

Meramec Regional Planning Commission
Minutes
April 14, 2016

Call to Order

Chairman T.R. Dudley called the April 14, 2016, meeting of the Meramec Regional Planning Commission to order at 7:30 p.m.

Consent Agenda

The following consent agenda items were presented for approval:

a. Minutes – March 10, 2016

b. Local Review

None

c. Statewide Grant Applications

1. Missouri Department of Natural Resources, Jefferson City, MO
66.034 – Grants to encourage arrest policies and enforcement of Protection Orders Program
Fine Particulate Matter Ambient Air Monitoring Network
Federal: \$900,000
2. Missouri Department of Health and Senior Services, Jefferson City, MO
93.283 – Centers for Disease Control and Prevention Investigations and the mission of the National Syndromic Surveillance Program (NSSP) is to promote the use of high quality syndromic surveillance data for improved nationwide all hazard situational awareness for public health decision-making and enhanced responses to hazard.
3. 97.067 – Homeland Security Grant
FY16 Missouri Homeland Security Grant Program
4. 97.008 – Non-Profit Security Program
FY16 Missouri non-profit Security Grant Program

d. Contract for Professional Services

- Permission is requested for MRPC's chairman and/or executive director to enter into a Contract for Professional Services by and between Meramec Regional Development Corporation (SBA Certified Development Company) and Meramec Regional Planning Commission and to sign all documents associated with this contract.

Consent agenda additions (distributed at the meeting)

- Missouri State Highway Patrol, Jefferson City, MO
16.550 – State Justice Statistics Analysis Centers
The purpose of the grant will be to incorporate the Geographic Information System (GIS) technology within the SAC, in order to better understand domestic violence factors.
In addition, the SAC has partnered with the University of Missouri, Columbia.
Federal: \$97,729
Total: \$97,729
- Missouri Department of Natural Resources, Jefferson City, MO
66.040 – State Clean Diesel Grant Program
2015 Missouri State Clean Diesel Program

Federal: \$192,117
Total: \$192,117

- Missouri Family Health Council, Inc., Jefferson City, MO
93.217 – Family Planning Services
Ensuring Access: Implementing Health Information Technology Priority 1
Federal: \$150,000
Total: \$150,000

- Missouri Department of Agriculture, Jefferson City, MO
10.025 – Plant and Animal Disease, Pest Control and Animal Care Walnut Twig, Beetle, Thousand Cankers Disease Survey, Farm Bill
Federal: \$25,000
Total: \$25,000

- Permission is requested to submit the following grant applications for the expansion and Continuation of the Naturally Meramec Consortium project. Permission is also requested for chairman and/or executive director to sign all related paperwork for grants submission and grant award(s), if funded.

- Delta Regional Authority State's Economic Development Assistance Program
- USDA Farmers Market Promotion Program
- USDA Local Food Promotion Program

Mary Heywood made the motion to approve the consent agenda and the additions as presented; Don Brackhahn seconded the motion. The motion carried.

Chairman T. R. Dudley introduced Kristen Wright, representing Senator Claire McCaskill. Kristin gave an update on upcoming events. On May 4, 2016, they are having a Municipal Wastewater Video. They had a lot of feedback from mayors and administrators in the making of this video. On Wednesday, June 1, 2016, they will be hosting a Government Grant Symposium at Battle High School in Columbia, MO. This symposium will be held from 8:30 – 4:00. The Veteran's customer satisfaction surveys have been sent out to all veterans. These surveys were made available at all VA facilities and distributed by mail and email. Chairman T. R. Dudley introduced Matt Thompson representing Rep. Blaine Luetkemeyer. They have been working on mitigating EPA fines in the future. A bill was passed to add the Zika virus to the FDA review. Rep. Luetkemeyer has personally been working on immigration issues since the Pablo Serano shooting in Montgomery County.

Presentation

Kim Martin, community development program manager for the Missouri Department Finance Board, MDFB, discussed several financing programs the MDFB offers, as follows: Tax Credit for Contribution, BUILD America, Conduit Bond Issuance (Public purpose and private activity), MIDOC Loan Program (Public Infrastructure), Small Business Loans/Disaster Loan Program, Parking Garage Ownership, and Bond Guarantee Tax Credits. A copy of Kim's presentation is attached to these minutes.

The City of Hermann has used the Tax Credit for Contribution program for a donation to renovate a historic firehouse.

External Relations Committee

Darrell Skiles reported on External Relations Committee activities as follows:

The staff provided a brief report on the trip to Washington, DC, made by T. R. Dudley, chairman, and MRPC staff member Tammy Snodgrass. They were able to meet with staff from all five federal legislators and share the federal legislative priorities with them.

The staff has received one proposal for the annual dinner to be held on October 20, 2016. At least one other proposal is being developed. The committee will review the proposals and make a recommendation at the May meeting.

The committee discussed the nomination process and developed a slate of officers for MRPC and MRB for the May elections.

The committee is proposing the following slate of officers for MRPC:

- Chairman – Ray Schwartze
- Vice Chairman – Marvin Wright
- Secretary – Marvin Wright
- Treasurer – Mary Heywood

It was decided to keep the standing MRB officers on the slate for next year. This is Leo Sanders, president; Darrell Skiles, vice president; and Larry Miskel, secretary/treasurer.

