

**Meramec Regional Planning Commission Executive Committee
Teleconference Call
Minutes
October 29, 2014**

Call to Order

Chairman T.R. Dudley called the meeting of the Meramec Regional Planning Commission Executive Committee to order at 2:31 p.m. on Wednesday, October 29, 2014. Meeting was conducted via a teleconference call.

Members Present

Members present were T.R. Dudley, Ray Schwartz, Mary Heywood and Janet Walker.

Staff Present

Bonnie Prigge, Mary Ann Gorrell and Connie Willman.

• Memorandum of Understanding with the Missouri University of Science and Technology, Phelps County Regional Medical Center, Rolla Regional Economic Commission, Phelps County Commission and City of Rolla.

Permission was requested for MRPC to enter into a Memorandum of Understanding and for MRPC's executive director to sign any necessary documents.

The purpose of this MOU is to identify the roles and responsibilities of each party as related to an application to EDA for a feasibility study for a Biomedical Research and Innovation Commons/Consortium (BRIC) to facilitate research and collaboration between the Missouri S&T and PCRMC for research and commercialization of biomedical innovations. This MOU identifies the roles and responsibilities of the individual parties during the feasibility study/planning process for the establishment of a BRIC.

MRPC will prepare and submit application on behalf of RREC for EDA grant funding with input from Missouri S&T, PCRMC and RREC, assist in identification of members of the BRIC Infrastructure and Consortium Focus groups, oversee formations and functions of the BRIC Infrastructure and Consortium Focus Groups to include organizing, scheduling and facilitating meetings, assist consultants in planning and providing of data collection and relevant studies and background information. Participate as a critical team member of the overall BRIC Feasibility Study Team, oversee the consultant procurement and selection for the infrastructure consultant and the operational/organizational consultant and provide ongoing public relations activities throughout the planning process.

Mary Heywood made the motion to approve the request as presented and that the Executive Director to sign all documents. Ray Schwartz seconded the motion. A roll call was conducted: Ray Schwartz, T.R. Dudley, Mary Heywood, and Janet Walker all voted "yea." The motion passed.

Adjourn

T.R. Dudley made the motion to adjourn the October 29, 2014, MRPC Executive Committee teleconference at 2:45 p.m. Ray Schwartz seconded the motion. The motion passed.

T.R. Dudley, chairman

Mary Heywood, secretary

Note to Minutes:

On October 31, 2014, after receiving clarification from EDA on application structure, Bonnie Prigge notified the Executive Committee by email that MRPC would need to serve as co-applicant to the application, which

may result in MRPC signing the application. MOU responsibilities stayed the same. Executive Committee members T.R. Dudley, Ray Schwartze, Mary Heywood and Janet Walker approved this change by email/phone.

As it turned out, RREC served as lead and signed application. MRPC is a co-applicant, as submitted Nov. 3, 2014.