

DATE: November 30, 2016
TO: MRPC Board of Commissioners
FROM: Ray Schwartze, Chairman
SUBJECT: Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, December 8, 2016, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

3:30 p.m..... TAC
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)
6:00 p.m..... Operations Committee (Large Conference Room - East Side)
6:00 p.m..... Planning Committee (Large Conference Room – West Side)
7:00 p.m..... Dinner
7:30 p.m..... MRPC (Large Conference Room)

Agenda

- 1. Pledge of Allegiance**
- 2. Welcome:** Ray Schwartze, chairman
- 3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items are presented for approval:

- a. Minutes – Oct. 13, 2016
- b. Local Review
None
- c. Statewide Grant Applications
None
- d. Contracts
 - Midwest Recycling Center
Permission is requested for MRPC’s chairman and/or executive director to enter into a contract with MRC to continue to provide services for special collections of electronic waste and appliances in the Ozark Rivers Region, Jan. 1, 2017 through Dec. 31, 2017; and for MRPC chairman and/or executive director to sign any necessary documents.
 - Tradebe Treatment and Recycling
Permission is requested for MRPC’s chairman and/or executive director to

enter into a contract with Tradebe to continue to provide services for household hazardous waste collections at the Rolla and St. Robert satellites located in the Ozark Rivers Region, Jan. 1, 2017 through Dec. 31, 2017; and for MRPC chairman and/or executive director to sign any necessary documents.

- **Maries County Bank, Vienna Branch**
Request to approve a technical assistance contract for the purposes of providing SBA 7a loan packaging services to Maries County Bank – Vienna Branch for Complete Property Management, LLC.
- **Maries County Commission**
Permission is requested for MRPC's chairman and/or executive director to enter into a contract to provide technical assistance contract for floodplain administration for Maries County Commission for Jan. 1, 2017 through Dec. 31, 2017, and for MRPC chairman and/or executive director to sign any necessary documents.

4. Idea Exchange with State Legislators: Ray Schwartze, Chair

We have set aside some time at the start of our meeting for an exchange of ideas between our board members and state legislators representing the Meramec Region. All of our state legislators have been invited to participate. This will be an opportunity for you to discuss issues facing your community with your legislator, so please make every effort to be here. From this discussion, we'll finalize our legislative platform.

5. Board and Committee Reports:

- a. External Relations Committee:** Darrell Skiles, chairman
The External Relations/Membership Committee will meet at 6 p.m. to discuss the at-large positions that are still open, for-profit for Dent County and labor. The state priorities list has been approved by the board and each committee will be asked to bring up different issues with the visiting legislators. Staff will provide a report on preparations for the visit to the Capitol. Committee members will review the list of federal issues compiled by board and staff and from the mailed survey. Members will be asked to identify any other issues that should be included and determine the final list of issues for prioritization. Staff will provide a report on any state and/or federal legislative issues that have occurred since the last board meeting. *The committee will need to review any nominations received for the at-large positions and present to the board for approval.*
- b. Operations Committee:** Marvin Wright, chairman
The Operations Committee will meet at 6 p.m. to discuss MRPC/MRB and MRPC/MRDC-RLF and IRP program financial statements for the period ending November 30, 2016. Committee members will review the pension plan's eligibility criteria and discuss financial risk and potential amendment options. Staff will present a brief overview on the conflict of interest policy and a copy of the annual statement will be presented to each board or committee member for signature. A list of top state priorities, as ranked by MRPC board members, will be shared with the committee so that they will be prepared to discuss with the state legislators or their staff. The operations committee will focus on Regional Economic Development and Local Government priorities. *Committee vote needed on the financials.*

- c. **Planning Committee:** James Morgan, chairman
The Planning Committee will meet at 6:00 p.m. to discuss presentation of Regional Transportation and Health Care/Social Service priorities to State Legislators at the MRPC General Board meeting. Linda Hollandsworth, Housing Manager, will update the committee on programs provided by MRPC. Staff will update the committee on the Entrepreneur Assessment Study and on the CEDS update which is set to begin in 2017.
- d. **Housing Advisory Board:** Ray Schwartze, chairman
No report will be given.
- e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation.
John Casey will provide a report on the TAC meeting that will occur prior to the MRPC meeting.
- f. **Environmental:** Tammy Snodgrass, Assistant Director
Tammy Snodgrass will report on solid waste activities.
- g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.
Kraig Bone will report on MREPC activities.
- h. **Business Loans:** Marla Stevenson, at-large representative for banking.
Marla Stevenson will report on business loan activities.
- i. **Workforce Development:** T.R. Dudley
T.R. Dudley will report on workforce development activities.
- j. **Meramec Community Enhancement Corporation (MCEC):** Marvin Wright, chairman
Marvin Wright will provide a report of the MCEC conference call meeting.
- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director
Bonnie Prigge will report on MRCF activities.
- l. **Chairman and Director's Report:**
Ray Schwartze and Bonnie Prigge will report on issues of interest.

6. Adjourn

7. Informational Agenda

The following staff members have prepared handout reports:

- Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.
- Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.
- Linda Loughridge—Hour allocation tracking sheet will be handed out.