

Meramec Regional Planning Commission
Minutes
August 13, 2015

Call to Order

Chairman T.R. Dudley called the August 13, 2015, meeting of the Meramec Regional Planning Commission to order at 7:38 p.m.

Consent Agenda

The following consent agenda items were presented for approval:

a. Minutes – June 11, 2015

b. Local Review

1. St. Robert Police Department, St. Robert
16.710-Public Safety Partnership and Community Policing Grants
Federal: \$32,250
Local: 10,750
Total: \$43,000
2. Missouri Highways and Transportation Commission, Jefferson City
20.106-Airport Improvement Program
Apron Reconstruction at Cuba Municipal Airport
Federal: \$649,642
Local: 72,182
Total: \$721,824
3. Missouri Incutech Foundation, Rolla
10.351-Rural Business Development Grant
Hollister Farm to Table
Federal: \$ 87,704
Applicant: 55,000
Total: \$142,704
4. City of Chamois
Economic Development Administration
Planning Program and Local Technical Assistance Program
Impact assessment and feasibility study following the closure of Chamois, Missouri power plant to aid in the community's recovery.
Federal: \$100,000
5. North Crawford County Ambulance Corp., Cuba
10.766-Community Facilities Loans and Grants
Purchase of new mobile heart monitors/Defibrillators for ambulance units.
Federal: \$ 24,750
Applicant: 140,250
Total: \$165,000

c. Statewide Grant Applications

1. Missouri Department of Public Safety, Jefferson City
16.540-Juvenile Justice and Delinquency Prevention Allocation to States
Missouri FY15 title II Formula Grant Program
Federal: \$687,204
State: 49,191
Total: \$736,395

2. Columbia College, Columbia MO
84.116-Fund for the Improvement of Postsecondary Education
Columbia College Operation Supporting All Veteran 's Education (SAVE)
Federal: \$285,147.91
3. State of Missouri CDC-RFA-EH15-1507, Jefferson City
93.070-Environmental Public Health and Emergency Response
Environmental Health Services Support for Public Health Drinking Water Programs to Reduce
Drinking Water Exposures
Federal: \$134,000
4. Department of Social Services, Jefferson City
Annual Progress and Service Report
5. The Curators of the University of Missouri, Columbia
10.680-Forest Health Protection
Evaluation and etiology of rapid white oak (*QuercusAlba*) mortality (RWOM) I the north central and
adjacent oak hickory forests
Federal: \$68,000
6. Department of Health and Senior Services, Jefferson City
93.165-Grants to States for Loan Repayment Program
Federal: \$250,000
7. Department of Agriculture, Jefferson City
10.025-Plant and Animal Disease, Pest control, and Animal Care
Animal health national surveillance and response activities
Applicant: \$310,349
8. State of Missouri, Jefferson City
93.270-Adult Viral Hepatitis Prevention and Control.
State of Missouri Viral Hepatitis Prevention
Federal: \$94,000
9. State of Missouri, Jefferson City
66.802-Superfund State, Political Subdivision and Indian Tribe Site-Specific Cooperative Agreements.
Jasper County Superfund Remedial Response
Federal: \$451,360
10. The Curators of the University of Missouri, Columbia
59.037-Small Business Development Centers
University of Missouri Extension application to host the Small Business Technology Development
Center for the State of Missouri
Federal: \$2,061,723
Applicant: 1,349,329
Other: 988,107
Total: 4,399,159

d. Contracts

- Thomas and Jennifer Reed, Midwest Auto Supply, LLC Midwest Auto Service Center, Inc., d/b/a CarQuest
Permission was requested for MRPC's chairman and/or executive director to enter into a technical assistant contract with Thomas and Jennifer Reed, Midwest Auto Supply, LLC Midwest Auto Service Center, Inc., d/b/a CarQuest, in the preparation of an Intermediary Relending Program (IRP) loan application and for MRPC's chairman and/or executive director to sign any necessary documents.

