

DATE: June 2, 2016
TO: MRPC Board of Commissioners
FROM: Ray Schwartze, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, June 9, 2016, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

4:00 p.m..... Transportation Advisory Committee
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)
After MRPC meeting..... MRB (Large Conference Room)

Agenda

- 1. Pledge of Allegiance**
- 2. Welcome:** Ray Schwartze, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – May 12, 2016
- b. Local Review
None
- c. Statewide Grant Applications
 1. Missouri Department of Conservation, Jefferson City
10.664 – Cooperative Forestry Assistant
Volunteer Fire Assistance
Federal: \$251,039
Other: \$251,039
 2. Missouri Department of Conservation, Jefferson City
10.025 – Plant and Animal Disease, Pest Control, and Animal Care
Invasive Forest Pest Outreach Project
Federal: \$46,424
- d. Contract
 - MRPC/MCEC Lease Agreement
Approval is requested from the Meramec Regional Planning Commission board to extend the lease rate and the term of the lease of a Cargo Trailer from the Meramec Community

Enhancement Corporation for an additional year. All other covenants contained in the original lease, dated September 14, 2010, remain in full force.

- **Phelps County Floodplain Addendum**
Permission is requested for MRPC's chairman and/or executive director to approve and sign an addendum to the Phelps County Floodplain technical assistance contract for the period July 1, 2016, to June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.
- **City of Meta Technical Assistance Addendum**
Permission is requested for MRPC's chairman and/or executive director to approve and sign an addendum to the City of Meta Floodplain technical assistance contract for the period July 1, 2016, to June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.
- **Ozark Rivers Solid Waste Management District**
Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for administration services effective July 1, 2016, through June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.
- **Ozark Rivers Solid Waste Management District**
Permission is requested for MRPC's chairman and/or executive director to enter into a contract with Ozark Rivers Solid Waste Management District for implementation and project coordination services effective July 1, 2016, through June 30, 2017, and for MRPC's chairman and/or executive director to sign any necessary documents.
- **Meramec Regional Emergency Planning Committee**
Permission is requested for chairman and/or executive director to enter into a contract with MREPC for administrative and technical assistance and for MRPC's chairman and/or executive director to sign any necessary documents.
- **Gasconade Valley Enterprise Zone**
Permission is requested for MRPC's chairman and/or executive director to sign an amendment to its contract with the Gasconade Valley Enterprise Zone to continue providing administrative and fiscal services beginning July 1, 2016, to June 30, 2017.
- **City of Bland**
Permission is requested for chairman and/or executive director to enter into a contract with MRPC to continue to provide housing inspection services for the fiscal year starting July 1, 2016, to June 30, 2017, and to sign any necessary documents.
- **Missouri Coalition for Roadway Safety-MoDOT**
Permission is requested for MRPC's chairman and/or executive director to enter into a grant agreement with Missouri Coalition for Roadway Safety/MoDOT to continue its efforts to promote safe driving in the Meramec area for July 1, 2016, through June 15, 2017.

4. Presentation: FLSA Overtime Ruling, Linda Loughridge

Fiscal officer Linda Loughridge will provide an overview of the FLSA Overtime Ruling and the impact it could have on employers, including local government.

5. Board and Committee Reports:

a. External Relations Committee: Darrell Skiles, chairman

The External Relations/Membership Committee will meet at 6 p.m. to discuss a tentative budget

for the 2016 annual dinner and ticket price. Award nominations will be reviewed and a recommendation will be made to the board on awardees. *Board action required on annual dinner budget, ticket price and award recommendations.*

b. Operations Committee: Marvin Wright, chairman

The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending May 31, 2016. MRPC/MRB and MRPC/MRDC-RLF and IRP program final budgets for FY 2016-17 will be presented. A proposed community development specialist/mobility coordinator job description will be presented. *Board action required on financial statements, MRPC FY 16-17 budget and job description.*

c. Planning Committee: James Morgan, chairman

The Planning committee will meet at 6:00 p.m. to discuss the recent Board Strategic Advance meeting and board suggestions. Information will be shared on the progress of the Entrepreneur Assessment project. Staff will report on pending grants and project status.

d. Housing Advisory Board: Ray Schwartze, chairman

No report will be given.

e. Transportation Advisory Committee: John Casey, at-large representative for transportation

The TAC will meet at 4 p.m. prior to the MRPC meeting. A report will be given.

f. Environmental: Tammy Snodgrass, Assistant Director

Tammy Snodgrass will report on solid waste activities.

g. Meramec Regional Emergency Planning Committee: Kraig Bone, at-large representative for emergency management

Kraig Bone will report on MREPC activities.

h. Business Loans: Marla Stevenson, at-large representative for banking

Marla Stevenson will report on business loan activities.

i. Workforce Development: T.R. Dudley

T.R. Dudley will report on workforce development activities.

j. Meramec Community Enhancement Corporation (MCEC): Marvin Wright, chairman

Marvin Wright will provide a report of the MCEC conference call meeting.

k. Meramec Regional Community Foundation (MRCF): Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

l. Chairman and Director's Report:

Ray Schwartze and Bonnie Prigge will report on issues of interest.

7. Informational Agenda

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.