

DATE: November 3, 2016
TO: MRPC Board of Commissioners
FROM: Ray Schwartze, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, November 10, 2016, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

5:30 p.m..... Phelps County PHA
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)
After MRPC meeting..... MRB (Large Conference Room)

Agenda

1. Pledge of Allegiance

2. Welcome: Ray Schwartze, chairman

3. Consent Agenda

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

a. Minutes – Oct. 13, 2016

b. Local Review

None

c. Statewide Grant Applications

1. Missouri Coalition for Primary Health Care, Jefferson City
93.129 – Technical and Non-Financial Assistance to Health Centers
Missouri Primary Care Association
Federal: \$1,076,386
Total: \$1,076,386

e. Board of Director Appointment

Request for the MRPC commission board to approve an MRDC board nomination from Crawford County to reappoint Tim Lorraine to the board to serve a three year term beginning on July 1, 2016 through June 30, 2019.

d. Confirmation of Executive Committee Action

Permission was requested for staff to submit a grant application for \$30,000 to the North Central Region Sustainable Agriculture Research and Education to provide training for farmers and ranchers and other ag-related entities that purchase their products or otherwise help ensure their sustainability. Permission was also requested for the chairman or executive director to sign all documents related to the application and funding approval, if funded. With the grant application being due October 31, 2016, the executive committee was polled via email and they voted to approve submission of this grant.

4. Presentation: Audit Report

Amanda Wiggins from Kean & Company, LLC will present a finalized audit report for MRPC and its component units for year ending June 30, 2016, which includes MRPC/MREPC/RLF & IRP. The finalized audit will be presented to the board for approval.

5. Board and Committee Reports:

a. External Relations Committee: Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. to discuss the three at-large positions open on the board – for-profit for Dent County, hospital and labor. A nominee for the hospital at-large position will be presented for review and approval. Committee members will review the annual dinner survey results and revenue/expense report. The board survey summary of state priorities will be reviewed to determine which of the top priorities to include in the state report. The committee will need to confirm continuation of the catered lunch at the Capital and set a date and back-up date. The chair will recommend state priorities to the full board for approval. The committee will review the first draft of the federal issues survey which will be distributed in November. The compiled list will be reviewed by the committee in December. Staff will provide a report on any state and/or federal legislative issues that have occurred since the last board meeting. *The committee will need to review any nominations received and present to the board for approval.*

b. Operations Committee: Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending October 31, 2016. The MRPC/MRB/MREPC/RLF and IRP audit report for the period ending June 30, 2016 will be presented to the committee. The committee will review a list of federal issues drafted by staff. Any additional issues identified by the committee will be presented to the full board for inclusion in the prioritization process. *Committee vote needed on the financials and the audit report.*

c. Planning Committee: James Morgan, chairman

The Planning Committee will meet at 6:00 p.m. Committee members will discuss and comment on the draft federal legislative priorities list for 2017. Committee members will be presented with updates on the Entrepreneur Assessment Program, the CEDS Update which is set to begin in 2017 and state legislative priorities.

d. Housing Advisory Board: Ray Schwartze, chairman

No report will be given.

e. Transportation Advisory Committee: John Casey, at-large representative for transportation.

No report will be given.

f. Environmental: Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

- g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

- h. **Business Loans:** Marla Stevenson, at-large representative for banking.

Marla Stevenson will report on business loan activities.

- i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

- j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman

Marvin Wright will provide a report of the MCEC conference call meeting.

- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

- l. **Chairman and Director's Report:**

Ray Schwartze and Bonnie Prigge will report on issues of interest.

6. Adjourn

7. Informational Agenda

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.

Additions to the Consent Agenda

Contract

- Gasconade County IDA

Permission is requested for approval of a contract with the Gasconade County IDA for technical assistance for the period July 1, 2016 through June 30, 2017 and for chairman and/or executive director to sign all necessary documents.

- Tradebe Treatment and Recycling, LLC

Permission is requested for MRPC's chairman and/or executive director to enter into a one year contract extension with Tradebe Treatment and Recycling LLC, to provide household hazardous waste collection services at two sites, the City of Rolla and the City of St. Robert as part of an ORSWMD funded project and to sign all documents associated with this contract.

- Midwest Recycling Center

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with MRC to continue to provide services for special collections of electronic waste and appliances, ORSWMD funded project; and to sign all documents associated with this contract.

- Tall Oak Productions, LLC

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Tall Oak Productions to continue to provide services to provide compost education to schools in the ORSWMD; (project is funded through ORSWMD); and to sign all documents associated with this contract.