

**Meramec Regional Planning Commission
Minutes
October 9, 2014**

Call to Order

Chairman T.R. Dudley called the October 9, 2014, meeting of the Meramec Regional Planning Commission to order at 7:35 p.m.

Consent Agenda

The following consent agenda items were presented for approval:

Minutes – September 11, 2014

Local Review

1. Experience Works Headquarters Program Arlington, VA
 - 94.002 Retired and Senior Volunteer Program
 - Experience Words Senior Corps RSVP MO-2X
 - Federal: \$35,082
 - Applicant: \$ 4,455
 - Total: \$39,537

Statewide Grant Applications

- 1. Department of Social Services, Jefferson City
 - Trans #14-24
 - Provides 4.3% trend increase for hospital payments funded through the Federal Reimbursement Allowance Fund.

- Department of Social Services, Jefferson City

State Plan Amendment-Plan amendment MO 14-25, will allow physician assistants to become MO Health Net providers. The amendment is consistent with legislation passed by the General Assembly in 2014 that allows physician assistants to become MO Health Net assistants.

- Thompson Hine, Washington D.C.

Proposed abandonment and discontinuance of Service of 144.3 miles of Missouri Central Railroad Company Track in Cass, Pettis, Benton, Morgan, Miller, Cole, Osage, Maries, Gasconade, and Franklin Counties, Missouri, STB Docket AB-1068 (Sub-No.3X) and STB.

Contracts

- Haven Manor of New Haven, Mo, Inc.

Permission was requested for MRPC's chairman and/or executive director to enter into a contract to provide technical assistance in the preparation of a Federal Home Loan Bank-Des Moines Renovation Grant for Haven Manor of New Haven, Mo, Inc., and for MRPC's chairman and/or executive director to sign any necessary documents.

- Economic Development Administration Planning Grant

Permission was requested for MRPC's chairman and/or executive director to submit the Economic Development Administration Planning Grant for economic development planning technical assistance to cities and counties in the region, and for MRPC's chairman and/or executive director to sign all necessary documents.

- Region I HSOC Grant Funds

Permission was requested for MRPC's chairman and/or executive director to allocate Region I HSOC grant funds based on the recommendations from the Region I HSOC board and to sign the necessary paperwork to accept the grant award if approved. The following are the grants applied for:

- MRPC, \$3,496.24 for Management and Administration of the grant funds
- MRPC Work Plan, \$20,000.00 for general administration of the Region I

HSOC

- MRPC Planning/Training, \$20,344.56 for part-time planning position
- City of Rolla Fire & Rescue, \$25,736.00 for the sustainment of the

Homeland Security Response Team

- City of Sullivan Fire & Rescue, \$9,945.00 for equipment
- City of Sullivan Fire & Rescue, \$10,403.00 for equipment
- Region I HSOC Grant with MRPC

Permission was requested for MRPC's chairman and/or executive director to enter into a contract with Office of Homeland Security for the FY14 Region I HSOC grants, and for MRPC's chairman and/or executive director to sign all necessary documents.

- Phelps County Hazard Mitigation Plan

Permission was requested for MRPC's chairman and/or executive director to enter into a contract with Phelps County and SEMA to review and update the Phelps County Hazard Mitigation Plan, and for MRPC's chairman and/or executive director to sign all necessary documents.

- FY 14 Regional Innovation Strategies Program

Permission was requested for MRPC's chairman and/or executive director to enter into a technical assistance contract with the Rolla Regional Economic Commission to complete an application to the Economic Development Administration for the FY 2014 Regional Innovation Strategies Program, and for MRPC's chairman and/or executive director to sign all necessary documents.

- 2014 Farmer's Market Promotion Program

Permission was requested for the chairman and/or executive director to enter into a grant agreement with the USDA Rural Development 2014 Farmer's Market Promotion Program to complete Phase II of the Naturally Meramec project, and for MRPC's chairman and/or executive director to sign any necessary documents. James Poucher made a motion to approve the consent agenda as presented; Dave Dudenhoeffer seconded the motion. The motion carried.

Audit

Amanda Wiggins from Kean & Company, LLC presented the finalized audit report for MRPC and its unit components for year ending June 30, 2014, which includes MRPC//MREPC/RLF & IRP. The finalized audit was a clean audit with no issues and was presented to the board for adoption.

Steve Vogt made a motion to approve the audit as presented; Darrell Skiles seconded the motion. The motion carried.

