

**DATE:** August 5, 2015  
**TO:** MRPC Board of Commissioners  
**FROM:** T.R. Dudley, Chairman  
**SUBJECT:** Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, August 13, 2015, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

4:00 p.m..... Transportation Advisory Committee  
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)  
6:00 p.m..... Operations Committee (Large Conference Room - East Side)  
6:00 p.m..... Planning Committee (Large Conference Room – West Side)  
7:00 p.m..... Dinner  
7:30 p.m..... MRPC (Large Conference Room)

## **Agenda**

### **1. Pledge of Allegiance**

### **2. Welcome:** T.R. Dudley, chairman

### **3. Consent Agenda**

The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

The following consent agenda items were presented for approval:

#### **a. Minutes – June 11, 2015**

#### **b. Local Review**

1. St. Robert Police Department, St. Robert  
16.710-Public Safety Partnership and Community Policing Grants  
Rolla National Airport Marketing  
Federal: \$32,250  
Local: 10,750  
Total: \$43,000

2. Missouri Highways and Transportation Commission, Jefferson City  
20.106-Airport Improvement Program  
Apron Reconstruction at Cuba Municipal Airport  
Federal: \$649,642  
Local: 72,182  
Total: \$721,824

3. Missouri Incutech Foundation, Rolla  
10.351-Rural Business Development Grant

Hollister Farm to Table

Federal: \$ 87,704

Applicant: 55,000

Total: \$142,704

4. City of Chamois

Economic Development Administration

Planning Program and Local Technical Assistance Program

Impact assessment and feasibility study following the closure of Chamois, Missouri power plant to aid in the community's recovery.

Federal: \$100,000

5. North Crawford County Ambulance Corp., Cuba

10.766-Community Facilities Loans and Grants

Purchase of new mobile heart monitors/Defibrillators for ambulance units.

Federal: \$ 24,750

Applicant: 140,250

Total: \$165,000

c. Statewide Grant Applications

1. Missouri Department of Public Safety, Jefferson City

16.540-Juvenile Justice and Delinquency Prevention Allocation to States

Missouri FY15 title II Formula Grant Program

Federal: \$687,204

State: 49,191

Total: \$736,395

2. Columbia College, Columbia MO

84.116-Fund for the Improvement of Postsecondary Education

Columbia College Operation Supporting All Veteran's Education (SAVE)

Federal: \$285,147.91

3. State of Missouri CDC-RFA-EH15-1507, Jefferson City

93.070-Environmental Public Health and Emergency Response

Environmental Health Services Support for Public Health Drinking Water Programs to Reduce Drinking Water Exposures

Federal: \$134,000

4. Department of Social Services, Jefferson City

Annual Progress and Service Report

5. The Curators of the University of Missouri, Columbia

10.680-Forest Health Protection

Evaluation and etiology of rapid white oak (*QuercusAlba*) mortality (RWOM) I the north central and adjacent oak hickory forests

Federal: \$68,000

6. Department of Health and Senior Services, Jefferson City

93.165-Grants to States for Loan Repayment Program

Federal: \$250,000

7. Department of Agriculture, Jefferson City

10.025-Plant and Animal Disease, Pest control, and Animal Care

Animal health national surveillance and response activities

Applicant: \$310,349

8. State of Missouri, Jefferson City

93.270-Adult Viral Hepatitis Prevention and Control.

State of Missouri Viral Hepatitis Prevention  
Federal: \$94,000

9. State of Missouri, Jefferson City  
66.802-Superfund State, Political Subdivision and Indian Tribe Site-Specific  
Cooperative Agreements.  
Jasper County Superfund Remedial Response  
Federal: \$451,360

10. The Curators of the University of Missouri, Columbia  
59.037-Small Business Development Centers  
University of Missouri Extension application to host the Small Business  
Technology Development Center for the State of Missouri  
Federal: \$2,061,723  
Applicant: 1,349,329  
Other: 988,107  
Total: 4,399,159

d. Contracts

Thomas and Jennifer Reed, Midwest Auto Supply, LLC Midwest Auto Service  
Center, Inc., d/b/a CarQuest  
Permission is requested for MRPC's chairman and/or executive director to enter  
into a technical assistant contract with Thomas and Jennifer Reed, Midwest Auto  
Supply, LLC Midwest Auto Service Center, Inc., d/b/a CarQuest, in the preparation  
of an Intermediary Relending Program (IRP) loan application and for MRPC's  
chairman a  
nd/or executive director to sign any necessary documents.

William and Deborah Eddleman  
Permission is requested for the chairman and/or executive director to sign a  
technical assistance contract with William and Deborah Eddleman for completion of  
501(c) 3 documents for Internal Revenue Service, and for MRPC's chairman and/or  
executive director to sign any necessary documents.

City of Meta  
Permission is requested for MRPC's chairman and/or executive director to sign a  
technical assistance contract with the City of Meta for floodplain administration,  
and for MRPC's chairman and/or executive director to sign any necessary  
documents.

Bonne Terre Senior Housing  
Permission is requested for MRPC's chairman and/or executive director to sign a  
technical assistance contract for FHLB Pre-Application Inspection Services with  
Bonne Terre Senior Housing, and for MRPC's chairman and/or executive director to  
sign any necessary documents.

Thomas and Meg Brazill/Key Sport, Inc.  
Permission is requested for MRPC's chairman and/or executive director to sign a  
technical assistance contract for SBA 504 loan application with Thomas and Meg  
Brazill/Key Sport, Inc., and for MRPC's chairman and/or executive director sign  
any necessary documents.

