVP Manual). The group suggested changes to be made and additional information to be added. The Mobility Manager will make the suggested changes and present the manual to the MMAG for further review during the July meeting.

The group reviewed a list of potential forms needed for operation of the MVP. Two Vendor Authorization Forms along with Waiver of Liability forms for transportation providers and participants were presented for review. The group voted on the forms and selected the Vendor Authorization form best suited for the MVP. Changes for the selected form were suggested. The Mobility Manager will make the suggested changes and present the form to the MMAG for further review during the July meeting. The group voted that the Waiver of Liability forms were suitable for program use as written.

Items of Interest:

1. The next MMAG meeting will be Tuesday, July 12, 2016 at 3:00 p.m.
2. Future Meetings: Tue. August 9, 2016, 3:00 p.m. & September 13, 2016 (Lunch will be served)

Adjournment: Motion was made by Harold Selby, seconded by Wayne Houtman for the meeting to be adjourned. Meeting was adjourned at 4:41 p.m.