Ms. Jan Haviland, Haviland Industries

Jan Haviland—owner of Haviland Industries and at-large for industries representative on the MRPC board was the guest speaker. She discussed her business and needs of industry in the region.

Haviland Industry has been in Linn since the early seventies. The business is a family owned business that manufactures squeegees and other industrial type cleaning products. They currently employ approximately 100 employees.

Board and Committee Reports

External Relations Committee: Darrell Skiles, chairman

The External Relations Committee met at 6 p.m. Committee reviewed and discussed Annual Dinner preparations. The invitations will be going out next week. If committee members would like to invite members of their communities, contact staff with their names and addresses. Items for the silent auction are needed. The committee discussed the meeting schedule with state and federal legislative delegations and state and federal priorities process for the 2015 legislative session. The priorities survey will be sent out next week and will be reviewed by the full board in December. The committee reviewed federal issues compiled by board and staff and will be asked to identify any other issues that should be included in the survey.

Operations Committee: Steve Vogt, member

After committee review and approval, Steve Vogt made a motion to approve the MRPC financial statements and MRPC/MRDC-RLF & IRP program financial statements for the period ended September 30, 2014; seconded by John Casey. The motion carried.

Staff presented an IRP loan to the committee for approval to write off due to bankruptcy filing and counter offer acceptance from co-borrower.

Steve Vogt made a motion to approve the write off of the IRP loan as presented; seconded by John Casey. The motion carried.

The committee reviewed a list of federal issues drafted by staff and additional issues will be presented to full board for inclusion in the prioritization process.

Kean & Company presented the audit report for MRPC/MRB/MREPC/RLF/ & IRP ending June 30, 2014.

Planning Committee: James Morgan, chairman

Committee members continued discussion of workshops to be considered for current and future programs and services as discussed at the Board Strategic Advance. Staff presented suggested workshops for discussion including Budgeting for Cities and Counties and Newly Elected officials Training.

Committee reviewed the draft list of Federal legislative priorities.

Staff updated the committee on the activities of MRCF; the foundation currently has \$600,000 in assets and 32 funds.

Housing Advisory Board: Darrell Skiles, chairman

No report was given.

Transportation Advisory Committee: John Casey, at-large representative for transportation

John Casey reported on TAC activities as follows:

Cheryl Ball with MoDOT Freight and Waterways Administration gave a presentation on the Draft Missouri State Freight Plan. There is an average of \$14 billion dollars' worth of freight moved through Missouri annually. In Nov. 2013 the state started gathering data on infrastructure and other relevant factors for the report. The open comment period is open until the end of October.

Preston Kramer, MoDOT, central engineer updated the committee on ongoing projects in the region. The committee reviewed the bylaws

Environmental: Tammy Snodgrass, staff

Staff passed out a report on environmental and MREPC activities. Report is attached.

She announced that the Ozark Rivers Solid Waste Management District is still taking award nominations for the banquet, if you know of someone, please contact staff. There is an E-waste and Tire collection in Salem on Oct. 18.

Business Loans: Marla Stevenson, at-large representative for banking
MRDC will have a meeting on Oct. 15 and will review one loan. A report was handed out and is attached.

Workforce Development: T.R. Dudley

T.R. Dudley handed out sheets for each county with statistical data and unemployment information. Hand out is attached.

Meramec Community Enhancement Corporation (MCEC): John Petersen

No report was made.

Meramec Regional Community Foundation (MRCF): Tammy Snodgrass, Asst. Executive Director
Meramec Regional Community Foundation held its annual board meeting on July 30, 2014 and Michael Chatman, Senior Vice President of Philanthropy from community Foundation of the Ozarks, as the meeting guest speaker. Chatman provided a training exercise to guests and board members on effective ways through words to impact and engage local foundations.

MRCF board of directors meets once a month during the first Wednesday of each month. The next board meeting is on Nov. 5 at 9:30 a.m.

There are several upcoming important events planned for MRCG in the near future.

1. MRCF will be hosting the CFO Fundraising Institute seminar on Oct. 22 at 1:00 p.m. at MRPC. This event will be a great opportunity for non-profit organizations to learn about best practices for fundraising.
2. MRCF has opened its community grant-making fund round for this year. For more information on the grant and how to apply can be located on Community Foundation of the Ozark's website at <http://cfzarks.org/affiliates/affiliate-list/meramec/>. A total of six grant recipients will be chosen next year with each to receive \$250 grant to use towards community projects.

As of August 31, 2014, MRCF currently has 31 funds totaling approximately \$555,338. The MRCF board recently created disaster relief funds for each of the counties in the Meramec Region as a tool for donors to give to their community to assist in the event of a local disaster.

