

**Meramec Regional Planning Commission  
Minutes  
September 11, 2014**

**Call to Order**

Chairman T.R. Dudley called the September 11, 2014, meeting of the Meramec Regional Planning Commission to order at 7:50 p.m.

**Consent Agenda**

The following consent agenda items were presented for approval:

**Minutes** – August 14, 2014

**Local Review**

1. Leonard Wood Institute, Ft. Leonard Wood  
10.443 Outreach and Assistance for Socially Disadvantaged Farmers and Ranchers  
Sustainable Ozarks Veterans to Farmers Assistance Program  
Federal: \$239,570  
Total: \$239,570

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- Mark Twain National Forest, Salem

Comments: East Fork Huzzah Analysis Area Project

- Missouri Department of Transportation, Jefferson City MO

20.500 Federal Transit Capital Investment Grants  
Eight Missouri Counties of Berry, Cass, Clinton, DeKalb, Gasconade, Polk, Saline and Stone  
Federal: \$439,318  
Total: \$439,318

**Statewide Grant Applications**

1. U.S. Department of Home Security, St. Louis  
Public Notice D8 DWB-856  
For approval of location and plans for the construction of the proposed Fairfax Dual Bridge replacement over a navigable waterway of the United States

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2. Department of Social Services, Jefferson City  
SNAP State Plan

- State of Missouri, Jefferson City

93.268 Immunization Cooperative Agreements  
This project focuses on increasing the number of local public health agencies across the state billing private/commercial insurance for immunization services  
Federal: \$500,000  
Total: \$500,000

- Department of Economic Development, Jefferson City

17.801-Disabled Veterans' Outreach Program (DVOP)/17.804 Local Veterans' Employment Representative Program  
Jobs for Veterans State Grant Program

Federal: \$3,328,000  
Total: \$3,328,000

- Department of Social Services, Jefferson City

#### TANF State Plan Amendment

- State of Missouri, Jefferson City

State Public Health Actions to Prevent and Control Diabetes Heart disease, Obesity and Associated Risk Factors and Promote School Health financed in part by Prevention and Public Health Funding (PPHF)  
Heart Disease and Diabetes Prevention

Federal: \$635,647

Total: \$635,647

- Education Development Center, Inc., Waltham, MA

93.243 Substance Abuse and Mental Health Services  
Projects of Regional and National Significance  
Suicide Prevention Resource Center Supplement 2014

Federal: \$1,182,918

Total: \$1,182,918

- Missouri Department of Agriculture, Jefferson City

10.025 Plant and Animal Disease, Pest Control, and Animal Care  
Surveillance and response activities for Swine enteric Coronavirus Disease (SECD)

Federal: \$91,636

Total: \$91,636

- Department of Social Services, Jefferson City

#### LIHEAP State Plan

#### Contracts

- Erik Lowes Enterprises

Permission was requested for MRPC's chairman and/or executive director to enter into a contract to provide technical assistance in the preparation of loan applications for Erik Lowes Enterprises, LLC, and for MRPC's chairman and/or executive director to sign any necessary documents.

- David and Franky Cahill, DBA BullDog Body Shop

Permission was requested for MRPC's chairman and/or executive director to enter into a contract to provide technical assistance in the preparation of a RLF loan for David and Franky Cahill, dba BullDog Body Shop, and for MRPC's chairman and/or executive director to sign all necessary documents.

- Gasconade County Industrial Development Authority

Permission was requested for MRPC's chairman and/or executive director to sign a contract for administrative services with the Gasconade County Industrial Development Authority, and for MRPC's chairman and/or executive director to sign all necessary documents.

- Peoples Bank

Permission was requested for MRPC's chairman and/or executive director to enter into a contract to provide SBA 7(a) loan packaging services for Peoples Bank on behalf of Harmon Truck Services/Johnn & Susanne Harmon, and for MRPC's chairman and/or executive director to sign all necessary documents.

- State Regional Grant Application

Permission was requested for MRPC's chairman and/or executive director to submit the grant application to the Missouri Office of Administration for the State Regional Planning Commission Grant, and authorization is requested for the executive director and/or MRPC's chairman to sign the application. Permission was also requested for the executive director and/or chairman to sign a grant agreement and any related documents should the grant be funded.

- UNICO Bank-Potosi

Permission was requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with UNICO Bank-Potosi for a SBA 7(a) application, and for MRPC's chairman and/or executive director to sign all necessary documents.

- City of Meta Flood Plain

Permission was requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with the City of Meta for flood plain management, and for MRPC's chairman and/or executive director to sign all necessary documents.

Don Brackhahn made a motion to approve the consent agenda as presented; John Casey seconded the motion. The motion carried.

### **Ms. Ivry Karamitros and Mr. Yan Li, Missouri Department of Economic Development—International Trade Office**

The Missouri Department of Economic Development has an International Trade office that promotes Missouri products and services globally, increases the number of Missouri businesses exporting and helps facilitate international business opportunities.