Johnathon Tripp and Tripp Enterprises, LLC  
Permission is requested for MRPC's chairman and/or executive director to sign a  
technical assistance contract for Revolving Loan Fund (RLF) loan and for MRPC's  
chairman and/or executive director sign any necessary documents.

Anderson & Associates

Permission is requested for MRPC's chairman and/or executive director to sign a technical assistance contract for asbestos inspection for Highway Patrol Troop I & D with Anderson & Associates and for MRPC's chairman and/or executive director sign any necessary documents.

First Community National Bank

*On Behalf of Tripp Enterprises, LLC*

Permission is requested for MRPC's chairman and/or executive director to sign a technical assistance contract for SBA 7(a) Loan Packaging Services with First Community National Bank on behalf of Tripp Enterprises, LLC, and for MRPC's chairman and/or executive director sign any necessary documents.

Mike Hall Builders

Permission is requested for MRPC's chairman and/or executive director to sign a technical assistance contract with Mike Hall Builders for asbestos inspection on building located at 206/208 S. Bishop St., Rolla, and for MRPC's chairman and/or executive director sign any necessary documents.

YMCA of the Ozarks-Trout Lodge

Permission is requested for MRPC's chairman and/or executive director to sign a technical assistance contract with the YMCA of the Ozarks-Trout Lodge for use of the facility for MRPC's Annual Dinner on Oct. 29, 2015, and for MRPC's chairman and/or executive director sign any necessary documents.

e. Appointments

MRPC's approval was requested for appointment to the following boards:

Meramec Regional Development Corporation

Washington County Commission recommends the appointment of Presiding Commissioner Marvin Wright to the MRDC board.

#### **4. Entrepreneurship: Dr. Sean Siebert**

Dr. Siebert will discuss entrepreneurship, the opportunities for job growth that is present in our region as well as his work in Crawford County. Dr. Sean Siebert is the Founder and CEO of the strategic management firm, Invent Yourself, LLC. He is also the Founder of Social Era Entrepreneurs, an organization that works to create a culture of entrepreneurship rather than a competition amongst entrepreneurs. Dr. Siebert, a graduate of Cuba High School, has been working with schools in the region to encourage entrepreneurship. Previously, Siebert served on the faculty at Columbia College. Prior to that, Siebert was employed by William Woods University and served as Vice President and Dean of Graduate and Professional Studies. Siebert also had a lengthy tenure with the University of Missouri.

#### **5. Gary Pondrom, East-West Gateway Coordinating Council**

Gary Pondrom, East-West Gateway Coordinating Council, will be sharing information on a proposed joint project between EWGCC and MRPC to get input from local governments, local organizations and residents in the Meramec watershed. The purpose of the project is to collect information from people living and working in the watershed on what they feel are the issues and solutions to those problems in the Meramec River.

#### **Board Action Requested:**

East-West Gateway Coordinating Council

Permission is requested for MRPC's chairman and/or executive director to enter into a subcontract with East-Way Gateway Coordinating Council to assist with public outreach within the lower Meramec River watershed.

## 6. Board and Committee Reports

### a. **External Relations Committee:** Darrell Skiles, chairman

The External Relations Committee will meet at 6 p.m. Committee will discuss hour allocation policy, review recommendations of at-large positions and annual dinner planning. Staff will provide an update on legislative issues and discuss the meeting schedule with state and federal legislative delegations and start discussing state priorities for the 2016 legislative session. Due to committee rotation, selection of committee leadership will be reviewed.

### b. **Operations Committee:** Marvin Wright, chairman

The operations committee will meet at 6 p.m. to discuss MRPC/MRB preliminary financial statements and MRPC/MRDC-RLF and IRP program for the period ending June 30, 2015 and MRPC/MRB preliminary and IRP program financial statements for the period ended July 31, 2015. Committee leadership will be reviewed and selected. Staff will present a proposed job description for the new Mobility Manager position. Staff will present a brief PowerPoint on the 2015-2016 budgets, as approved at the June meeting, to the full board. *Board action required on financials.*

### c. **Planning Committee:** James Morgan, chairman

With committee rotation, committee will review and select leadership positions and responsibilities. Gary Pondron, East West Gateway Coordinating Council, will share information on a proposed joint project between EWGCC and MRPC to get input from local governments, local organizations, land owners and residents in the Meramec watershed. Committee will discuss state legislative priorities and a brief overview from staff on the home repair program will be presented.

### d. **Housing Advisory Board:** Ray Schwartze, chairman

No report is expected.

### e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation

John Casey and/or staff will report on TAC activities from the 4 p.m. meeting.

### f. **Environmental:** Tammy Snodgrass, staff

Tammy Snodgrass will report on solid waste activities.

### g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

### h. **Business Loans:** Marla Stevenson, at-large representative for banking

Marla Stevenson will report on business loan activities.

### i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

### j. **Meramec Community Enhancement Corporation (MCEC):** John Petersen

John Petersen will report on MCEC activities.

### k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

Bonnie Prigge will report on MRCF activities.

## **I. Chairman and Director's Report**

T. R. Dudley will report on the executive director's evaluation, and Bonnie Prigge will report on issues of interest.

## **7. Option to go into closed session**

**A closed session may be needed if the board wishes to discuss any item in detail, as authorized by Section 610.021 (3) of the Missouri Revised Statute. A roll call vote will be required to go into closed session pursuant to Section 610.021 (3).**

## **8. Adjourn**

## **9. Informational Agenda**

Staff Handouts:

A recommendation from board members at MRPC's strategic advance was to eliminate staff reports for those who provide handouts. This would shorten the length of the meeting, avoid duplication and would provide more time to discuss pertinent issues.

The following staff members have prepared handout reports:

Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.

Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.

Linda Loughridge—Hour allocation tracking sheet will be handed out.