

Meramec Regional Planning Commission
Minutes
June 9, 2016

Call to Order

In the absence of the chairman and vice chairman, James Morgan called the June 9, 2016, meeting of the Meramec Regional Planning Commission to order at 7:35 p.m.

Consent Agenda

The following consent agenda items were presented for approval:

a. Minutes – May 12, 2016

b. Local Review

None

c. Statewide Grant Applications

1. Missouri Department of Conservation, Jefferson City

10.664 – Cooperative Forestry Assistant

Volunteer Fire Assistance

Federal: \$251,039

Other: \$251,039

2. Missouri Department of Conservation, Jefferson City

10.025 – Plant and Animal Disease, Pest Control, and Animal Care

Invasive Forest Pest Outreach Project

Federal: \$46,424

d. Contract

• MRPC/MCEC Lease Agreement

Approval is requested from the Meramec Regional Planning Commission board to extend the lease rate and the term of the lease of a Cargo Trailer from the Meramec Community Enhancement Corporation for an additional year. All other covenants contained in the original lease, dated September 14, 2010, remain in full force.

• Phelps County Floodplain Addendum

Permission is requested for MRPC's chairman and/or executive director to approve and sign an addendum to the Phelps County Floodplain technical assistance contract for the period July 1, 2016, to June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.

• City of Meta Technical Assistance Addendum

Permission is requested for MRPC's chairman and/or executive director to approve and sign an addendum to the City of Meta Floodplain technical assistance contract for the period July 1, 2016, to June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.

• Ozark Rivers Solid Waste Management District

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for administration services effective July 1, 2016, through June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.

• Ozark Rivers Solid Waste Management District

Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for implementation and project coordination services effective July 1, 2016, through June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.

• Meramec Regional Emergency Planning Committee

Permission is requested for chairman and/or executive director to enter into a contract with MREPC for

administrative and technical assistance and for MRPC's chairman and/or executive director to sign any necessary documents.

- **Gasconade Valley Enterprise Zone**

Permission is requested for MRPC's chairman and/or executive director to sign an amendment to its contract with the Gasconade Valley Enterprise Zone to continue providing administrative and fiscal services beginning July 1, 2016, to June 30, 2017.

- **City of Bland**

Permission is requested for chairman and/or executive director to enter into a contract with MRPC to continue to provide housing inspection services for the fiscal year starting July 1, 2016, to June 30, 2017, and to sign any necessary documents.

- **Missouri Coalition for Roadway Safety-MoDOT**

Permission is requested for MRPC's chairman and/or executive director to enter into a grant agreement with Missouri Coalition for Roadway Safety/MoDOT to continue its efforts to promote safe driving in the Meramec area for July 1, 2016, through June 15, 2017.

Randy Verkamp made the motion to approve the consent agenda as presented; Steve Vogt seconded the motion. The motion carried.

Presentation: FLSA Overtime Ruling, Linda Loughridge

Fiscal officer Linda Loughridge provided an overview of the FLSA Overtime Ruling and the impact it could have on employers, including local governments and MRPC. Although the new ruling will go into effect on December 1, 2016, MRPC will be adhering to the new rule at the beginning of the new fiscal year, July 1, 2016. The ruling does not apply to elected officials. The ruling raised the salary threshold on the exempt employee to \$47,476 annually without regard to duties.

External Relations Committee: Darrell Skiles reported on External Relations Committee activities as follows: The committee discussed the tentative budget for the 2016 annual dinner, set the ticket price, and agreed on a menu for the dinner. Darrell made a motion that ticket prices be set at \$25 for this year's dinner; Don Brackhahn seconded. Motion carried.

Award nominations were reviewed; there were 10 nominees and one Eugene E. Northern nominee. Darrell made a motion to accept all nominees; Dave Duedenhoffer seconded. Motion carried. Board members were asked to notify their nominees, except the Eugene E. Northern recipient, who will remain secret until the dinner.

b. Operations Committee: Steve Vogt reported on Operations Committee activities as follows: Steve Vogt made a motion to approve the MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending May 31, 2016; Randy Verkamp seconded. Motion carried.

MRPC/MRDC-RLF and IRP program final budgets for FY 2016-17 were presented and Darrell Skiles made a motion to approve the budget; Don Brackhahn seconded. Motion carried.