- William and Deborah Eddleman
Permission was requested for the chairman and/or executive director to sign a technical assistance contract with William and Deborah Eddleman for completion of 501(c) 3 documents for Internal Revenue Service, and for MRPC's chairman and/or executive director to sign any necessary documents.
- City of Meta
Permission was requested for MRPC's chairman and/or executive director to sign a technical assistance contract with the City of Meta for floodplain administration, and for MRPC's chairman and/or executive director to sign any necessary documents.
- Bonne Terre Senior Housing
Permission was requested for MRPC's chairman and/or executive director to sign a technical assistance contract for FHLB Pre-Application Inspection Services with Bonne Terre Senior Housing, and for MRPC's chairman and/or executive director to sign any necessary documents.
- Thomas and Meg Brazill/Key Sport, Inc.
Permission was requested for MRPC's chairman and/or executive director to sign a technical assistance contract for SBA 504 loan application with Thomas and Meg Brazill/Key Sport, Inc., and for MRPC's chairman and/or executive director sign any necessary documents.
- Johnathon Tripp and Tripp Enterprises, LLC
Permission was requested for MRPC's chairman and/or executive director to sign a technical assistance contract for Revolving Loan Fund (RLF) loan and for MRPC's chairman and/or executive director sign any necessary documents.
- Anderson & Associates
Permission was requested for MRPC's chairman and/or executive director to sign a technical assistance contract for asbestos inspection for Highway Patrol Troop I & D with Anderson & Associates and for MRPC's chairman and/or executive director sign any necessary documents.
- First Community National Bank
On Behalf of Tripp Enterprises, LLC
Permission was requested for MRPC's chairman and/or executive director to sign a technical assistance contract for SBA 7(a) Loan Packaging Services with First Community National Bank on behalf of Tripp Enterprises, LLC, and for MRPC's chairman and/or executive director sign any necessary documents.
- Mike Hall Builders
Permission was requested for MRPC's chairman and/or executive director to sign a technical assistance contract with Mike Hall Builders for asbestos inspection on building locate at 206/208 S. Bishop St., Rolla, and for MRPC's chairman and/or executive director sign any necessary documents.
- YMCA of the Ozarks-Trout Lodge
Permission was requested for MRPC's chairman and/or executive director to sign a technical assistance contract with the YMCA of the Ozarks-Trout Lodge for use of the facility for MRPC's Annual Dinner on Oct. 29, 2015, and for MRPC's chairman and/or executive director sign any necessary documents.
- State Regional Planning Commission Grant Application
Permission was requested for MRPC to submit the grant application to the Missouri Office of Administration for the State Regional Planning Commission Grant, and authorization is requested for the executive director and/or MRPC's chairman to sign the application. Permission is also requested for the executive director and/or chairman to sign a grant agreement and any related documents should the grant be funded.
- Missouri Department of Corrections-Vocational Enterprises Addendum
Permission was requested for MRPC's chairman and/or executive director to extend the current waste

tire collection and disposal contract with Missouri Department of Corrections for one more year (July 1, 2015-June 30, 2016).

- **Mike Hall Builders Addendum**
Permission was requested for MRPC's chairman and/or executive director to amend the current contract with Mike Hall Builders to include expenses such as lab fee's, postage and extra sampling at the hourly rate and for the chairman and/or executive director to sign all related documents.
- **Region I HSOC Grant Funds**
Permission was requested for MRPC's chairman and/or executive director to allocate Region I HSOC grant funds based on the recommendations from the Region I HSOC board and to sign the necessary paperwork to accept the grant award if approved.
- **Region I HSOC Grant with MRPC**
Permission was requested for MRPC's chairman and/or executive director to enter into a contract with Office of Homeland Security for the FY15 Region I HSOC grants, and for MRPC's chairman and/or executive director to sign all necessary documents.
- **Ozark Rivers Solid Waste District Grants**
Permission was requested for MRPC's chairman and/or executive director to apply for and enter into a FAA with Ozark Rivers Solid Waste District (ORSWMD) for the FY15 ORSWMD grants, and for MRPC's chairman and/or executive director to sign all necessary documents.

e. Appointments

MRPC's approval was requested for appointment to the following board:

- **Meramec Regional Development Corporation**
Washington County Commission recommends the appointment of Presiding Commissioner Marvin Wright to the MRDC board.

Mark Boyer made the motion to approve the consent agenda as presented; Steve Vogt seconded the motion. The motion carried.

Entrepreneurship: Dr. Sean Siebert

Dr. Siebert discussed entrepreneurship, the opportunities for job growth that is present in our region as well as his work in Crawford County. Dr. Siebert discussed a business model that is revenue driven. Dr. Siebert is the Founder and CEO of the strategic management firm, Invent Yourself, LLC. He is also the Founder of Social Era Entrepreneurs, an organization that works to create a culture of entrepreneurship rather than a competition amongst entrepreneurs. Dr. Siebert, a graduate of Cuba High School, has been working with schools in the region to encourage entrepreneurship. Previously, Siebert served on the faculty at Columbia College. Prior to that, Siebert was employed by William Woods University and served as Vice President and Dean of Graduate and Professional Studies. Siebert also had a lengthy tenure with the University of Missouri.

