

MRPC MOBILITY MANAGEMENT ADVISORY GROUP

MEETING MINUTES

July 12, 2016 at 3:00 p.m.
4 Industrial Drive, St. James, MO.

Present: Amy Heyer, Chairperson (Phelps County), Trudy Matlock (Dept. Mental Health), Marsha Ray (CMAAA), Wayne Houtman (State of MO-Workforce Veterans Rep.), Susan Steinbeck (Gasconade County Special Services), Ken Sego (DAV) and Jan Boatright (Senior Companions)

Staff Present: Holly Kreienkamp, Mobility Manager and Kelly Sink-Blair, Project Development Manager

Call to order: Amy Heyer, Chairperson, called the meeting to order at 3:15 p.m.

Introduction: Amy Heyer, asked each member of the group to introduce themselves and to state what county or entity they represented.

Approval of Minutes: Reviewed meeting minutes of June 14, 2016. Motion was made by Susan Steinbeck, seconded by Trudy Matlock to approve the minutes. Motion carried.

Business Reports:

Client/Ridership/Transportation Provider/Program Promotional Activities Update: Mobility Manager updated the committee on the Mobility Management Progress Report. This report continues to show an increase in MORIDE calls received, and marketing presentations. A handout of this report was given to each member. Holly discussed the MORIDES – Meramec, Mobility Management Program at various locations during the month of June in the counties of Crawford, Gasconade, Maries, Osage, Phelps, Pulaski, Washington and five outside of the region the Meramec Region to promote the program. A handout was provided to the group showing the MORIDES Usage Statistics. The MORIDES.ORG website has had a continuous increase in usage every month regarding hits and visits to the website. A spreadsheet displaying a list of all attendees that attended the MMAG meeting during the 3rd Quarter along with the county they are from was provided to the group. Holly asked the members of the group to update the list with all counties that they represent.

Grants & Fundraisers: Mobility Manger provided an update on the Schwan's Cares Fundraiser. The Schwan's fundraiser continues to give back 5% on all orders placed. The fundraiser will end July 17, 2016. Holly encouraged everyone to log onto the Schwan's website or call in to place an order before the fundraiser ends.

Mobility Manager informed the MMAG that we are still pending the results of the Phelps County Child Advocacy Network - PCCAN grant application that MRPC submitted on May 20th.

Mobility Plan Voucher Program – MPVP: The group reviewed the changes made to the working draft of the Mobility Voucher Program Manual (MVP Manual). The group suggested additional information to be added. The Mobility Manager will make the suggested changes and present the manual to the MMAG for further review during the August meeting.

The group reviewed the changes made to the Transportation Vendor Authorization Voucher form. A group voted to change the name of the form to Transportation Provider Authorization Voucher. This change was recommended to avoid any confusion with the program participants and the transportation vendors (providers) that will utilize the forms for the MVP. The group recommended to add a section to the form for what Transportation Provider will be utilized in addition to provider company contact information. The Mobility Manager will make the suggested changes and present the manual to the MMAG for further review during the August meeting.

The group reviewed the Voucher Processing, Guidelines between Transportation Providers and Participants & Requirements for Transportation Provider Credentialing sections of the MVP manual. The group suggested additional information to be added. The Mobility Manager will make the suggested changes and present the manual to the MMAG for further review during the August meeting.

The group was provided with a hand out of an Estimated Budget for the MVP per County along with US Census population estimates for the eight county Meramec Region. The Mobility Manager explained that the budget developed was calculated by utilizing the population estimates for each of the eight counties within the Meramec Region.

Items of Interest:

A. The next MMAG meeting will be Tuesday, August 9, 2016 at 3:00 p.m.

B. Future Meetings:

Tuesday, September 13, 2016 (Lunch with be served)

Tuesday, October 11, 2016 at 3:00 p.m.

Tuesday, November 8, 2016 at 3:00 p.m.

Adjournment: Motion was made by Trudy Matlock, seconded by Susan Steinbeck for the meeting to be adjourned. Meeting was adjourned at 3:00 p.m.