A community development specialist/mobility coordinator job description, funded in part by a grant, was presented. Steve Vogt made a motion to approve the position; Darrell Skiles seconded. Motion carried.

There was a short discussion about the revolving loan funds as there are two loans that must be written off as uncollectable: Grow MO Loan – Batter Up Bakery in the amount of \$34,736.08 and IRP Loan – Café Company in the amount of \$74,939.80. Randy Verkamp and Jim Barnett brought some concerns to the table as to the procedure for determining which loans are acceptable risks and which are not. Jim Barnett asked about sending a 1099 to a business who has defaulted as it is actually income to business. Bonnie Prigge noted that a closer look would be taken at the long-term viability of the IRP program, since defaults must be repaid. Steve Vogt made a motion to write-off the Batter Up loan for \$34,736.08 and the Café Company loan for \$74,939.80; Randy Verkamp seconded. Motion carried.

c. Planning Committee: James Morgan reported on Planning Committee activities as follows: A report was given on the Strategic Advance Retreat held June 7. He indicated it was a good day. A target was set for economic development and he felt that the target was met.

A brief report was given on Naturally Meramec.

d. Housing Advisory Board: Ray Schwartze, chairman

No report was given.

e. Transportation Advisory Committee: Leo Sanders reported on Transportation Advisory Committee activities as follows: Cheryl Ball gave a report on the MODOT district freight program, and Preston Kramer gave a report on STIPs for 2017-2021. Every county in our area should benefit from projects. It was noted that some projects have been completed while there were new projects added.

The TAC elected new officers: John Casey, chairman; Dave Dudenhoeffer, vice chairman; and James Morgan, secretary.

Preston Kramer mentioned that mowing has started and asked the committee to put the word out for drivers to watch out for mowers this summer. He also reminded all that political signs should be kept off of state right-of-way.

Bonnie Prigge noted that several grant programs will be coming up and calls for projects will be going out. The TEAP Program, which will assist with costs for engineering studies, will be accepting requests for projects with a deadline of Sept. 2, 2016. The Transportation Alternatives Program, which can assist with projects like sidewalks and trails, will be calling for projects later this summer. There is also the Federal Land Access Program for local public agency projects on lands adjacent to federal land. A call will go out in mid-September with projects being due mid-December.

f. Environmental: Tammy Snodgrass contacted Missouri Vocational Enterprises about the possibility of scheduling one last tire pickup but was told that they are not scheduling anymore. A search is being conducted to find another outlet for a scrap tire pickup.

A SEMA/FEMA workshop on digital flood maps will be held at the MRPC office on June 15 from 2-5 p.m. Tammy indicated that there was still room, and anyone who is interested in attending should contact her by Friday, June 10.

g. Meramec Regional Emergency Planning Committee: Kraig Bone, at-large representative for emergency management.

No report was given.

h. Business Loans: Bonnie Prigge noted that a board meeting will be held next week on June 15 and that the SBA Debt Refinance Program through 504 was formalized and out for comment.

i. Workforce Development: T.R. Dudley

No report was given.

j. Meramec Community Enhancement Corporation (MCEC): Marvin Wright, chairman

No report was given.

k. Meramec Regional Community Foundation (MRCF): Bonnie Prigge noted that there was no meeting this month.

l. Director's Report: Bonnie Prigge reported that a Liveable Streets training will be held on June 16 in Springfield. It is being put on by TrailNet.

Board members were informed of the passing of Luge Hardman's husband last week.

On June 19, Naturally Meramec will have a Speed Date night at Heartland Farms, which is located just outside of Bourbon. This is an event where growers of agricultural products have the opportunity to meet

with buyers of those products.

A brief report was given on a very good RLF training that was held in Jefferson City last month and conducted by EDA-Denver staff.. EDA also came to MRPC and audited one of the RLF loans.

MODOT has approved MRPC's request to purchase a speed trailer with a traffic counter. We are going through the procurement process now. This unit will log speed and count cars and is a trailer type unit. New tubes have also been purchased for the old speed units, to be used in locations not suitable for the trailer.

Board members were informed that MRPC is in the process of replacing its 2011 Chevy Impala and will be selling it through a sealed bid process. Minimum bid is \$4,300 and bids must be in by June 16, 2016.

6. Adjourn

James Morgan made a motion to adjourn the meeting at 8:54 p.m.; Randy Verkamp seconded the motion. Motion carried.