

**DATE:** March 5, 2014  
**TO:** MRPC Board of Commissioners  
**FROM:** Gary Brown, Chairman  
**SUBJECT:** Meeting Notice and Agenda

The Meramec Regional Planning Commission will hold a public meeting on Thursday, March 13, 2014, at its office, located at 4 Industrial Drive, St. James, Missouri. The meeting schedule is as follows:

5:30 p.m..... Phelps County PHA (Small Conference Room)  
6:00 p.m..... External Relations/Membership Committee (Small Conference Room)  
6:00 p.m..... Operations Committee (Large Conference Room - East Side)  
6:00 p.m..... Planning Committee (Large Conference Room – West Side)  
7:00 p.m..... Dinner  
7:30 p.m..... MRPC and MRB (Large Conference Room)

### **Agenda**

#### **1..... Pledge of Allegiance**

#### **2..... Welcome:** Gary Brown, chairman

#### **3..... Consent Agenda**

..... The consent agenda is intended to group several items of a routine nature upon which the commission agrees to accept a committee or staff recommendation. Listed below are the items on the consent agenda. A motion may be made to accept all the items listed, or if a commissioner wishes to consider any item(s) separately, then a motion would be in order to approve the consent agenda with the exception of the item(s) to be considered separately. Any item to be considered separately would then be taken up immediately after the consent agenda is adopted.

..... The following consent agenda items were presented for approval:

##### **a... Minutes – February 13, 2014**

##### **b... Local Review**

..... None

##### **c... Statewide Grant Applications**

###### **.... 1. Department of Elementary Secondary Education, Jefferson City**

..... 84.002-Adult Education-Basic Grants to States

..... Adult Education and Literacy Program (including EL/Civics Programs)

..... Federal: \$ 8,800,000

..... State: 5,000,000

..... Total: \$13,800,000

###### **2. Department of Social Services, Jefferson City**

TANF State Plan Amendment

- Department of Natural Resources, Jefferson City

66.034-Surveys, Studies, Research, Investigations, Demonstrations, and Special Purpose Activities Relating to the Clean Air Act

Fine Particulate Matter Ambient Air Monitoring Network

Federal: \$823,901

- Department of Social Services, Jefferson City

- United States Coast Guard, St. Louis

Public Notice: Application received from North Dakota Department of Transportation by the Commander, Eighth Coast Guard District, for approval of location and plans for the construction of the U.S. Highway 85 Bridge Replacement Project.

d... Contracts

- ..... • City of St. Clair

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistant contract for preparation of a Recreational Trails Program application, and to sign all documents associated with this contract.

- Phelps Co. Landfill

Permission is requested for MRPC's chairman and/or executive director to enter into a technical assistant contract with the Phelps County Landfill board for a 501(c)3 application, and to sign all documents associated with this contract.

#### **4. Overview of Community Development Block Grant (CDBG) Opportunities—Bonnie Prigge**

Bonnie will be sharing information on CDBG grants and pending deadlines.

- **Business Loans in the Meramec Region—Tonya Price**

Tonya will share information on MRPC/MRDC loan programs, which include the Small Business Administration 504, USDA Intermediary Relending Program (IRP) and the Economic Development Administration's Revolving Loan Fund.

#### **6..... Board and Committee Reports**

- **External Relations Committee:** Darrell Skiles, chairman

The External Relations Committee will meet at 6 p.m. Staff will provide information on the NADO conference and trip. Staff will provide a report on At-Large positions that will expire in 2014. Staff will provide an update on the Associate Membership drive and will provide a list of those organizations that have joined in the past, and who has joined for this year. An update on legislation will be provided.

- b. **Operations Committee:** Ray Schwartz, chairman

The operations committee will meet at 6 p.m. to discuss MRPC/MRB financial statements and MRPC/MRDC-RLF and IRP program financial statements for the period ended February 28, 2014. The committee will review the job description for Grant Administrator responsibilities. The committee will review the auditor bid specifications, and staff will update them in regards to the recent surplus list. *Board action required on financials.*

- c. **Planning Committee:** James Morgan, chairman

Staff will report on activities completed through MoDOT funding for Coalition for Roadway Safety. Staff will report on ORSWMD activities.

- d. **Housing Advisory Board:** Marvin Wright, chairman

No report will be given.

- e. **Transportation Advisory Committee:** John Casey, at-large representative for transportation

An update will be given on the multi-modal planning process and the upcoming prioritization.

- f. **Environmental:** Tammy Snodgrass, staff

Tammy Snodgrass will report on solid waste activities.

- g. **Meramec Regional Emergency Planning Committee:** Kraig Bone, at-large representative for emergency management.

Kraig Bone will report on MREPC activities.

- h. **Business Loans:** Tom Klebba, at-large representative for banking

Tom Klebba will report on business loan activities.

- i. **Workforce Development:** T.R. Dudley

T.R. Dudley will report on workforce development activities.

- j. **Meramec Community Enhancement Corporation (MCEC):** John Petersen

John Petersen will report on MCEC activities.

- k. **Meramec Regional Community Foundation (MRCF):** Bonnie Prigge, Executive Director

- l. **Chairman and Director's Report**

Gary Brown and Bonnie Prigge will report on issues of interest.

- **Option to go into closed session**

**A closed session may be needed if the board wishes to discuss any item in detail, as authorized by Section 610.021 (3) of the Missouri Revised Statute. A roll call vote will be required to go into closed session pursuant to Section 610.021 (3).**

## **8..... Adjourn**

## **9..... Informational Agenda**

..... Staff Handouts:

..... A recommendation from board members at MRPC's strategic advance was to eliminate staff reports for those who provide handouts. This would shorten the length of the meeting, avoid duplication and would provide more time to discuss pertinent issues.

.....

..... The following staff members have prepared handout reports:

- ..... Kelly Sink-Blair—grants submitted and funded since the last meeting, application deadlines and funding availability.

- ..... Tammy Snodgrass—solid waste activities, emergency planning and management, Homeland Security Oversight Committee activities, hazard mitigation and pending grant applications.

- Linda Loughridge—Hour allocation tracking sheet will be handed out.