MRCF has one vacancy on the board for a representative from Crawford County.

Chairman and Director's Report

Tammy Snodgrass presented the following directors report:

State and Local Grant Review process: It is sent out to MRPC weekly by OA. The notification forms are supposed to be submitted directly to MRPC, but that rarely happens. Staff uses it to gain awareness of other projects going on in the region; to avoid duplication of projects; to identify other entities that MRPC can partner with; and to provide ideas for funding sources. Ms. Snodgrass asked board members if they used this weekly email; if so, how do you they use it; do they find value in knowing what is going on in their city or county; can they find this information anywhere else; and would they miss it if it disappeared? T.R. Dudley, Debby Bust and Steve Vogt indicated that they used the report and found value in it.

Ms. Snodgrass announced that Joan Schuman, professor at MS&T is in the market for a community to participate with her class. She is looking for the 2nd semester, so work would start in January 2015. Steelville is currently working with the class – and it is their 2nd go around. So if board members have participated in this program before, but have made some progress and could benefit from working with the students a second time, let staff know.

ORSWMD is looking for additional award nominations for their annual recognition program. Ms. Snodgrass asked the board to please contact staff if they have someone they would like to recognize for their efforts in dump cleanups, recycling, waste reduction, education, etc.

A special collection is being held in Salem on October 18th – 9 to 1 – for e-waste and tires.

Ms. Snodgrass went on to discuss National Disaster Resiliency Grant. MACOG is working with Sally Henneway at DED to develop a statewide application. Can apply for \$100 million to \$500 million. Phase I, due in March, is a concept paper. Phase II is implementation. The project needs to involve long-term resiliency to disasters so RPC's are focusing on plans currently in place and what they recommend for resiliency and recovery. Also, going to look at the low water crossing survey data and siren survey data. The ideas being considered right now are to do a resiliency/continuity planning piece as well as infrastructure piece. For example, each county might be able to do a bridge or low water crossing improvement. There will likely be some community meetings to get input on this proposal. It is still in the early stages.

Annual Dinner invitations will be going out tomorrow. The RSVP deadline is October 30.

Firstnet meetings are on hold at the moment, staff believes they will resume in January.

The CEDS meeting is on Oct. 21. This is the revamped CEDS group based on the recommendations from the board retreat. We will be focusing more on economic development- inviting economic developers from around the region to attend and share.

Staff is working on a grant through DRA to implement work ready community plans in our four DRA counties. We're looking for funding to implement in the other four counties as well.

EDA has awarded a grant for \$1.4 million to PCRMC for a parking lot for the Delbert Day Cancer Center – the project is unique due to research going on between PCRMC and MO-SCI for the medical application of high tech glass products.

Transportation Alternatives grant deadline is Nov. 14 – staff is currently working on two applications. This program funds projects like bikeways, pedestrian, safe schools sidewalk projects, etc.

There will be a docu-drama workshop here at MRPC on Nov 12 from 9 to 3. This is for anyone who is interested in doing a safety day, mock accident or docu-drama for safe driving, seatbelt use, etc.

Staff was notified that MRPC received a USDA grant to further the Naturally Meramec project in the amount of \$71,000. This is the project that is bringing together local producers (wineries, breweries, specialty markets for produce, meat products, etc.) to jointly market their products and promote the region.

Adjourn

T.R. Dudley made a motion to adjourn the meeting at 9:10 p.m.; John Casey seconded the motion. The motion carried.

MRB Corporation Minutes October 9, 2014

Call to Order

T.R. Dudley called the October 9, 2014, meeting of the MRB Corporation to order at 9:10 p.m.

June 12, 2014, Minutes

James Poucher made a motion to approve the June 12, 2014, minutes of the MRB Corporation; seconded by Randy Verkamp. The motion carried.

Financial

James Poucher made a motion to approve the financial statement for the period ended June 30, 2014 and September 30, 2014; seconded by Randy Verkamp. The motion carried.

FY 2014-2015 Final Budget and Lease Agreements

Darrell Skiles made a motion to approve the FY 2014-2015 final budget and lease agreements; seconded by James Poucher. The motion carried.

Audit

Kean & Company presented a finalized audit report for MRB for year ending June 30, 2014. It was a clean audit.

James Morgan made a motion to approve the budget as presented; seconded by James Poucher. The motion carried.

Adjourn

Darrell Skiles made a motion to adjourn at 9:20 p.m.; seconded by Leo Sanders. The motion carried.