

**Meramec Regional Planning Commission**  
**Minutes**  
**October 13, 2016**

**Call to Order**

Chairman Ray Schwartze called the October 13 2016, meeting of the Meramec Regional Planning Commission to order at 5:07 p.m.

**Consent Agenda**

The following consent agenda items were presented for approval:

a. Minutes – Sept. 8, 2016

b. Local Review

None

c. Statewide Grant Applications

1. Missouri Department of Natural Resources, Jefferson City  
15.520 – Regulation of Surface Coal Mining and Surface Effects of Underground Coal Mining  
Federal: \$201,946  
State: \$201,946  
Total: \$403,892

d. Contract

City of Steelville

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with the City of Steelville for grant administration for a Community Development Block Grant (CDBG), and for MRPC's chairman and/or executive director to sign all necessary documents, if project is awarded.

City of Bland

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with the City of Bland for grant administration for a Community Development Block Grant (CDBG), and for MRPC's chairman and/or executive director to sign all necessary documents.

City of Potosi

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with the City of Potosi for grant administration for a Community Development Block Grant (CDBG), and for MRPC's chairman and/or executive director to sign all necessary documents.

James Morgan made the motion to approve the consent agenda as presented; Dave Dudenhoeffer seconded the motion. The motion carried.

**Presentation:** Linda Loughridge, MRPC

Linda Loughridge explained that the Economic Development Administration requires the Revolving Loan Fund plan be reviewed/updated every five years and was due this year. In addition to the review and update, EDA RLF regulation allows the plan to consolidate all funds into one plan after final grant disbursement. Linda noted that members of the MRDC steering committee and staff have amended the most recent plan to include all EDA RLF plan requirements and put into EDA's preferred format. Some plan language was updated, such as the local economy section, some current practices were added to sections including collections process, credit memorandums-prepackaging process, risk rating system, post mortem analysis and bi-monthly loan servicing board reporting. Additionally, any missing language, such as audit

requirements/compliance was added to appropriate sections in order to meet EDA's criteria. The MRDC board met on Sept. 21, 2016, and reviewed the revised/combined plan and is recommending it be approved by MRPC.

Mary Heywood made a motion to approve the plan; Darrell Skiles seconded. The motion carried.

**Other New Business:** Tammy Snodgrass reported that the list of state legislative issues would be sent out prior to the November board meeting for board members to prioritize.

Linda Loughridge reported the auditors completed on-site fieldwork. MRPC will receive a finding due to a letter from partnering banks missing from a loan file. This "turn down" letter is required by regulation to demonstrate credit was not otherwise available. Staff has since corrected this and management has put into place a corrective action plan to prevent similar issues in the future.

**Chairman Report:** Bonnie informed members that she and Preston Kramer, from MoDOT, would be meeting with the county commissions over the next couple of weeks to discuss transportation needs. Mayors and members of TAC will be invited to participate. Counties will be asked for their top three or four needs and then TAC will compile a list and forward it on to MoDOT. Project prioritization will be on the TAC agenda for the Dec. 8, 2016 meeting.

Bonnie reported MRPC is advertising for a Communications Coordinator as Roxie Murphy has taken a position with a new paper in Maries County. Dues notices have been sent out and Linda Loughridge added that the payments have been coming in.

Bonnie reminded everyone that the annual dinner was next week and that plans for the silent auction were coming along well. She added that MRPC appreciates all of the contributions that are coming in for the auction.

She also reported that there are three community development block grant projects in the process. Potosi is replacing a bridge on Mill Street; Bland is working on a water system improvement project; and Steelville is looking to make ADA improvements to their city hall.

Bonnie provided soil and water tax information to board members making the comment that this tax is part of the reason our state parks are still free.

Board members also received information on the 2020 Census Local Update of Census Addresses. Bonnie stated that although the census was three years away, some thought should be given to participating in the update. It's the only opportunity for cities and counties to give their input so it's important to do so when the opportunity is available to them.

### **Adjourn**

John Casey made a motion to adjourn the meeting 5:30 p.m.; Dave Duedenhoffer seconded the motion. The motion carried.