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The State of Missouri recently opened new Trade and Investment offices in Canada, Germany, Hong Kong and Singapore last November. Overseas offices assist Missouri companies in getting their products and services to overseas export markets.

Services available through these Trade and Investment offices are trade counseling, agent/distributor search, business protocol, customized market research, export finance programs, export due diligence, foreign trade missions, customized company missions, international trade shows, trade leads, Missouri export directory and certificates for free sale.

Through a new program known as Global Market Access Program (G-MAP), the state offers a cost-sharing program that helps Missouri small businesses participate in international trade shows, trade missions and events to get their products in front of a global audience. General marketing activities that qualify for 2015 funding are: trade show exhibition, foreign trade mission, foreign market sales trip, subscription services provided by the USDOC, USDA, DED or MDA, language translation fee and market media.

To be eligible for the programs, a Missouri Company must have been have to be in business for at least three years, have 500 employees or less, \$25 million or less in annual sales, exported to at least one market (Canada counts), 51 percent of the value of the product derived in Missouri and have a strategic plan for exporting.

### **Board Discussion on EPA Regulations on the Clean Air Act as related to Carbon emissions: Bonnie Prigge**

Don Shaw presented on EPA regulations at our August meeting. EPA is accepting comments until Oct. 16. Board discussed if it would wish to send a letter of comment.

Darrell Skiles made a motion to send a letter of comment to EPA; James Poucher seconded the motion. The motion passed.

## **Board and Committee Reports**

### **External Relations Committee:** Darrell Skiles, chairman

The External Relations Committee met at 6 p.m. Committee reviewed and discussed Eugene E. Northern Award and volunteer nominations; Veteran's Program; Silent Auction; Reception; Budget and Menu selection. Award winners and menu was selected. Time of the meeting will be 5:30, reception at 6:00 and dinner following at 6:30. The ticket cost will increase to \$30. Committee reviewed the list of state legislative priorities briefly and will review at the October meeting.

### **Operations Committee:** Marvin Wright, chairman

After committee review and approval, Marvin Wright made a motion to approve the MRPC financial statements and MRPC/MRDC-RLF & IRP program financial statements for the period ended August 31, 2014; seconded by Dennis Wilson. The motion carried.

Staff presented BuyBoard, an online purchasing program. This online purchasing cooperative designed to streamline the purchasing process for eligible governmental entities and is a bid process that meets MRPC procurement standards. The committee would like more information on the new program.

### **Planning Committee:** James Morgan, chairman

Committee discussed and commented on the draft state legislative priorities list for 2015 and made a few recommendations.

Committee members continued discussion of workshops to be considered for current and future programs and services as discussed at the Board Strategic Advance.

### **Housing Advisory Board:** Darrell Skiles, chairman

Staff presented a statement of revenues and expenditures for the month ending August 31, 2014. Year-end financials for 2013-2014 were also presented.

Staff briefed the board on the number of families assisted and the amount of housing assistance payments for each of the six counties.

### **Environmental:** Tammy Snodgrass, staff

Staff passed out a report on environmental and MREPC activities. Report is attached.

### **Business Loans:** Marla Stevenson, at-large representative for banking

Staff is working on a loan in Pulaski County for \$293,000. There is \$844,111 in the RLF fund to lend. Staff is currently working on reaching out to communities about programs available. A report was handed out and is attached.

### **Workforce Development:** T.R. Dudley

T.R. Dudley reported on attending the Delta Regional Authority on workforce development meeting in Poplar Bluff and, due to time constraints, will update the board in more detail next month.

### **Meramec Community Enhancement Corporation (MCEC):** John Petersen

Staff is currently working on the MHTF grant used to rehab houses in the region, in the amount of \$58,000.

MCEC has a contract on the house in Cuba.

There is still a need for contractors for the rehab projects.

**Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director  
Bonnie Prigge reported that staff attended a meeting on Sept. 3, and discussed that MRCF and MRPC will be hosting an affiliate meeting at MRPC for other foundations to attend and CFO will be presenting.

There are three new members on the MRCF board, Gary Brown, Joe Scott and T.R. Dudley. Due to Marty Leathers resigning his post, a new member is needed to represent Crawford County.

#### **Chairman and Director's Report**

T. R. Dudley commented on the date being Sept 11, 13 years ago our country came together; would like to see differences put aside and everyone work together for the greater good.

Bonnie Prigge reported that Amy McMillen has left MRPC, and Lyle Thomas will be covering her duties.

MACOG is holding the annual meeting at the Lake on Oct. 1-2, and fiscal officers will be attending also.

Safe Routes to School has been changed to Alternative Transportation. The grant cycle deadline is Nov. 14 and the grant now requires a 20 percent match. Sidewalks and trails are examples of eligible projects.

LPA recertification training has been delayed and the state is relaxing the deadline. Online training is not yet available, and there will be a certification at the MAC conference in February. Training will be available in October.

#### **Adjourn**

Jim Barnett made a motion to adjourn the meeting at 8:50 p.m.; Dave Dudenhoeffer seconded the motion. The motion carried.

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T.R. Dudley, chairman

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Mary Heywood, secretary