

MINUTES
Meramec Regional Emergency Planning Committee
12:00 p.m.
Wednesday, August 31, 2016
MRPC Office
4 Industrial Drive, St. James, MO 65559

CALL TO ORDER:

Chairman Kraig Bone called the Aug. 31, 2016 meeting of the Meramec Regional Emergency Planning Committee to order at 12:32 p.m.

MEMBERS PRESENT:

Larry Flesher, Susan Long, Richard Bray, Margaret Biolsi, Brad Barton, John Lucas, Kraig Bone, and Jim Vandivort..

MEMBERS ABSENT:

Les Murdock, Brad Nash, Darrell Skiles, Janie Jadwin, Kris Bayless, Doug Drewel, Ken Ramsey, Andrea Rice, Brandon Rekus, Donna Kreisler, Ron Smith, Wendy Squires, Doris Coffman and Marvin Wright.

STAFF & GUESTS PRESENT:

Tammy Snodgrass, Chery Dupes, Ryan Dunwoody, Linda Carroll, Scot Gibson, Chuck Fisher and Ethan Musick.

APPROVAL OF AGENDA:

Jim Vandivort made a motion to approve the agenda. Margaret Biolsi seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

Susan Long made a motion to approve the minutes from the June 22, 2016 meeting. Jim Vandivort seconded the motion, which passed unanimously.

FINANCIAL REPORT:

Cheryl Dupes with MRPC presented the statement of revenues and expenditures through the month ended July 31, 2016 and for the year ended June 30, 2016. (attached).

Larry Flesher made a motion to approve the statement of revenues and expenditures through the month ended July 31, 2016 and for the year ended June 30, 2016. Jim Vandivort seconded the motion, which passed unanimously.

OLD BUSINESS:

Staff presented the Annual Report and CEPF application to the committee for review. Members were asked to review the 2016 Goals and Objectives. It was noted that the section covering the 2015 goals and objectives was revised to reflect the actual Goals and Objectives that were submitted in 2015.

Larry Flesher made a motion to approve the report and Goals and Objectives as presented. John Lucas seconded the motion, which passed unanimously.

Members were asked to review the Status Survey and provide input on what type of assistance, resources or services they needed that the Missouri Emergency Response Commission (MERC) could provide. Suggestions included LEPC 101 – basics of operating a LEPC; hazmat exercises; and hazard analysis. Scot Gibson with MERC noted that there would be a session on LEPC 101 at the Hazmat Symposium held at the end of September. He will see if one or more training sessions could be held at MRPC. The group also agreed that one of the biggest challenges was building and maintaining membership on the committee. There are so many demands and obligations, it's hard to get people to volunteer and stay active.

A schedule and flyer of upcoming trainings was provided and members were informed about the upcoming Hazardous Materials Emergency Preparedness (HMEP) Grant. A survey will be sent out to members to see what classes they would like to attend.

The HAZMAT Commodity Flow Study for the Highway 72 Corridor is complete and a copy was provided to members. Ryan Dunwoody spent a lot of time data mining and he and Tammy Snodgrass spent some time counting trucks and comparing their information to state and federal information. Jim Vandivort and Kraig Bone both felt the report contained a lot of good information and the committee as a whole felt that it showed where trainings should be focused. Jim Vandivort made a motion to approve the study. Larry Flesher seconded the motion, which passed unanimously.

This study, along with a summary from the exercise, will be submitted with MREPC's annual report and Tier II fund request. John Lucas made a motion to give Tammy Snodgrass approval to complete and mail the documents. Jim Vandivort seconded the motion, which passed unanimously.

NEW BUSINESS:

Tammy Snodgrass passed out the MREPC membership list for members to update. Committee members not in attendance in the last 18 months have been removed from the list. With the removal of 18 members, the committee needs to think about recruiting new members from first responders, law enforcement, media, industry, and concerned citizens. Tammy Snodgrass will speak to the commissioners about making additional appointments.

An email with a link to the 2016 Hazardous Materials Emergency Plan was sent to the committee for their review. Members were asked to review the plan, specifically their jurisdiction and provide any corrections or edits no later than September 9th.

Ms. Snodgrass reported that the City of Cuba had requested copies of Tier II forms for companies in their city. They were told they would need to file a formal request listing the names of specific companies. Blanket requests cannot be honored.

Staff also stated they would be contacting those companies not providing Tier II forms and have compared our list to the list maintained by the state.

Ryan Dunwoody has highlighted those companies who haven't turned in a Tier II this year but did turn in one last year. Those companies also haven't filed with the state. Scot Gibson, MERC, suggested a reminder letter be sent and then if no response, the information should be forwarded on to MERC. It was decided that an asterisk should be placed alongside of companies not reporting in 2015, but to leave them in the plan for now.

Larry Flesher made a motion to approve the plan with the changes discussed. Susan Long seconded the motion, which passed unanimously.

A Hazmat Symposium, sponsored by MERC, will be held in Columbia on Sept. 29, 30 and Oct. 1, 2016. After a brief discussion it was decided to fund the cost for members to attend this conference. Brad Barton made a motion to cover the costs to send up to six people to the conference. Richard Bray seconded the motion, which passed unanimously.

It was suggested that the committee look at what classes weren't funded and consider funding some of those in addition to the awareness and operations classes currently offered at the local level. Scot Gibson indicated that the HazMat IQ class is really good.

REPORT FROM MERC REPRESENTATIVE:

Scot Gibson, Eastern Missouri planner for MERC, introduced himself to the committee.

REPORT FROM SEMA REPRESENTATIVE:

No report.

REPORT FROM MDNR REPRESENTATIVE:

Ethan Musick filled in for Alan Cordivent and informed the committee that Brad Harris is the new section chief for their unit at MDNR. He reported that there have been less meth incidents around the state as more is being imported so there are fewer labs in the state. DNR received a Homeland Security Grant to replace meters and it was noted that DNR has two EER positions that are in the process of being filled.

ANNOUNCEMENT OF UPCOMING MEETINGS:

The next MREPC meetings will be Nov. 2, 2016; Mar. 22, 2017; and June 21, 2017. All meetings are scheduled to begin at noon.

A Mass Care exercise will be held Sept. 1, 2016 in Lebanon, MO (Larry Flesher will be attending).

A mandatory workshop for HSOC grants will be held on Sept. 8, 2016 at 1 p.m. in Jefferson City, MO.

ADJOURNMENT:

Jim Vandivort made a motion to adjourn the meeting. Larry Flesher seconded the motion, which passed unanimously. The meeting adjourned at 1:45 p.m.