

MINUTES
Meramec Regional Emergency Planning Committee
12:00 p.m.
Wednesday, June 22, 2016
MRPC Office
4 Industrial Drive, St. James, MO 65559

CALL TO ORDER:

Chairman Andrea Rice called the June 22, 2016 meeting of the Meramec Regional Emergency Planning Committee to order at 12:40 p.m.

MEMBERS PRESENT:

Andrea Rice, Larry Flesher, Brad Nash, Scott Lunceford, Susan Long, Richard Bray, Amy Gillman, Wendy Squires, and John Lucas.

MEMBERS ABSENT:

Josh Krull, Ray Massey, Donna Kreisler, Margaret Biolsi, Ron Smith, Deborah Rhodes, Robert Williams, Brad Barton, Doris Coffman, Sheila Gaghen, Kraig Bone, Jim Vandivort, Les Murdock, Bill Patt, Bob Hutson, Allen Kimrey, Darrell Skiles, Janie Jadwin, Dan Der, Kris Bayless, Doug Drewel, Michael Dixon, Ken Ramsey, Ron Hoffman, and Marvin Wright.

STAFF & GUESTS PRESENT:

Tammy Snodgrass, Linda Loughridge, Linda Carroll, and Brett Hendrix.

APPROVAL OF AGENDA:

Susan Long made a motion to approve the agenda. John Lucas seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

Wendy Squires made a motion to approve the minutes from the March 23, 2016 meeting. Susan Long seconded the motion, which passed unanimously.

FINANCIAL REPORT:

Linda Loughridge with MRPC presented the statement of revenues and expenditures through the month ended May 31, 2016 (attached).

Wendy Squires made a motion to approve the statement of revenues and expenditures through the month ended May 31, 2016. Larry Flesher seconded the motion, which passed unanimously.

Linda Loughridge with MRPC presented the draft budget for MREPC (attached).

Larry Flesher made a motion to approve the draft budget as presented. Susan Long seconded the motion, which passed unanimously.

Linda Loughridge with MRPC presented contracts that have been amended to reflect a new hourly rate and that include the Commodity Flow Study. Susan Long made a motion to accept the amended contracts. John Lucas seconded the motion, which passed unanimously.

Tammy Snodgrass spoke briefly about the need for certified trainers for Operations and Awareness training and asked for input regarding reimbursing trainers for their mileage at the state rate and paying a per diem. The committee agreed this could be a good selling point when recruiting trainers. John Lucas made a motion to pay mileage to trainers at the state rate and pay a per diem. Susan Long seconded the motion, which passed unanimously.

OLD BUSINESS:

Tammy Snodgrass reported that the Rolla Rural Fire Department just completed Operation and Awareness Training. She went over a sampling of training that is available and will email that information to everyone.

Kraig Bone informed Tammy that he will be conducting foam training and will send her the details once everything is finalized. Tammy noted that she would forward that information to the council once she receives it.

In May, a tabletop exercise was conducted in Washington County. The exercise focused on a propane truck accident. There was a good turnout and good participation.

The Crisis Management Plan for St. James schools is almost complete. The tabletop is finished and we would like to move on to full-scale planning in the next couple of months for not only the St. James schools but also any other communities who may be interested.

Tier 2 forms should all be in and a survey will be sent to emergency responders requesting current contact information. The goal is to have everything ready to review by the August meeting.

Tammy informed the council that MREPC did receive a \$7900 grant to conduct a Commodity Flow Study. First area for the study would be the Highway 72 corridor and other areas could be added if time allows. Suggested areas are Highway 50 and 19 and if they are not able to be done to this year, then they could be added to the list for next year. Information from the study will come from things like Incident Reports from the Division of Fire Safety and video traffic counts. Ryan Dunwoody added that MRPC would be receiving a MODOT trailer to help track traffic and speeds and that it should be here within five to ten days.

NEW BUSINESS:

Election of Officers: Andi Rice agreed to continue as Vice Chair and Kraig Bone had agreed to continue as Chair unless the council had other nominations. With no other nominations, Richard Bray made a motion to accept the slate of officers as presented. Wendy Squires seconded the motion, which carried unanimously.

REPORT FROM MERC REPRESENTATIVE:

None

REPORT FROM SEMA REPRESENTATIVE:

Brett Hendrix reported that MERC and SEMA are forming an alliance. Moving forward, Haz Mat Plan Reviews and Grant Reviews will be conducted by the regional coordinator. Brett noted that he would be MREPC's regional coordinator and Scot Gibson with MERC would handle Osage and Gasconade counties. More specifics should be available by the August meeting.

Brett informed the council that as July 1 there would be a new MERC Director.

REPORT FROM MDNR REPRESENTATIVE:

Alan Cortvrient reported things are running about normal. There have also been a number of staff changes at DNR and they are working to fill positions.

ANNOUNCEMENT OF UPCOMING MEETINGS:

The next MREPC meetings will be August 31, 2016, and November 2, 2016 at noon.

SEMA will be hosting a State Haz Mat Symposium in Columbia on September 29, 30 and October 1, 2016.

ADJOURNMENT:

Susan Long made a motion to adjourn the meeting. Larry Flesher seconded the motion, which passed unanimously. The meeting adjourned at 1:46 p.m.