Gary Pondrom, East-West Gateway Coordinating Council

Gary Pondrom, East-West Gateway Coordinating Council, shared information on a proposed joint project between EWGCC and MRPC to get input from local governments, local organizations and residents in the Meramec watershed. The purpose of the project is to collect information from people living and working in the watershed on what they feel are the issues and solutions to those problems in the Meramec River. MRPC will be subcontracting with EWGCC to help with outreach to ensure local stake holders are a part of the meetings.

Board and Committee Reports

External Relations Committee: Darrell Skiles, chairman

Due to the committee rotation, the committee reviewed chair and vice chair positions.

The committee re-elected Darrell Skiles as chair and Ray Schwartze as vice-chair.

Staff updated the committee that the venue for the annual dinner has fallen through. Staff has contacted the Havener Center in Rolla and they have an opening for Oct. 30. The committee recommended having the 2015 Annual Dinner at the Havener Center on Friday, Oct. 30. Staff presented the nominations for awards that were received. The committee reminded the board that silent auction items are needed.

The committee discussed ways to raise awareness with city and county officials on the best use of donated hours. While no change in policy is recommended, the committee recommends that board members engage non-profits and help them focus their requests.

The committee recommends that Robert Parsons from Salem be approved to serve as at-large for farming/agri-business.

Darrell Skiles made a motion to appoint Robert Parson to serve as at-large for farming/agri-business; Luge Hardman seconded the motion. The motion carried.

Staff provided an update on legislative issues and discussed the meeting schedule with state and federal legislative delegations and state priorities for the 2016 legislative session. Committee approved adding a new section to the survey/report to address general issues.

Operations Committee: Marvin Wright, chairman

After committee review and approval, Marvin Wright made a motion to approve the MRPC financial statements and MRPC/MRDC-RLF & IRP program financial statements for the period ended June 30, 2015; seconded by Don Brackhahn. The motion carried.

After committee review and approval, Marvin Wright made a motion to approve the MRPC financial statements and MRPC/MRDC-RLF & IRP program financial statements for the period ended July 31, 2015; seconded by Steve Vogt. The motion carried.

Staff presented a mobility manager job description. The committee approved the position. Marvin Wright made the motion to approve the mobility manager job description; seconded by John Casey. The motion carried.

Due to committee rotation, selection of committee leadership was reviewed. Marvin Wright was re-appointed for chair, and Steve Vogt as vice chair.

Planning Committee: James Morgan, chairman

Due to committee rotation, selection of committee leadership and overview of committee purpose and member responsibilities was reviewed. James Morgan was re-appointed as chair, and T.R. Dudley as vice chair.

Gary Pondron, East West Gateway Coordinating Council, shared information on a proposed joint project between EWGCC and MRPC to get input from local governments, local organizations, land owners and residents in the Meramec watershed.

Committee members discussed the draft state legislative priorities list, suggested that the list be condensed down.

Staff provided a brief overview of the Home Repair program and updated the committee on program requirements. Staff is looking for a few more homes to renovate.

Housing Advisory Board: Marvin Wright, chairman

No report was given.

Transportation Advisory Committee: John Casey, at-large representative for transportation

John Casey reported on TAC activities as follows:

MoDOT showed an increase of \$47 million in transportation funds from fuel sales, new car purchases and licensing fees.

Preston Kramer discussed the prioritization of transportation projects on the primary and secondary systems list. Updates were provided for projects within the Meramec region.

A mobility manager is in process of being hired for the mobility management system, which is funded by MoDOT 5310 funds and MODD council matching funds.

Environmental and Meramec Regional Emergency Planning Committee

Staff passed out a report on environmental and MREPC activities. Report is attached.

Business Loans: Marla Stevenson, at-large representative for banking

Ms. Stevenson announced the next MRDC meeting will be held on Aug. 28 to review four or five loans. A report was handed out and is attached.

Workforce Development

No report was given.

Meramec Community Enhancement Corporation:

No report was given.

Meramec Region Community Foundation

The annual meeting was held and Michael Chatman and Alice Wingo were the guest speakers. His presentation was on how to share stories with your donors. The fund balance is \$697,688 and continues to grow. JoAnne Zap is replacing Laura Antolak as MRCF at-large board member.

Director's Report

Bonnie Prigge, MRPC director, reported as follows:

Ms. Prigge thanked everyone for attending. There will be a tour on Aug. 18 at Missouri Technical College in Linn. Dr. Claycomb will be giving the tour. A reminder was given that donations and silent auction items are needed for the annual dinner.

Chairman's Report

T.R. Dudley announced the Annual Farm Tour is Aug. 29 in Washington Co., encouraged the board to attend.

Adjourn

Luge Hardman made a motion to adjourn the meeting at 8:50 p.m.; Steve Vogt seconded the motion. The motion carried.