The committee also reviewed the appointment of at-large commissioners whose terms are expiring. The following at-large position recommendations were presented, as follows:

- Seniors – Don Brackhahn
- Tourism – Marcus Maggard
- Maries County at-large – Darrell Schulte
- Phelps County at-large – Jeff Medows
- MRFC Board – Steve Vogt

There are currently two vacant positions for Dent County at-large for profit and at-large for labor. Darrell Skiles made a motion to approve the at-large position. Motion was seconded by Ron Kraettli. Motion carried.

The committee discussed having the June MRPC board meeting in combination with the board retreat. After discussion, the committee decided to recommend not combining the two meetings.

Operations Committee

Marvin Wright reported on Operations Committee activities as follows:

Marvin Wright made a motion to approve the MRPC financial statements and MRPC/MRDC-RLF & IRP program financial statements for the period ended March 31, 2016; seconded by Steve Vogt. The motion carried.

The Operations committee reviewed an updated salary schedule. Fiscal Officer Linda Loughridge performed a comparison of line positions. Salaries have increased. A couple of MRPC staff positions will be impacted by the new information but will be addressed by staff through the budget process. Marvin Wright made a motion to approve the salary schedule for use at MRPC. Motion was seconded by Steve Vogt. The motion carried.

Planning Committee

James Morgan reported on Planning Committee activities as follows:

The committee received one proposal for the Board Retreat Advance and that was from the YMCA of the Ozarks. Bid exceeded budget. Committee decided to eliminate one snack break and to ask for different rooms in order to get costs down. Staff will work with YMCA staff.

The committee discussed whether to have the June full board meeting the same day as the strategic advance retreat scheduled for June 7, 2016. The committee recommended having the full board meeting in combination with the strategic advance and the TAC meeting would remain on June 9, 2016.

Bonnie Prigge, MRPC Executive Director, shared information from the Entrepreneur Assessment Focus Group meeting held on April 8, 2016 in conjunction with the CEDS meeting. A survey will be shared to gather input on public thought on entrepreneurship.

Lyle Thomas gave an update on grants pending.

Housing Advisory Board

No report was given.

Transportation Advisory Committee

John Petersen, James Morgan, and Robert Parsons agreed to be on the TAC nominating committee. The group planned to meet after the TAC meeting.

Lyle Thomas provided an overview of the fiscal year 2016-17 Transportation Planning Work Plan to be submitted to MODOT. TAC recommended approval. Darrell Skiles made a motion to approve the work program, as reviewed by TAC; seconded by Ray Schwartze. Motion carried.

Preston Kramer, MODOT Area Engineer, reviewed construction and maintenance for the summer projects.

A committee was appointed to renew the planning framework process. Work zone safety was discussed. MODOT plans to phase out the STP-Small Urban Program as it's no longer part of the federal transportation bill. This will impact Rolla, Salem, St. Robert and Waynesville.

June Meeting

T. R. Dudley took a committee vote as to have the full board meeting in combination with the strategic advance retreat on June 7, 2016 or to keep it on the regular date of June 9, 2016. The vote was to keep the MRPC meeting and TAC meetings on the regular date of June 9. Mary Heywood made a motion to keep the regular June 9, 2016 meeting date. Motion was seconded by Darrell Skiles. Motion carried.

Environmental and Meramec Regional Emergency Planning Committee

Tammy Snodgrass mentioned that Homeland Security grants are due April 15 and that a special recycling collection will be held in Belle on April 30. She then passed out reports on environmental and MREPC activities. Report is attached.

Business Loans

Bonnie Prigge passed out a report on business loans.

Staff is currently working on six loans. There is plenty of money to loan, so please promote the program in your communities.

Workforce Development

T.R. Dudley updated the board on workforce development activities. The Central Workforce Board is focusing on a Multiple-Sector strategy that includes advanced manufacturing, health care, transportation and construction.

Meramec Community Enhancement Corporation

No report was given.

Meramec Region Community Foundation

Bonnie Prigge reported that MRCCF reviewed scholarships applications for the Richard and Jeanne Cavender and the Cole-Mahon scholarships. Some members would be attending the CFO conference on April 19 in Springfield.

Director's Report

Bonnie Prigge, MRPC director, reported the changes in mayors since the election, they are, as follows:

City of Steelville – Michael (Tiny) Keen
City of Chamois – Rodney Frey
City of Salem – Brad Nash
City of Meta – Christopher Bursnall
City of Hermann – Robert Koerber
City of Belle – Steve Vogt

Bonnie reminded the board that USDA State Director Janie Dunning has one year left to serve under the Obama administration. She encouraged board members to consider any USDA projects while Janie is in

office.

Bonnie reminded the board about the Schwan's Cares fundraiser for mobility vouchers. E-gift cards can be ordered online until April 17 and MRPC will get 40 percent of proceeds.

The entrepreneurial survey will be going out tomorrow. Board was encouraged to share it.

Chairman's Report

Chairman Dudley shared additional information on the Washington DC, NADO conference. He shared information regarding USDA programs, which staff will share on an email. He also discussed the CEDs-Plus, an addition to the existing CEDs, that EDA is encouraging. This section highlights specific projects.

It was also noted that the construction of a new Veterans clinic will start soon. It is being built at Matlock and Tiger streets in St. James.

Adjourn: Mary Heywood made a motion to adjourn the meeting at 9:00 p.m.; Steve Vogt seconded the motion. The motion carried.